Initial I-20

Policy

An I-20 is the document that international students need in order to obtain a visa to study in the United States. New international students are issued an initial I-20 by a Designated School Official (DSO) from Baylor’s International Student & Scholar Services. After a student has been admitted to Baylor and has paid the enrollment fee deposit, he or she must submit the Immigration Status Form and Confirmation of Financial Resources* in order to qualify for an I-20. The I-20 is required in order to apply for a visa.

*Graduate students will typically work with a Baylor DSO to submit financial documents rather than the standard Confirmation of Financial Resources.

Process

1. A student must be admitted to Baylor and pay the enrollment fee deposit.
2. After deposit is paid, the student's information will be transferred to the Global Bears System.
3. The student will be notified via their Baylor email account to log in to the Global Bears System in order to begin processing his or her I-20.
4. The student will be directed to complete the Immigration Status Form and upload the Confirmation of Financial Resources* form in the Global Bears System.
5. A DSO will work with the student until documents are acceptable and the student qualifies for the I-20.
6. Once the student qualifies for the I-20, a DSO will issue the initial I-20.

Additional Links

- Initial I-20
- Replace or Update I-20 Request
- Immigration Check-In
- Curricular Practical Training
- Post-Completion Optional Practical Training (OPT)
- Pre-Completion Optional Practical Training
- STEM OPT Extension
- Cap-Gap Extension
- Leave of Absence
- Letter Requests
- On-Campus Employment
- Reduced Course Load
- Change of Level
- Reinstatement of Status
- Suspension & Expulsion
- Transfer (In & Out)
- Travel Authorization
- Dependents
- Extend Or Shorten Your Program
- Termination of SEVIS Record
- Document Management
- Academic Program Completion
- Insufficient Funds
- Social Security Number
7. A DSO will send an initial email with a copy of page 1 of the I-20 to the incoming student for them to review it for mistakes (name, degree, funding, etc.) and request the student to respond immediately.

8. After the student confirms accuracy of I-20, a DSO will send the hard copy of the I-20 to the student at the mailing address indicated by the student on the ISF with the following materials:

- International Advisor Business Card
- Campus Information Materials
- Letter from the Vice Provost for Global Engagement
- Information About Preparing for the Visa Interview and Arriving at a U.S. Port of Entry

9. A DSO will send a follow-up with tracking data for the I-20.

10. The student must pay the SEVIS Fee and schedule his or her visa appointment at a U.S. Embassy or Consular Office.