MINUTES OF THE STAFF COUNCIL MEETING  
Tuesday, September 8, 2020  
10:30 A.M. Zoom Video Conference

Members Present: Bailey, Ashleigh; Black, Kimberly; Brinser, Krista; Dutschmann, Deidra; Estepp, Michael; Ettinger, Lilly; Ferguson, Melanie; French, Gina; Haberman, Donna; Hand, Mike; Haynes, Nick; Hendrickson, Tosha; Higginbotham, Brenda; Humphries, Mariah; Kruse, Ronda; Mathis, Jarrod; McCormick, Drew; McCulloch, Carol; McNamara, Lori; McSpadden, Erin; Price, Nicci; Ray, Denise; Rowell, Kelsey; Rylander, Amy; Shoemake, Rick; Sumrall, Laura; Tebo, Aaron; Telep, Andrew; Wheelis, Meaghann; Wilson, Jasmine.

Welcome

The meeting was called to order at 10:32 a.m. on September 8, 2020 by Donna Haberman.

Prayer Requests & Invocation

Jarrod Mathis led the group in prayer request and invocation.

Guest Speaker

- Be the Bridge
- Human Resources is offering a course this Fall focused on racial reconciliation that will be available in Ignite Learn. Two ten-week courses are offered beginning September 17th and 18th over lunch breaks. The sessions will be held via Zoom.

Old Business

- August Minutes
- A motion was made to approve the August minutes by Nicci Price and was seconded by Kelsey Rowell.

New Business

- Fall Forum
  - President Livingstone and President’s Council members provided University updates on Friday, September 4. Another forum is tentatively scheduled in October.
- STEPP Luncheon
  - The Fall STEPP Luncheon will be held virtually on October 8 at noon with speaker Malcolm Foley.
- Survey Results
  - Survey results were discussed during breakout sessions to develop ideas of how Staff Council can move forward and collaborate with leadership. Chairs from each committee reported on their discussion.

Staff Council Committee Reports and Breakout

- Constitution & Bylaws
  - The committee discussed ways of targeting information to staff and to serve beyond disseminating information.
- Marketing & Communication
  - The committee discussed expanding upon previous marketing for internal awareness and Staff Council brand awareness.
Next Staff Council Meeting:
Tuesday, October 13th

- **Membership**
  - Meaghann Wheelis
  - The committee discussed ways to increase visibility and elevate our membership.

- **Service**
  - Deidra Dutschmann and Amy Rylander
  - The committee discussed aligning Staff Council with Baylor’s goals and pursuing service opportunities that are continuous year over year.

- **Spirit Shirts**
  - Lilly Ettinger
  - The committee discussed ways to partner with HR and have professional Baylor gear for new staff.
  - The Spirit Shirt sale generated $3,410 in shirt sales.

- **STEPP Luncheon**
  - Brenda Higginbotham
  - The committee discussed incorporating community service with STEPP Luncheon.

- **Treasurer and Scholarship**
  - Amanda Fisher
  - The committee discussed sharing information on the Staff Council scholarship and how the funds are used with Staff Council members as well the Baylor community.
  - Endowed scholarship totals equal $59,803.45 with outstanding pledges of $474.24.

### University Committee Reports

- **Bookstore Advisory** – no updates
  - Lilly Ettinger

- **Calendar** – no updates
  - Erin Poteet

- **Campus Diversity**
  - Jasmine Wilson
  - The committee met to set priorities for the year. Student groups can apply for one of four $1,000 program enhancements.

- **Faculty Senate** – no updates
  - Nicci Price

- **Health** – no updates
  - Laura Sumrall

- **HR Advisory** – no updates
  - Jarrod Mathis

- **Libraries/ITS** – no updates
  - Michael Hand

- **Spiritual Life Advisory** – no updates
  - Denise Ray

- **Student Life** – no updates
  - Kimberly Black

- **University Grievance** – no updates
  - Melanie Ferguson

### September Birthdays

**Adjourn**

The meeting was adjourned at 11:52 a.m. by Donna Haberman.