1. Show empathy – Put yourself in their shoes
   Our students are experiencing the pandemic along with us, so let them know you know.

2. Connect 1-on-1 with your students
   Set up 10-15 minute 1-on-1 conversations with your online students. Schedule them throughout the term. Publicize the schedule early.

3. Communicate regularly and proactively
   Preschedule announcement “nudges” in Canvas for the entire term. What are your friendly reminders?

4. Embrace redundancy - Repeat instructions regularly
   Ensure expectations are addressed in the syllabus, Canvas and repeated in class.

5. Be present through email and online discussion
   Respond to emails and online discussions more often. Schedule daily time to respond.

6. Replace email with discussion forums
   Minimize the amount of time answering the same questions more than once. Create a Canvas forum for class content and management questions.

7. The buddy system - Pair online and in-person students
   Pairing students into support pairs gives them a constant go to person for questions.

8. Fireside chats - Topic specific purposeful office hours
   Schedule purposeful office hours to discuss student questions or difficult content. Use the time to connect with students on a more human level.

9. Design with clarity and consistency
   Simplify your Canvas Course site by using module structures to organize your content. Explore the Canvas Commons Templates.

10. Make student work visible
    Consider having student submit assignments to discussion forum. Have them share team-based practice. Highlight the work of your online students.

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