Always report any fire no matter how small. For fire emergency, telephone Baylor P.D. at 254-710-2222.

Fire Procedures
- Remove persons in danger. Exit through stairwells. **Do not use elevators.**
- Activate alarm & dial 911 or 254-710-2222.
- Close doors.
- Extinguish fire. Have person knowledgeable of incident and area assist emergency personnel.

To extinguish the fire, use the correct fire extinguisher and the **PASS** procedure:
- Pull the pin.
- Aim at the base of the fire.
- Squeeze the handle.
- Sweep from side to side.
- Always maintain accessible exit.
- Avoid smoke or fumes.

Clothing on Fire
- **STOP, DROP and ROLL** around on the floor to smother flames or drench with water if safety shower is immediately available.
- Report incident to supervisor.