Reporting Deficiencies

Deficiencies are reported on-line during the 8th week of the semester using the **Deficiency Reporting System** supported by the **Paul L. Foster Success Center**. This is the same system that is used to make referrals to the Success Center. Only the instructor of record should access the deficiency reporting system as it requires the instructor's Bearid and password.

Instructions for accessing and filling out the deficiency report can be found [here](#).