Minutes of the Staff Council Meeting

Tuesday, 5 February 2019

10:32 a.m., Sid Richardson 340


Absent: Rob Engblom, Donna Haberman, Lisa Murphy, Vicki Patterson, Aaron Tebo, and Jasmine Wilson

Welcome

The meeting was called to order at 10:32 am by Lamar Bryant, Chair of Staff Council.

Prayer Requests and Invocation

Jarrod Mathis asked for prayer requests. Requests were made for Robbie and the Black family, for the schools especially Midway ISD because the Flu A is going around, continued prayers for Felicia Mulkey’s mom, and for Gladys as she regains her strength in rehab. Mathis read Lamentations chapter 3 verse 21. Mathis then gave the invocation.

Guest Speakers

Dr. Gary Carini- The Interim Provost gave Staff Council an update on Illuminate. The strategic academic plan was approved in May 2018. It has four pillars (Christian environment, transformational education, research, competitiveness in athletics and the arts) and five initiatives (health, data sciences, materials science, human flourishing, leadership and ethics, Baylor in Latin America). Staff will be critical to the success of Illuminate. Carini described the importance of staff in Baylor’s mission.

A question was posed about the role of staff in Illuminate and if there are specific examples of predicted staff involvement. Carini stated the university is working on an increase in research funding and that undergraduate student research is an important component. A Staff Council member noted that some staff do take part in research, specifically, the nursing school. Faculty and staff volunteer to play roles in the simulation lab while directly interacting with the students. The nursing school recently received a grant to come up with a more robust simulation program. Carini mentioned that volunteering at the nursing school, or at prisons helping prisoners develop business plans in conjunction with the prison entrepreneur program are good ways to broaden your Baylor experience. He also stated that teaching remains important to Baylor. Students should have great experience in the classroom and great experience in the lab. Teaching and research are both fundamental to a transformative education.

Old Business

Chair Bryant asked for a motion to approve the January Minutes. A motion was made by Heather Beck and seconded by Jarrod Mathis. The motion passed.
**New Business**

Chair Bryant introduced the Nominating Committee for upcoming Staff Council elections. This group will help nominate Staff Council members to fill open officer positions. The nominating committee is: John Lowe, Angela Ucci, and Vicki Patterson.

**Staff Council Committee Reports**

Constitution and Bylaws- No report.

STEPP Luncheon- The Spring Luncheon will take place on April 18 and will feature Jeremy Everett with the Texas Hunger Initiative. It will be in the Letterwinners Lounge in McLane Stadium.

Membership- An email was sent university-wide for open nominations for new Staff Council members. Nominations will be opened until February 7.

Spirit Shirts- The last invoices were submitted and will be paid. The final items will be picked up at W Promotions soon. Thank you to Mia and the rest of the committee for being so helpful. The committee chair gave words of encouragement and makes a note that this position could be viewed as a service opportunity for the Fall, then everyone might feel a little more invested and willing to help.

Service- No report.

Treasurer and Scholarship- Total Gifts: 55,072.45. Outstanding pledges of $600

Marketing and Communications- The Marketing and Communications committee is here to help get the word out about any Staff Council events or other communications. Please email Krista Brinser if that is something you need.

**University Committee Reports**

Campus Diversity- No report.

Bookstore Advisory- No report.

University Grievance- Has not met.

Health- Has not met.

Calendar- No report

Student Life- Has not met.

Spiritual Life Advisory- No report.

HR Advisory- Haven't met but the Blackout period ends this week, you should not have access to your funds from the rollover.

Libraries/ITS- Has not met.
**Division Spotlight**

Finance and Administration-

Undergraduate Admissions- Every year 55,000 people come through the visitor’s center, 80% of students that come to campus end up enrolling. They provide 4 tours a day and are open some Saturdays. Over 130 student workers (B.E.A.R.S.) work with Undergraduate Admissions. In addition to tours, undergraduate admission hosts many events each year that bring more than 10,000 people to campus.

Admission Processing – This team is provided the number of students to admit in order for the university to reach their goals. We need to admit enough people to make the budget.

Budget and Planning- Oversee fiscal planning and operational budget.

Personnel Side of budgeting- Final reviewers on BearQuests for new positions.

**Announcements**

February Birthdays- Chair Bryant wished a Happy Birthday to all those with February birthdays.

**Adjourn**

At 11:20 a.m., Ann Westbrook made a motion to adjourn, it was seconded by Melanie Ferguson. The motion to adjourn was approved.

*Respectfully Submitted,*

*Staff Council Secretary 2018-2019*