**Order No.** 3588621  
**Agency Name** TSU SHAPE Initiative  
**Job Title** Case Manager

**Job Description (including hours and responsibilities)**  
**DESCRIPTION** The TSU SHAPE Initiative CHANGE (Change through Healing, Awareness, Networks, and Gateways to Empowerment) program is a grant-funded university and community-based partnership established to increase engagement in care for racial and ethnic minorities with substance use or co-occurring disorders that are also at-risk for HIV or HIV positive.  
**DUTIES/RESPONSIBILITIES** The TSU SHAPE Initiative CHANGE program Case Manager is responsible for providing medical and behavioral case management services to Greater 3rd and 5th Ward program participants. Other duties include conducting Hepatitis, HIV, substance use, and co-occurring disorder screenings; health event planning; and program participant engagement and outreach. Full-time; may require some evenings/weekends as needed.

**Job Location** Houston, Texas 77004

**Salary Range** DOE

**Qualifications**  
**REQUIRED QUALIFICATIONS**  
- Graduate of an accredited social work program (BSW or MSW)  
- A minimum of 1-year social service experience.  

**PREFERRED QUALIFICATIONS**  
- Current license as a Bachelor or Master-level Social Worker (LBSW or LMSW) in the State of Texas.  
- A minimum of 6-months paid or volunteer experience working with HIV/AIDS and/or substance using populations.  
- Fluent in Spanish.  

**KNOWLEDGE/SKILLS**  
- Able to secure and maintain current human subjects and behavioral prevention/intervention training certifications.  
- Demonstrated familiarity with available community resources.  
- Proficient in mobile technology, standard computer software applications (e.g. Microsoft Office Suite), office equipment, client documentation, and reporting.  
- Able to work independently and cooperatively as part of a team.  
- Excellent communication, organization, prioritization, and problem-solving skills.  

**ADDITIONAL REQUIREMENT**  
- Must have a valid driver’s license, insurance, a clean driving record, and personal transportation. Position requires frequent local travel.

**Application Contact Name** TSU SHAPE Initiative

**Phone** 713-313-1975

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**Application will be accepted until (closing date):** Until filled.