*Baylor utilizes e-citations. Citations are emailed with NO paper ticket/notice.*

Enforcement Communication:

The goal of Baylor Parking Services is to communicate prior to an enforcement action. A citation is not the first attempt at communication by Baylor Parking and Transportations Services. Signage, brochures, website: www.baylor.edu/parking, phone: 254.710.PARK (7275), email: parking@baylor.edu and on campus office are accessible resources to help understand parking expectations prior to parking on campus.

**Email:** Citation notices are normally emailed 2 hours after the violation time. Individuals who choose not to register their vehicle with Parking Services will have a significant delay in receiving the email notices. It is the individual's responsibility to manage their inbox i.e. "Clutter". Delayed email notices do not warrant citations being voided.

**Multiple emails:** Individuals can add multiple email addresses to their account that will be notified if a citation is issued.

**Text Alerts:** Individuals can sign up for text alerts as an additional notification of receiving a citation notice. Click Here for more information.

**Stickers:** In some situations when a citation is issued a physical sticker will be placed on a vehicle as an attempt to communicate an important message to the owner/operator of the vehicle. These stickers indicate an important parking issue/warning which requires action.

**Paper Hand Written Citations:** You may receive a handwritten (paper) parking notice (usually issued by the Baylor Police Department). Handwritten notices may not be available for appeal for up to 48 hours after being issued. When staff manually enter the paper citation
Towing: Baylor Parking and Transportation Services is under NO obligation to attempt to locate, call or email the owner/operator of a vehicle prior to it being towed. Any such warning effort by Baylor Parking Services should be considered a courtesy (and immediately acted upon).