

Agency Name	The Cove Waco
Job Title	Director of Student Services
Job Description (including hours and responsibilities)	<p>Who We Are: The mission of the Cove is to give youth experiencing homelessness a safe place to thrive. Unaccompanied homeless youth (UHY) are some of Waco's most vulnerable citizens. Young people experiencing housing instability have been shown to be more prone to sexual and emotional abuse, human trafficking, depression, suicide, and substance abuse. Over 335 high school students in Waco ISD were identified as homeless for the 2017-18 school year. 160+ of those were also unaccompanied, meaning they were experiencing homelessness by themselves, not in the care of a parent or legal guardian. The Cove is an after-school teen nurturing center for homeless youth of Waco ISD to access showers, laundry, supportive case management, and educational programming Monday – Thursday, 4-8pm. What You Will Do: As the Director of Student Services, you will oversee the team of volunteers, staff, and interns that delivers professional support services to homeless and unaccompanied young people week-to-week. The Director is responsible for creating and maintaining a culture of Care, Opportunity, Value and Empowerment among and toward students at all times. You will oversee supportive case management services, meal provision, volunteer mentors, and educational programming from community partners during each night of programming. In addition, the Director will ensure that all interested students receive in-depth case management through a team of social work interns, each serving a caseload. The Director may at times provide direct case management services to young people, modeling the individualized professional care the entire team will provide to our students. To be successful in this role, you must be comfortable implementing new programs, providing regular feedback to staff, volunteers, and interns, and contributing to strategic conversations about program growth and student support. The Director must oversee the helping process from intake to termination, ensuring high levels of care in our 4 quadrants of service provision: Education, Social/Emotional, Health/Wellness, and Sustainable Living. The Director of Student Services will ensure the proper documentation of services, coordinate with WISD Homeless Outreach Services to synergize services, maintain data entry, and prepare programming reports for both internal and external stakeholders. The Director of Student Services will be an experienced social work professional with superior leadership skills who thrives in dynamic environments. You will be skilled in case management/service coordination, crisis intervention, Trauma-Informed care, and the developmental needs of adolescents. Hours: Monday-Thursday 12:00pm – 9:00pm, Friday 8:00am – 5:00pm (with 1-hr lunch breaks)</p>
Job Location	Waco, Texas
Salary Range	Commensurate with education and experience
Qualifications	<p>Education/Certification: • Licensed Social Worker • Master's Degree in Counseling, Education or Social Work from an accredited university • Fluent in English and Spanish preferred Special Knowledge/Skills: • At least two years' experience working with young people of diverse backgrounds and/or disabilities or equivalent in demonstrated experience such as delivery of counseling and social services. • Understanding of the challenges of and resources for families and children experiencing homelessness. • Experience with case management of students and families in an educational or social support setting. • Experience</p>

	navigating the resources within a School District, to include staff, administration, parents, and social service providers.
Link to application web site (if applicable)	<a href="http://www.thecovewaco.org">www.thecovewaco.org</a>
Application Contact Name	Kelly Atkinson
Phone	254-224-6095
Email	<a href="mailto:kellya@thecovewaco.org">kellya@thecovewaco.org</a>
Application will be accepted until (closing date):	September 1, 2018