

Hotel Occupancy Tax Exemption

A faculty or staff member (traveler) traveling in Texas on Baylor business should print a copy of the [Texas Hotel Occupancy Tax Exemption Certificate](#) and the [Organizations Exempted from Texas Hotel Tax form](#). Sign and date the Texas Hotel Occupancy Tax Exemption Certificate and present both forms to the hotel clerk upon check-in for exemption from Texas hotel occupancy taxes.

Information on the potential exemption from the hotel tax of other states can be found on the Tax & Compliance Accounting website. See [Other States Hotel Tax](#).