

Job Description:

Social Worker II Come work in an environment where we truly value and respect those we serve and believe in the mission that all people can achieve a higher level of wellness and independence. Our vision is to help make this a world where people lead meaningful, independent lives. If you are looking for a place to work where you can establish a career that is filled with purpose, this is the job for you.

The state of Texas offers many benefits to employees, including competitive salaries, career advancement, health and dental insurance, and paid vacation and sick leave.

The Social Worker II performs and documents complex social services work including serving as a liaison between the individual, legally authorized representative and others to assure ongoing care, treatment and support through the use of person centered practices. This position gathers information to assess the individual's support systems and service needs, including participation in interdisciplinary team meetings, as needed. This position completes an initial social history, as well as maintains appropriate updates. This position may also support the assessment of the individual's rights and capacity to make decisions and provides individual and group training to promote the exercise of rights. This position designs and provides individual and group training to promote the exercise of rights. This position assists with the coordination of admissions, transfers, transitions and discharges, as needed. The Social Worker II works under moderate supervision, with limited latitude for the use of initiative and independent judgment.

Essential Job Functions:

Attends work on a regular basis and may be required to work a specific shift schedule or, at times, even a rotating schedule, extended shift and/or overtime in accordance with agency leave policy and performs other duties as assigned.

Interviews and converses with individuals, legally authorized representatives, actively involved persons and agencies to determine what is important to the individual and gather background information needed to assess the individual's support systems and identify the individual's psychosocial, economic and physical needs, with updates as appropriate. Interview examples include: upon admission or return on an extended forensic commitment, prior to transition to a new home, upon a change in status and in preparation for the annual individual support plan meeting.

Oversees the communication and information exchange between the individual, legally authorized representative, actively involved person and agencies, and facility or treatment providers. Oversight is to ensure that assigned staff have performed liaison function in regard to ongoing care, treatment and support to include, maintaining open communication, providing required notification, participating in interdisciplinary team meetings as requested, obtaining necessary consents and accessing external resources as needed.

Provides assistance to individuals, legally authorized representatives, and actively involved persons regarding guardianship issues, annual living options discussions, end-of-life planning and rights in accordance with state and federal laws and regulations and state and center policies.

Oversees the coordination and completion of the rights and capacity assessment by assigned staff and reviews the documentation.

Assigns facility staff to perform admissions, transfers, transitions, discharges, and furloughs to assure access to services through the use of person-centered practices. Examples include: providing tours of the facility for individuals and families interested in admission, providing information to the local authority to assist in obtaining required documents for admission including certified birth certificates, ISD records and social security cards and coordinating with the receiving facility for individuals transferring within the SSLC system to include transportation and the transfer of resident information, personal possessions, medication, etc.

Coordinates the design and conducting of individual and group training to explore and promote exercise of rights, voting, citizenship, and development of decision-making, person centered thinking and self-advocacy skills. Examples include: scheduling and facilitating a group meeting to provide information regarding candidates running for political office to support resident voting, gathering baseline information regarding resident knowledge of their rights related to privacy for visits with family and friends and telephone calls and gathering or developing training materials to provide group education to improve and enhance self-advocacy skills.

Participates in residence and family meetings and conducts formal presentations describing facility processes.

Other duties as assigned include, but are not limited to, participating in activities and/or serving in a supporting role to meet the agency's obligations for disaster response and/or recovery or Continuity of Operations (COOP)

activation. Such participation may require an alternative shift pattern assignment and/or location.

Knowledge Skills Abilities:

Knowledge of individuals with intellectual and developmental disabilities, human growth and development, behavioral and mental health, developmental and emotional components of physical illness, social work standards for case management; facility and community resources, and the principles, methods and theories used to practice as a social worker.

Ability to communicate effectively in writing and verbally in both individual and group settings.

Skill in accountability for assigned property with limited financial responsibilities.

Ability to perform all job duties in accordance with the Texas State Board of Social Work Examiners Code of Conduct, National Association of Social Workers Code of Ethics and in compliance with state, state center policies and procedures.

Registration or Licensure Requirements:

Bachelor's or Master's degree in Social Work. Licensed Baccalaureate Social Worker (LBSW) or Licensed Master Social Worker (LMSW), or able to attain LBSW or LMSW within one year of employment. The Social Worker is required to maintain licensure in accordance with Texas Board of Social Work Examiners.

Initial Selection Criteria:

Bachelor's or Master's degree in Social Work.

Licensed Baccalaureate Social Worker (LBSW) or Licensed Master Social Worker (LMSW), preferred.

Social work experience.

One year of experience working directly with persons with intellectual or developmental disabilities