

Registration Information

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| Order No. | 3863060 |
| Agency Name | The Village at Heritage Oaks |
| Job Title | Social Worker |
| Job Description (including hours and responsibilities) | <p>Monday-Friday, 8 am - 5 pm, but off hours may be required on occasion. This position is full-time & salaried. The Social Service Worker evaluates the social needs of each patient admitted and formulates a written plan of care, reviews and revises plan as necessary but not less often than quarterly. Refers patients and families to appropriate community resources as necessary. Responsible to the Administrator. 1. Plans and organizes a social service program according to established policies. 2. Assists in the coordination of resident transfers. 3. Handles telephone calls and interviews each patient and family on admission. 4. Coordinates services with other departments. 5. Completes a Social History on each patient. 6. Identifies and evaluates personal, emotional and environmental concerns. 7. Formulates a written plan of care for each admitted patient. 8. Reviews and updates plan of care according to established policies. 9. Records continuing progress notes on the patient's social needs and response of the patient to delivered social services. 10. Responsible for the Discharge Plan. 11. Assesses spiritual needs and facilitates participation in religious activities. 12. Participates in the development and review of the Total Care Plan. 13. Assists with the development of a community volunteer program. 14. Conducts annual in-service on social services for all staff. 15. Assists in coordinating the Resident Council. 16. Helps open and read incoming mail, and helps address and post outgoing mail upon the patient's request. 17. Assembles and maintains a store of information on community resources and helps other staff to use these accordingly. 18. Gives assistance or help in locating and arranging for services of other professionals or agencies to solve problems and needs of patients. 19. Participates regularly in case conferences with nurses and other staff to assist in better understanding the patient and his family. 20. Helps needy patients and families locate funds for dentures, glasses, etc. 21. Participates in pre-admission screening of prospective patients whenever possible. 22. Conducts facility tour and orientation for new patient and family.</p> |
| Job Location | Corsicana, Texas |
| Salary Range | Depends on the applicant's work experience. |
| Qualifications | Bachelor's degree in social work. |
| Application Contact Name | Tara Dickson |
| Phone | (830) 486-2020 |

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| Email | thevillagehr@swlfc.com |
| Application will be accepted until (closing date): | Position is filled. |