



CHILDREN IN THE WORKPLACE AND CLASSROOM GUIDELINES

The parameters below are being offered to help support departments when employees or students bring children (minors) to the workplace or classroom. These recommendations are offered as **best practices** and should not be interpreted as official university policy.

An employee or student who brings a child to the workplace:

- should be the child's custodial caregiver and in line of sight while the child is in the work place
- should accept full responsibility for the child's behavior and safety while the child is at the work place
- should prevent any breach of confidential information
- should insure the presence of the child at the workplace does not disrupt the educational or work environment
- should refrain from bringing a sick or ill child to the workplace
- should notify their department chair or program director if someone experiences an employee or student who violates these parameters

Deans/Department heads:

- should consider if the child's presence is disruptive to the work or educational environment