

Registration Information

Order No.	3934855
Agency Name	Advocacy Center for Crime Victims and Children
Job Description (including hours and responsibilities)	Description: Provide direct and indirect services for victims of crime. Answer hot line and direct calls during regular business hours. Report to hospital and/or court in case of an emergency. Process information for medical protocol and assist physician when needed. Manage appointments for forensic interviewers and physician. Log monthly hot line/SAFE calls, and distribute and log cell phones for hot line. Hours: Monday-Thursday 8:30 am-5:00 pm Friday 8:30 am-3:00 pm
Job Location	Waco
Qualifications	College graduate and bilingual preferred. Experience commensurate with responsibilities, ability to relate to individuals of all ages, races, and socio-economic backgrounds. Must successfully complete Advocacy Center training and maintain confidentiality.
Application Contact Name	Barbara Wright
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