

### Registration Information

Order No.	3989702
Agency Name	Heart of Texas Region MHMR
Job Title	Adult Mental Health Care Coordinator Lead
Job Description (including hours and responsibilities)	<p>An Adult Care Coordinator Lead provides Behavioral and Physical healthcare coordination, system navigation, crisis intervention, community resource linkage and referrals with the aim of advancing wellness goals for consumers served, while also providing assistance to the Care Coordination Program Manager through Lead activity functions including assisting with training and offering direct guidance to Care Coordinators. EXAMPLES OF WORK PERFORMED: - Ensures the health records of consumers on assigned caseload are up to date and that necessary records are transferred to the appropriate provider or agency when a referral is made. - Provides a variety of care coordination activities that ensure consumers on assigned caseload receive the services necessary to achieve the best health outcomes. These activities include but are not limited to; follow up on referrals, navigating local health system, contacting MCO's to access needed services, assist with arranging transportation to scheduled appointments, assist with transitions between levels of care or care systems. - Responsible for the coordination of all services which assist clients in their recovery from mental illness and/or substance use including re-engagement after missed appointments and follow-up services post hospital discharge. - Provides monitoring and tracking to enhance continuity of care from and to external providers; i.e. hospitals, emergency rooms and jails. - Provides assistance to Care Coordination Manager by providing Care Coordination Lead functions such as training assistance and direct guidance of Care Coordinators. - Attends, as appropriate, Adult Behavioral Health Staff Meetings and consults</p>

	with Adult Behavioral Health staff to develop expertise in programming. Responsible for reviewing and understanding Adult Behavioral Health protocols and procedures. - Performs Related Work as Required. - Hours: M-F 8:00AM-5:00PM
Job Location	110 S 12th St Waco TX
Salary Range	\$30,000-\$36,172 annually DOQ Plus \$2,500 Lead Stipend
Qualifications	- Bachelor's or Master's in social work, psychology or related field with ability to obtain Qualified Mental Health Professional credentialing - 1 year case management experience preferred
Link to application web site (if applicable)	<a href="https://theapplicantmanager.com/jobs?pos=ht2327">https://theapplicantmanager.com/jobs?pos=ht2327</a>
Application Contact Name	Isis Lewis
Phone	254-752-7889
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