

Agency Name	Texas Health and Human Services
Job Title	Social Services Surveyor
Job Description (including hours and responsibilities)	<p>Job Description: Social Services (Health Facilities) participates as a team member or team coordinator conducting inspections, surveys, and investigations in Long Term Care facilities to determine compliance with state and federal laws, regulations, and rules. Completes inspection/survey reports listing deficiencies/violations and prepares written reports supporting the action and remedies recommended. Utilizes professional expertise and specializes in the following discipline: Social Services/Nursing/Nutrition/Generalist surveyor. Essential Job Functions: Communicates on a complex level with other (internally or externally) to provide, exchange, or verify information, answer inquiries, address issues, or resolve problems or complaints. Testifies at hearings or in court proceedings to provide information regarding policy/procedures, history, findings, or activities. Completes inspection/survey reports listing deficiencies and prepares written reports supporting the actions and remedies recommended. Visits facilities to verify correction of previously cited regulatory violations. Conducts exit conferences with facility staff regarding findings and may assist in developing a plan to correct deficiencies. Conducts certification surveys, licensure inspections, or investigations in facilities to determine compliance with federal and state regulations. Performs quality assurance reviews of documents prepared by others for example, publications, assessments, reports). Knowledge Skills Abilities: Knowledge of social work principles and acceptable professional standards of patient care. Ability to interpret policies, procedures, and regulations. Ability to work independently. Ability to exercise professional judgment and reach sound decisions. Ability to learn, retain, and integrate complex concepts difficult procedures, or complicated processes. Must be able to multi-task and track multiple activities with competing priorities. Experience performing social work in quality assurance monitoring, certification, survey, and/or investigation of health facilities. Days (First) Travel: 85%</p>
Job Location	Abilene or San Angelo
Salary Range	\$3,520.33 - \$5,746.66 a month

Qualifications	<p>Initial Selection Criteria: Is licensed to practice as a social worker by the Texas State Board of Social Work Examiners. Experience explaining and interpreting or overseeing compliance with state and federal licensure regulations and standards. Experience preparing detailed written reports. Experience representing an agency at legal proceedings as the investigator or witness. Knowledge of investigative principles, techniques, and procedures. Must be able to apply analytical and critical thinking skills in the collection of information and determination of compliance with Federal and State regulations. Experience in, or knowledge related to, the administration of and provision of care in long term care facilities including: Nursing Facilities, Assisted Living Facilities, and Day Activity and Health Services preferred. Knowledge of medical terminology, medical background, and experience in investigations is preferred. Must have basic computer skills and be able to clearly, accurately and concisely document and articulate findings. Must have good interpersonal skills and be able to interact with all types of individuals. Must be a good fit for the team and organization.</p>
Link to application web site (if applicable)	<p>https://jobshrportal.hhsc.state.tx.us/ENG/careerportal/default.cfm?</p>
Application Contact Name	<p>Mendy Wade and/or Dana Davis</p>
Phone	<p>(325) 795-5874 or (325) 659-7808</p>
Email	<p>mendy.wade@hhsc.state.tx.us</p>