Position Title: Urban REAP Gardens & Compost Program Assistant

Community Service Partner: Mission Waco/World, Inc.

Job Description:

POSITION SUMMARY - Assist Urban REAP Director with managing our Compost Program and our Gardens.

FUNCTIONS OF THE POSITION - Planning and maintaining our Educational Gardens onsite; Managing our Compost Bucket Subscription Program; Strategize and spearhead outreach to recruit more members for our Compost Bucket Subscription Program; Create educational materials for our educational Compost Bins, such as signage, children's activities or videos; Assist with maintaining the inventory and display of the items in our Garden Center.

REQUIRED HARD SKILLS - Preferred - background in Environmental Studies, Ecology, Biology, Horticulture, Sustainable Agriculture, or similar; Preferred - bilingual Spanish.

LEARNING OUTCOMES - Technical skills, such as composting, plant science and gardening, integrated pest management, organic practices, and soil science; Educational programming, including developing and implementing curriculum and planning and executing community events; Computer systems management, such as Drive, Square, Outlook, online databases; Interpersonal skills and communication skills with a variety of individuals and settings (e.g. store front, education, tours); Project management, punctuality, responsibility, and professionalism.

Hourly Rate: $11.00 - $11.50/hour (depending on new or returning student worker status)

Apply for Position: Please attach and email your application materials (application form, resume, and cover letter) to office@missionwaco.org.

Please DO NOT send application materials to Student Employment.