



# Consent to Release Official Transcripts

## Online Transcript Ordering Service Authorization to Release Official Transcripts

The Family Educational Rights and Privacy Act of 1974 (FERPA) is a Federal law that protects the privacy of student education records and establishes the rights of students to review their education records. In accordance with FERPA, Baylor University does not disclose education records to a third party without the signed consent of the student.

<b>Identification</b>	
*Name: _____ First Name_Last Name	*Date of Birth _____
_____	_____
Name while attending Baylor University (if different than above.)	*Baylor ID# (Optional)
Email address _____	
<b>Signed Consent</b>	
My signature below indicates my consent to the release of my official transcripts. I understand that this signature will authorize the release of the official transcripts identified in the original request and any additional transcripts requested through the online ordering service using my userID and password authentication.	
This written consent is valid from the date of execution until I provide written notice withdrawing my consent to the Office of the Registrar. No electronic signature option is available at this time.	
*Student's Signature: _____	*Date: _____