Call for Proposals

Discipline Specific Diversity, Equity, Inclusion, and Belonging Training and Education

Overview
The Office of the Provost seeks proposals from Department Chairs, Deans, and/or Program Directors that will foster a culture of belonging through discipline or department specific proposals. The goal of this program is to engage faculty in dialogue and learning opportunities designed to explore and improve the departmental work environment and increase faculty satisfaction. Successful proposals will create or promote novel diversity, equity, and inclusion education, training, and programing. Proposals will be funded on a rolling basis.

Levels of support will be dependent upon proposal scope:

- **DEIB educational opportunities for faculty at the departmental level ($500 - $1500)**
- **DEIB educational opportunities for faculty and students at the departmental level ($1000 - $2000)**
- **DEIB educational opportunities/Conference/Other for an event with \( \geq 100 \) people ($2000 - $4000)**
- **DEIB educational opportunities/Conference/Other for an event with \( \geq 1000 \) people ($3000 - $5000)**

Proposals

**Part I: Cover Sheet**
- Title of proposal
- Name and title of contact person
- Phone number and email address of contact person
- Proposal summary (no more than 200 words)

**Part II: Detailed Proposal (maximum 3 pages)**
- Provide a description of the program and anticipated impact
- What is the scope of the effort? For example, will it include faculty or faculty and students or people outside of your department.
- What additional resources will be required to accomplish the proposal?
- What is the expected timeframe?

**Part III: Program Budget**
Proposal budgets should be itemized to the greatest extent possible. Acceptable budgetary items include, but are not limited to, consultant & contract payment, honorariums, food & beverage, and travel. Funds may not be used for Baylor faculty or staff salaries or stipends.
Part IV: Final Report

A brief final report should be submitted no more than 60 days after the program is concluded. This should include a summary of the activities, information about the attendees, budget expenditures, and the impact of the program.

The initial call for proposals will remain open through the 2021-2022 academic year and all funds are to be used by May 31, 2022.

Completed applications and final reports may be submitted electronically to Erin Shoemake, Assistant to the Provost, Erin_Shoemake@baylor.edu.