Position Title: ReStore Warehouse Associate  

Community Service Partner: Waco Habitat for Humanity  

Job Description: **POSITION SUMMARY:** Provide customer service (loading, making selections, measuring, etc). Organize and maintain store inventory. Ensure that the store is clean and safe. Work with staff on merchandise pricing. Assist customers with measuring materials as needed and locating materials in the store. This position has an emphasis on helping customers and donors load/unload their purchases/donations. MUST BE ELIGIBLE FOR FEDERAL WORK-STUDY. This is an off-campus employment, reliable transportation is important.  

**WORK AVAILABILITY:** Wed. – Friday: 9a.m. – 5p.m. | Saturday: 9a.m. – 3p.m., flexible around class schedule.  

**FUNCTIONS OF THE POSITIONS:** Assist donation coordinator, answer the phone when needed, assist customers with their purchase.  

**REQUIRED SOFT SKILLS:** Need good verbal skills, human relation skills. Bi-lingual is preferred, but not required.  

**REQUIRED HARD SKILLS:** Must be able to lift 50 lbs., stand, squat, bend and climb in/out of truck. Spend extended time on your feet. Must be able to work in an unconditioned warehouse environment.  

**LEARNING OUTCOMES:** Develop a better understanding of how a non-profit resale store works. Develop customer service skills by working with staff and donors. Understand the impact the ReStore has not only on Waco Habitat’s mission, but also the community at large.  

**Hourly Rate:** $9.00/hour  

**Apply for Position:** Please attach and email your application materials (application form, resume, and cover letter) to ivon@wacohabitat.org.  

Please **DO NOT** send application materials to Student Employment.