

RADIATION SAFETY

NOTICE: Required Postings

This information sheet identifies where an employee/student may find required documents. This NOTICE should be posted in all areas certified or licensed for radiation use within the Radiation Safety Program. This information satisfies the following paragraphs from Chapter 25 of the Texas Administrative Code: 289.203(b)(1)(A); 289.203(b)(1)(B); 289.203(b)(1)(C); 289.203(b)(1)(D); 289.203(b)(3).

- **What?** Chapter 25 of the Texas Administrative Code, including 25TAC289.202 and 25TAC289.231. [289.203(b)(1)(A)]
 - **Where?** The Texas Department of State Health Services Website:
<http://www.dshs.texas.gov/radiation/laws-rules.aspx>
- **What?** The license, certificate of registration, conditions or documents incorporated into the license or certificate of registration by reference, and amendments thereto. [289.203(b)(1)(B)]
 - **Where?** The most current copy of each license and certificate of registration is available on the Baylor University Radiation Safety website:
<https://www.baylor.edu/ehs/index.php?id=940927>. The documents incorporated into the license or certificate of registration may be reviewed at the Radiation Safety Officer's office, located within Environmental Health & Safety.
- **What?** The operating procedures applicable to work under the license or certificate of registration. [289.203(b)(1)(C)]
 - **Where?** Normal operating procedures are available from the Baylor University faculty or staff authorized user (Principal Investigator). Emergency Operating procedures are available on the Baylor University Radiation Safety website:
 - Radiation Safety Manual - <https://www.baylor.edu/ehs/doc.php/203297.pdf>
 - Radioactive Spill Procedure - <https://www.baylor.edu/ehs/doc.php/215801.pdf>
 - Operating and Safety Procedures for Baylor University Radiation Machines - <https://www.baylor.edu/ehs/doc.php/215800.doc>
- **What?** Any notice of violation involving radiological working conditions, or orders issued. [289.203(b)(1)(D)]
 - **Where?** Notice of violations or orders issued are available on the Baylor University Radiation Safety website: <https://www.baylor.edu/ehs/index.php?id=940927>
- **What?** Bureau of Radiation Control (BRC) Form 203-1, "Notice to Employees." [289.203(b)(3)]
 - **Where?** Should be posted near this information sheet. Form 203-1 is also available on the Baylor University Radiation Safety website:
<https://www.baylor.edu/ehs/doc.php/215843.pdf>