



## **Marketing Intern-Office Assistant**

**Aramark**

### **Job Description**

**Position Title:** Marketing Intern-Office Assistant

**Community Service Partner:** Aramark

**Job Description:** This position serves as a peer-to-peer representation for Baylor Dining Services (BDS). The overall objective of this role is for the student to serve as an intermediary between the Baylor student body and BDS while assisting with various marketing objectives and working closely with the marketing director. **Job Duties:** Actively involved in social media & social media postings for BDS Sampling at dining halls Setting up information tables located throughout campus Creating and executing various dining events Light office work Assisting Marketing Director with day-to-day tasks **Requirements:** Must be an effective communicator and presenter both verbally and in written form Be able to communicate in an appropriate manner in varying situations Be able to work a minimum of 12 hours per week.

**Hourly Rate:** \$10.00/hour

**Apply for Position:** Please attach and email your application materials ([application form](#), resume, and cover letter) to [BDS\\_StudentProgram@baylor.edu](mailto:BDS_StudentProgram@baylor.edu).

Please **DO NOT** send application materials to Student Employment.