

Registration Information

Order No.	3490533
Agency Name	Daya Inc
Job Title	Senior Counselor
Job Description (including hours and responsibilities)	<p>DIRECT CLIENT SERVICES: Answer helpline calls, complete intakes, provide crisis intervention and counseling, and assess needs for appropriate intervention and referrals. Use specialized clinical knowledge and advanced clinical skills to assess, diagnose, and treat mental, emotional, and behavioral disorders, conditions, and serious emotional disturbances in adult survivors of domestic violence and sexual assault. Through a culturally competent lens, apply theory, knowledge, methods, ethics, and the professional use of self to restore and enhance social and psychosocial functioning of clients through regular therapy sessions. Assess lethality and provide crisis management counseling both on the helpline and in ongoing therapy sessions. Integrate various therapeutic interventions such as Cognitive Behavioral Therapy (CBT), Eye Movement Desensitization and Reprocessing (EMDR), Solution-Focused Brief Therapy (SFBT), and Motivational Interviewing (MI) into counseling sessions with clients. Provide supportive legal, criminal justice, and housing advocacy as needed. Examples include court testimony, filing applications and affidavits for legal purposes, assisting in protective orders, law enforcement accompaniment, and assisting in locating housing. Assist in organizing and conducting support groups and workshops. REPORTING Track client calls, maintain appropriate client records and files as well as monthly call analysis and client reports. Prepare monthly board reports and participate in board meetings. Work with the Executive Director to compile data for new and continuing funding applications and reports. Assist the Executive Director with the research, writing and overall management of the grants program including developing and submitting program and financial reports to grantors. Maintain the client database. Facilitate approval on client issues such as financial requests Maintain and update advocate resource guide MISSION AND VISION PROMOTION Promote atmosphere of teamwork and collaboration to accomplish all Daya initiatives (client services, outreach, fundraising, and education) with staff members, other directors, and the ED Build and maintain a network of mainstream and South Asian professional resources Attend and contribute to staff meetings and other internal meetings Participate in appropriate professional development webinars, seminars and forums Serve as speaker/trainer for Daya by participating in community education programs as needed May stand in for ED, including attendance at Board Meetings as requested by the ED</p>
Job Location	Houston_Westchase
Salary Range	Commensurate with qualification and experience. This is a full time position.
Qualifications	<p>Licensure in Social Work or Counseling required Master's degree (in Counseling or Social Work) required At least 2 years relevant work experience required Must be a team player with ability to lead Must have a commitment to Daya's mission, vision, and atmosphere of collaboration Must show excellent writing, reporting and communication skills Must have the ability to work flexible hours, including some evenings and weekends to meet deadlines Must be well-organized, highly motivated, and detail-oriented Proficiency in computer applications and utilization of online resources to meet client and organizational needs Proficiency in at</p>

	least one major South Asian language required Experience working in a non-profit environment preferred
Link to application web site (if applicable)	https://www.dayahouston.org/job-opportunities
Application Contact Name	Rachna Khare
Phone	7138427222
Email	rachna@dayahouston.org
Application will be accepted until (closing date):	09/01/2018