### Registration Information

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<th><strong>Order No.</strong></th>
<th>3566236</th>
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<tr>
<td><strong>Agency Name</strong></td>
<td>Methodist Children's Home</td>
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<tr>
<td><strong>Job Title</strong></td>
<td>Home Life Manager</td>
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**Job Description (including hours and responsibilities)**

The Home Life Manager is responsible for directing and leading all aspects of the child care program for their assigned Home. The Home Life Manager is responsible for ensuring residents are cared for in a safe and nurturing environment and providing services based on the needs of the youth in care. This is a professional position and may require more hours than the normal forty hour workweek. This position requires work after normal office hours, during the weekend or on holidays. This position also requires the employee to provide on-call coverage after hours, on weekends and during holidays on a rotation with other Home Life Managers. An automobile for in town and out of town travel is required.

**Job Location**

Waco, TX

**Qualifications**

A Bachelor’s degree in Social Work or other related field is required and a Master’s degree in Social Work or a related field is preferred. Experience working with youth in an out-of-home care setting is also preferred. The Home Life Manager must be at least 21 years of age and have a valid Texas Driver’s License, an excellent driving record that meets the standards set forth by the liability insurance company and Methodist Children’s Home, no criminal history and acceptable references.

**Link to application web site (if applicable)**

https://www.mch.org/career-opportunities/

**Application Contact Name**

Jean Wright

**Phone**

254-750-1247

**Email**

jwright@mch.org

**Application will be accepted until (closing date):**

12/3/2018

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