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Registration Information

Order No.	3923166
Agency Name	URBAN STRATEGIES
Job Title	LEAD CASE MANAGER
Job Description (including hours and responsibilities)	<p>POSITION OVERVIEW The Lead Case Manager is responsible for coordinating case management and family reunification services, training new caseworkers, and supervising the work of other caseworkers. The Lead Case Manager also serves as a caseworker, who is responsible for assessing the needs of each unaccompanied child (UC). TASKS AND RESPONSIBILITIES Utilize trauma theory and brief therapeutic techniques to work with unaccompanied children entering the United States during a typical stay of 30 days or more. Plan service, and screening for Human trafficking concerns. Facilitate the timely release or discharge of the UC and documenting the provision of services in each UCs case file. Complete an intake interview upon admission and promptly identify needed services. Assess family, education, history of trauma, personal goals, and potential experience with human exploitation/trafficking. Develop interventions and an individual service plan consistent with each child's psycho-social needs. Maintain appropriate documentation according to program regulations. Carry up to five cases as a caseworker. Ensure all services provided to each child are properly documented in each case file. Coordinate and oversight of each UC's assessment, individual service plan, family reunification, and discharge. Supervise, train, and coordinate case management staff. Upon request, this role may be required to travel with UC, 14 and under, to locations in the United States. Other duties as assigned.</p>
Job Location	Waco, Texas
Qualifications	<p>BILINGUAL MINIMUM REQUIREMENTS Education and Experience: Master's degree in the behavioral sciences, human services or social services fields or bachelor's degree and at least 3 years progressive employment experience that demonstrates supervisory and case management experience. Competencies: Professional: Diversity, Communication, Time Management, Planning, Organizing, Ethical Technical: Trauma, Report, Research, Advocate, Critical Thinking, Case Analysis; Organizational: Leadership, Teamwork, Community Approach. Knowledge: Human Rights and Social Justice; Models of assessment, prevention, intervention, and evaluation; Child Welfare; Faith-Based and Community organizations in the area. Skills: Office 0365, Bilingual (English – Spanish) Other: Licensure, Driver's License</p>

Link to application web site (if applicable)	https://www.urbanstrategies.us/careers
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