

## **Registration Information**

Order No.	3917089
Agency Name	Galyon Counseling Services, PLLC
Job Title	Counselor, Master's level Associate
Job Description (including hours and responsibilities)	SUMMARY: Responsible to provide diagnostic assessments, therapy, and counseling and support services for a mixed caseload including, but not limited to adults, adolescents, and families experiencing mental health issues, communication challenges, and/or family conflict. This is an opportunity to work providing services to a broad spectrum of clients. Be familiar with other services and resources in the community and work closely with them to provide information and support when required. Provide a range of therapeutic and/or case management services for individual, couples, groups and/or families as appropriate to the specific expectations of the position. May provide practical training and guidance to students and/or paraprofessional staff, as required. DUTIES AND RESPONSIBILITIES: 1. Evaluate clients' mental condition based on review of client information, interviews, observation, tests, and collaboration with other sources (when appropriate) to perform clinical assessments. 2. Conduct initial family assessments and refer patients, clients, or family members to community resources or to specialists, as necessary. 3. Develop and implement treatment plans based on clinical experience and knowledge. 4. Provides counseling, therapy, and/or psychotherapy to clients and families as appropriate to the position, providers therapeutic crisis intervention and emergency services as required. 5. Use above mentioned skills and techniques to make clinical diagnoses of clients and provide appropriate treatment for such diagnoses. 6. Follows up to determine reliability and validity of treatment used, makes recommendations regarding modification to

services and service delivery. 7. Guide clients in the development of skills and strategies for dealing with their problems. 8. Encourage clients to express their feelings and discuss what is happening in their lives, and help them to develop insight into themselves and their relationships. 9. May lead paraprofessionals in performance of clinical duties. 10. Participates in the review of clinical issues and program policies and procedures. 11. Performs miscellaneous job-related duties as assigned. CONDITIONS OF EMPLOYMENT: • You are a W2 employee. Full time salaried employees are exempt and expected to work 40 hours per week, unless otherwise approved. Per session employees are paid based on a tiered pay schedule and due to the nature of our job, are encouraged to not work more than 40 hours. • Your schedule is expected to remain consistent with minimal changes unless there is an emergency. • The expectation is that you will have 25 completed and billable sessions per week. • If therapist provides supervision to others, therapist will be reimbursed for time/work. • Payroll will be made on the 1st and the 15th of the month by check unless the option of direct deposit is provided, after which you may choose between the two. • Professional Liability insurance for Galyon Counseling Services, PLLC will be provided by Galyon Counseling Services, PLLC. You will be added to the company policy and therefore, must be insurable under our policy. • Individual therapists are responsible for their own liability insurance. • Employees will give Executive Director immediate notice of time off or schedule changes. For planned time off in the length more than 3 days, at least one-month notice will be given. If more than one week is planned off, 2 months notice will be provided.

Job Location

Marble falls

Salary Range

30,000

Qualifications

MINIMUM JOB REQUIREMENTS: • Master's degree in mental health related field with at least 6 months of directly related experience, which may include internship and/or practicum • TX licensure as LMSW, and complete LCSW certification within the next 3 years • Prefer candidate with five years of providing diagnostic assessment experience and therapy services to a full range of individuals from youth through adulthood, addressing a

	wide variety of problems and disorders, in a multicultural setting • Must maintain professional licensure and/or certification throughout employment with this agency • Must be able to work flexible, yet consistent work schedule including evenings and weekends, on occasion • Must be able to work independently and as a team member, as needed. • Must have reliable means of transportation and a valid driver's license. If you use your own vehicle for any work-related issues, must have current vehicle insurance. • Must have good written and oral communication skills and good organizational skills. • Must maintain agency, coworker, and client confidentiality and abide by the Data Privacy Act and the Health Information Portability and Accountability Act.
Link to application web site (if applicable)	galyoncounselingservices.com
Application Contact Name	Sandra Galyon
Phone	8302013028
Email	Sandra@galyoncounselingservices.com
Application will be accepted until (closing date):	until filled