The purpose of THE CLERY ACT is to encourage the reporting and the collecting of accurate data of campus crime statistics. The goal of the Clery Act is to provide information to the campus community to promote crime awareness and to enhance campus safety through providing reliable statistical records. This report form was developed to provide a uniform method to document reportable crimes and/or non-criminal hate motivated incidents that have occurred within one of the four reporting locations and which have been reported to a Campus Security Authorities (CSA) other than the Baylor Police Department. The definitions of the crimes that are required to be reported and a description of the mandatory reporting locations are available for review on the Clery Definition Page.

The information collected is not intended to be used to identify the victim, but rather to meet Clery Act requirements and to be used to increase public safety. Please do not list any personal identifying information. Any cooperating victims who do not wish to remain anonymous should be directed to the Baylor University Police Department.

It is the policy of the Baylor University Police Department to encourage victims and/or witnesses to crime(s) to report such crimes to the police and/or to a designated Campus Security Authority - someone who has significant responsibility for student and campus activities. For the purposes of Clery, CSA’s are required to document certain reportable crimes and non-criminal hate motivated incidents which have been reported to them.

For Clery purposes, the student status (yes/no) of the offender or the victim is not a relevant fact as to whether or not this report form is to be completed. If a violation of one of the 15 listed offenses occurs, documentation is required.

Clery documentation is not satisfied by simply directing/referring the reporting party to the police department. In order for the University to satisfy the statistical reporting requirements of the Clery Act, all CSA’s are required to complete this form when certain any of the specified offenses listed below are reported to them. Nonetheless, a person reporting a crime to a CSA should also be encouraged to report the crime to the Baylor Police Department.

<table>
<thead>
<tr>
<th>Hate Incident (any non-criminal incident)</th>
<th>Hate Crime (Please Select Sub-Type)</th>
<th>Category of Prejudice</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Homicide</td>
<td>☐ Manslaughter</td>
<td>☐ Drug/Narcotic violations</td>
</tr>
<tr>
<td>☐ Burglary</td>
<td>☐ Motor Vehicle Theft</td>
<td>☐ Stalking</td>
</tr>
<tr>
<td>☐ Robbery</td>
<td>☐ Arson</td>
<td>☐ Liquor Law violations</td>
</tr>
<tr>
<td>☐ Aggravated Assault</td>
<td>☐ Weapons violations</td>
<td>☐ Domestic Violence</td>
</tr>
<tr>
<td>☐ Hate Incident (any non-criminal incident)</td>
<td>☐ Bodily injury ☐ Vandalism ☐ Email</td>
<td>☐ Domestic Violence</td>
</tr>
<tr>
<td>☐ Telephone ☐ Message ☐ Other</td>
<td>☐ Hate Incident (any non-criminal incident)</td>
<td>☐ Gender</td>
</tr>
<tr>
<td>☐ Hate Incident (any non-criminal incident)</td>
<td>☐ Hate Incident (any non-criminal incident)</td>
<td>☐ Sexual Orientation</td>
</tr>
<tr>
<td>☐ On-campus (excluding residential life)</td>
<td>☐ Race</td>
<td>☐ Disability</td>
</tr>
<tr>
<td>☐ Public property</td>
<td>☐ Disability</td>
<td>☐ National Origin</td>
</tr>
<tr>
<td>☐ On-campus (residential life bldgs.)</td>
<td>☐ Religion</td>
<td>☐ National Origin</td>
</tr>
<tr>
<td>☐ Unknown</td>
<td>☐ Hate Incident (any non-criminal incident)</td>
<td>☐ National Origin</td>
</tr>
<tr>
<td>☐ Non-campus property</td>
<td>☐ Hate Incident (any non-criminal incident)</td>
<td>☐ National Origin</td>
</tr>
</tbody>
</table>

Date of Incident:  
Time of Incident:  
Name of CSA receiving report:  
CSA’s Department  
Dept. Address or Mail Code  
Reporting Party:  
☐ Victim ☐ Witness ☐ Suspect  
☐ Other:  
Was a Police Report Filed?  
☐ Yes ☐ No ☐ Unknown  
Specify Department:  
Date of Police Report:  
Case Number:  
Officer Name:
**Sex Offenses:** Sex offenses are of special concern to the campus community because they have been historically under reported. The victim of a sex offense typically desires confidentiality and anonymity; as a result he/she will often seek a reporting source other than law enforcement such as a designated Campus Security Authority. Because the sex offender may continue to pose a threat to the community, the threat potential needs to be evaluated and the campus community alerted/warned as necessary. In this regard, the following additional information is requested.

<table>
<thead>
<tr>
<th>Known offender (friend, classmate, acquaintance, date, etc.)</th>
<th>Alcohol involved:</th>
<th>Offender</th>
<th>Victim</th>
</tr>
</thead>
<tbody>
<tr>
<td>University affiliated (☐ Student ☐ Staff ☐ Faculty)</td>
<td>Drugs involved:</td>
<td>Offender</td>
<td>Victim</td>
</tr>
<tr>
<td>Unknown offender (stranger)</td>
<td>Narcotics involved:</td>
<td>Offender</td>
<td>Victim</td>
</tr>
<tr>
<td>☐ Victim was not injured</td>
<td>☐ Weapon involved:</td>
<td>Yes ☐ No</td>
<td></td>
</tr>
<tr>
<td>(excluding emotional/psychological trauma)</td>
<td>Describe weapon:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>☐ Victim was injured - Describe injuries:</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Brief Description of Crime or Incident:**

If not submitted via the Website please return the completed form to:
Chief of Police, Baylor University Police Department
One Bear Place #97090, Waco, Texas 76798
Clery Act Definitions

Definitions for geographic areas for which crimes must be reported:

1. **On-campus property:** Any building or property owned or controlled by the University within the same reasonably contiguous geographic area and used by the University in direct support of, or in a manner related to, the University's educational purpose, including buildings or property the location described herein that is owned by the University but controlled by another person and which is frequently used by students.

2. **On-campus residential life buildings**

3. **Non-campus property:** Non-campus property or building owned or controlled by the University that is frequently used by students and is not within the same reasonably contiguous geographic area of the institution, or any building/property that is owned or controlled by a student organization that is officially recognized by the institution.

4. **Public property:** Public property located immediately adjacent to and accessible from campus, including: thoroughfares, sidewalks, streets, lands, parks and beaches.

Definitions of crimes which must be reported:

**Murder/Non-Negligent Manslaughter:** the willful (non-negligent) killing of one human being by another. NOTE: Deaths caused by negligence, attempts to kill, assaults to kill, suicides, accidental deaths, and justifiable homicides are excluded.

**Negligent Manslaughter:** the killing of another person through gross negligence.

**Robbery:** the taking or attempting to take anything from value of the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Aggravated Assault:** an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.

**Burglary:** The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or a felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

**Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access, even though the vehicles are later abandoned - including joy riding)

**Arson:** The willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another kind.

**Weapon Law Violations:** The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; all attempts to commit any of the aforementioned.

**Drug Abuse Violations:** Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadones); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

**Liquor Law Violations:** The violation of laws or ordinance prohibiting: the manufacture, sale, transportation, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to minor or intertemporal person; using vehicle for illegal transportation of liquor; drinking on a train or public conveyance; all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

**Domestic Violence:** A felony or misdemeanor crime committed by a current or former spouse or intimate partner of the victim; a person with whom the victim has a child in common; a person who is cohabitating with or had cohabitated with the victim as a spouse or intimate partner; or any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

**Dating Violence:** Violence committed by a person who is or has been in a social relationship or a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on a consideration of the following factors:

1. The length of the relationship;
2. The type of relationship; and
3. The frequency of interaction between the persons involved in the relationship.

**Stalking:** Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others; or suffer substantial emotional distress.

**Sex Offenses-Forcible:** Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent. Includes forcible fondling of the private parts of another person for the purpose of sexual gratification.

**Sex Offenses-Non-forcible:** Unlawful, non-forcible sexual intercourse, e.g., incest and statutory rape.

Sex Offenses Definitions from the National Incident-Based Reporting System Edition of the Uniform Crime Reporting Program