

Registration Information

Order No.	3917764
Agency Name	St. Ann's Catholic Church Midland, TX
Job Title	Parish Social Ministry Coordinator
Job Description (including hours and responsibilities)	<p>General Information • Full-time position under the Ministry category, salaried, exempt. • The Social Ministry Coordinator (SMC) will report to the Pastor of the parish. • Hours: 40 hours per week; available during portions of regular parish office hours and for occasional evening and weekend meetings/ events; work schedule established by pastor and can be adjusted to maintain workflow. • Will complete background check and attend Ethics Workshop. Key Responsibility Areas 1. Social Ministries • Provide direct social services for those seeking financial assistance, food, housing and other basic needs and networks with community organizations to meet an array of needs. • Information and referrals • Conducts crisis intervention when necessary. • Assesses requests for and provides financial assistance according to outreach guidelines. • Attends Charity Tracker Meetings once a month to better coordinate services with other helping agencies. • Empowers the parish community to fulfill the church's social mission as spelled out in Catholic Social Teaching. • Assists St. Vincent DePaul Society St. Ann's Conference • Outreach to the Poor (cooperation with area agencies and programs) • Outreach to Midland College Students • Managing Sister's Charity funds (Parish funds for the needy) 2. Social Justice/ Faith Development • Presentations to Parish groups and organizations • Provides formation and education on Catholic Social Teaching (CST) • Focus on Spanish speaking groups and organizations 3. Promote volunteers for parish groups and programs</p>

Job Location	Midland, TX
Salary Range	negotiable
Qualifications	<p>Qualifications • Bachelor's degree or equivalent experience required: master's degree desirable • Study of pastoral ministry, theology, social work is desirable • Past parish experience is desirable • Spanish proficiency is strongly recommended</p> <p>Background must reflect the following competencies • Catholic faith and an active commitment to the social mission of the Church rooted in Catholic spirituality • A working knowledge of the Church's social teaching (CST) • Abilities in planning, administration, volunteer management and team support • A willingness to learn and serve</p> <p>For information contact Deacon Tom Collier 1906 W. Texas Ave. Midland, TX 79701 432-682-6303</p>
Link to application web site (if applicable)	stannsparish.us
Application Contact Name	Deacon Tom Collier
Phone	432-682-6303
Email	midland.stann@sanangelodiocese.org
Application will be accepted until (closing date):	August 1st.