Alerts

1. **Academic Support (include comments):** An alert for students who need additional academic support provided by our [Academic Support Programs](#) department. Examples include tutoring, supplemental instruction, learning lab, academic mentoring, resiliency success, etc.

   - **Academic Support Programs department** receives notification of student need
   - **Assigns the Case** to the appropriate person on the staff
   - **Assigned person reaches out to student to prompt their connection**

2. **Career Center:** An alert for students who could be assisted by the many services provided by our [Baylor University Career Center](#). Examples include resume review, interview skills, clarification of career focus, connecting with employers, etc.

   - **Career Center (BUCC)**
   - **Student Receives Automatic Email** with details about BUCC
   - **BUCC runs Alerts Report on a regular basis to assess which students need additional outreach**
   - **BUCC Provides Outreach to those students**

3. **Exploring Majors:** An alert for students who are interested in exploring other major opportunities at Baylor.

   - **Exploring Majors: Refer to University Advisement**
   - **University Advisement receives notification of student need**
   - **Assigns the Case to the appropriate advisor**
   - **Advisor reaches out to student**

4. **Financial:** An alert for students who are in need of any financial information and support resources.

   - **Financial Aid receives the notification of student need**
   - **Adds student into the Financial Aid response system**
5. **Food, Housing, and Other Basic Needs**: An alert for students who are in need of any basic resource.

   - Food, Housing, and Other Basic Needs
   - Student Success Initiatives receives notification of student need
   - SSI Team reaches out to student

6. **Health & Wellbeing**: An alert for students who are need of mental and behavioral care resources.

   - Health & Wellbeing
   - Care Team receives notification of student need
   - Care Team reaches out to student

7. **International Student Needs Academic Support**: An alert for students who are in need of academic support, specifically as it pertains to being an international student.

   - International Student Needs Academic Support
   - Student Receives Automatic Email with details about resources available through International Academic Support
   - International Academic Support receives notification of student need
   - International Academic Support reaches out to student to prompt their connection

8. **Not Yet Registered**: An alert for students who are not registered for the next term after their early registration date has passed.

   - Not Yet Registered
   - Student Success Initiatives receives notification of concern
   - Staff Member follows up with student
9. Other: An alert for students when you aren’t sure what resource best meets the student need. This alert helps us monitor additional student needs to see if a new alert needs to be added to our list.

10. Student Not Returning: An alert for students who indicate they plan to complete the current term, but plan to leave Baylor after its completion. Some students for whom this alert is applicable plan to return to Baylor in a future term, some plan to transfer, and some have other plans. ***This alert is NOT for students who need to withdraw and leave Baylor during a current term. Those students need to complete the Withdrawal form.***

11. Technology/Internet: An alert for students who have a concern related to their access to or experience with technology.

12. University Writing Center: An alert for students who would benefit from working with the University Writing Center.