

Report on Action Items
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Date Raised	Issue	Resolution/Progress	Updates
April 2012	Concerns regarding safety of law students in parking lot, especially at night. Request that Law School hire a permanent security guard.	Specific request for the security guard was not feasible. Committee discussed ways to increase student awareness.	
April 2012	Problems with class scheduling. The specific concern was that some classes are grouped too far apart (e.g., 8 a.m. and 2:15 p.m.) while other classes were grouped too closely together.	Reported concerns to Associate Dean Leah Teague.	
April 2012	Problems with climate control in the building.	Reported to the maintenance staff. Students have had fewer complaints about the building temperature varying as much as was the case in the past.	
April 2012	Creation of a business journal.	Although the faculty discussed the possibility, no action has been taken.	Update: Second journal considered Summer 2020 but ultimately decided against.
April 2012	Problems with professionalism of law students at Law Prom.	SBA resolved the problem on its own. Law Prom is now the Barrister's Ball.	
April 2012	Requests for changes to building access (various problems with card readers;	Some requests were not feasible. Addressed some problems with card readers with Linda McGennis,	

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	24-hour access; more access to library; unlock some doors to classrooms after hours).	who programs the locks on the doors.	
October 2012	Increase the number of guest speakers.	Addressed the concern with instructors of Intro. to Law.	
October 2012	Request to move 1L advising session from the third quarter to the second.	Moved the advising session to an earlier time in the third quarter.	
October 2012	Certain concerns about the grading systems in some classes.	Addressed the concerns with Dean Teague.	
October 2012	Problems with the messages on the monitors in the hallway (too many messages, do not rotate enough).	Addressed concerns with Dean Teague, IT Director Rick Sowell, and others.	
April 2013	Address options to provide counseling and other assistance to students with mental health problems and concerns.	Committee is still investigating the various options to consider.	See January 2015 notes for an update.
October 2013	Install card readers on lockers	Addressed the concerns with Dean Teague, but the request was not feasible because it was cost prohibitive.	
October 2013	Various parking issues, including undergraduates using parking spaces.	Addressed the concerns with Dean Teague. Part of the issue relates to use of the parking lot adjacent to the Texas Sports Hall of Fame.	See April 2017 notes for an update.

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October 2013	Scheduling event times.	Problems arose during the fall of 2013 because the law school completed its course schedule late. Committee discussed having better communication among those directing different parts of the program (student meetings, moot court, CDO, etc.).	Every quarter, all departments meet to discuss upcoming events and programming to ensure that conflicts are avoided (to the extent possible).
October 2013	Problems with too many make-up classes near the end of each quarter.	Addressed the concerns with Associate Dean Teague.	
October 2013	Problems with individuals using the library without permission.	Linda McGennis posted signs reminding individuals that use of the library is limited to those engaging in legal research.	
December 2013	Issues with Paw Prints; system difficult to navigate	Addressed issues with IT and administration. Part of the issue addressed by adding additional money to accounts.	
December 2013	Concerns about parking when the Mayborn Museum lot closes in January.	The museum opened its new lot in January. (As of mid-January 2014, parking did not appear to be a problem.)	
December 2013	Students suggested that the parking lot should be limited to law students.	Dean Teague advised that this decision falls outside the purview of the Law School administration but that the Law School would address the issue with Parking	See April 2017 notes for an update.

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		Services. Parking Services could not accommodate the request.	
December 2013	Students requested more days off between finals, including the possibility of a three-day weekend between the fall and winter quarters.	Dean Teague noted that this was a complicated issue, and that the faculty continue to review calendar issues regularly.	In 2016, the law school shifted from 65-minute classes to 70-minute classes, and shortened the quarter to 9 weeks, which allows one week off between the Fall and Winter quarters, and one week off between the Winter and Spring quarters.
December 2013/January 2014	Students raised concerns about the number of feral cats on the Law School grounds.	The Animal Legal Defense Fund—a student organization—has a program to catch, neuter or spay, and release the cats to reduce the population. However, many people continue to feed the cats, which perpetuates the issue.	
September 2014	Students raised concerns about scheduling during, and the impact of, the 2014 Tournament of Champions Mock Trial Competition.	The Law School will strive to ensure that the impact of TOC will be as little as possible on Baylor Law students. The class schedule will be revised to accommodate all classes during the competition. Students will have normal access to the building and library during the competition.	

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September 2014	Students raised concerns about parking during Baylor University football games, as the law school's normal use of the attached university parking lot will be compromised.	Dean Teague advised that the Law School has no control over the university parking lot attached to the law school. Students will still have access to the building and the library, but will be unable to park in the normal parking lot. Students looking for parking can use the free City of Waco shuttle that runs from free public parking downtown to a drop-off point right in front of the law school.	
September 2014	Students raised concerns about the impact of Baylor University football games on the final exam schedule.	There will be a home Baylor University football game on Saturday during final exams. Rather than holding exams while game day activities are underway, the faculty has elected to move the final exams to Sunday as the best alternative option.	
September 2014	Students suggested that there be a break longer than a weekend between finals and the next quarter.	Dean Teague noted that this was a complicated issue, and that the faculty continue to review calendar issues regularly.	See the Updates section for December 2013 above.
January 2015	Students have raised concerns about the tone of interactions between professors and students.	The Committee requested specifics and the issues were dealt with as appropriate.	

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January 2015	Students have requested that the requirements of Practice Court be more widely disseminated before Practice Court.	The Practice Court Associate will provide a condensed outline of the Practice Court curriculum, which will include an anticipated schedule and the requirements of the program. This report will be posted on the Practice Court website.	As of 2016, Practice Court has an Orientation Session prior to the start of Practice Court. Students not currently enrolled in Practice Court are welcome to attend.
January 2015	Students are disappointed that not every faculty member returns grades within the six-week period as stated in law school policy.	Student disappointment has been raised with faculty and they have been encouraged to comply with the policy.	See March 2017 notes for an update.
January 2015	Students raised concerns about mental health counseling at the law school. The students believe that the resources available to them are inadequate and/or not easily accessible.	In response to this concern, the law school has created a “Health/Counseling Fee” which will give students access to the Baylor University Student Life Center (SLC) for Health Center and Mental Health Counseling services, beginning with the Summer 2015 Quarter. More information about the services provided by the SLC can be found on the Baylor Law School website at: https://www.baylor.edu/law/currentstudents/index.php?id=934058 .	

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January 2015	Students would like more options available for the Professional Development Program, and that these options be scheduled around the class schedule to avoid conflicts with large classes.	The Professional Development Program Committee will be exploring additional offerings. The Committee attempts to avoid scheduling conflicts if at all possible, and will continue to assess alternatives.	
January 2015	Students raised the issue of exams during the 2015 Baylor University football schedule, and whether exams would have to be moved.	As of January 2015, the Baylor University football schedule does not conflict with law school final exams, so exams will operate as normal during 2015 unless the schedule changes.	
January 2015	Students would like more general information to be displayed on the TVs on the first and second floor of the law school.	The administration will be adding new information to the TVs.	
January 2015	Students raised concerns about parking during the 2015 Baylor University football games.	Dean Teague advised that the Law School has no control over the university parking lot attached to the law school. Students will still have access to the building and the library, but will be unable to park in the normal parking lot. Students looking for parking can use the free City of Waco shuttle that runs from free public parking	

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		downtown to a drop-off point right in front of the law school.	
January 2015	Students raised concerns about the number of feral cats on the Law School grounds.	The Animal Legal Defense Fund—a student organization—has a program to catch, neuter or spay, and release the cats to reduce the population. However, many people continue to feed the cats, which perpetuates the issue.	
January 2015	Students would like the Military Law Class to resume.	The administration is seeking a suitable instructor for the course.	As of 2017, the Administration hired an adjunct for the class.
April 2015	Problems with too many make-up classes near the end of each quarter.	Addressed the concerns with Associate Dean Teague.	
April 2015	Students raised concerns about the work load required during the Practice Court program.	Dean Teague reminded students that Practice Court is designed to prepare students for the practice of law through rigorous academic study and trial advocacy exercises. The program requires students to adapt to a heavier work load than they have had in the past, to simulate real world experience.	
April 2015	Students raised concerns about the number of feral cats on the Law School grounds.	The Animal Legal Defense Fund—a student organization—has a program to catch, neuter or spay, and release the cats to reduce	

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		the population. However, many people continue to feed the cats, which perpetuates the issue.	
September 2015	Students requested that the Professional Development Program advertise upcoming events through TV monitor messages, email updates, and flyers. In addition, students would like to see information regarding clinic service included in the Professional Development Program guidelines.	The Professional Development Program now sends emails, adds information to the TV monitors, and has flyers available in various locations around the law school to notify students of upcoming Professional Development Program events. The website for the Professional Development Program has been updated to include information about clinic service, and the clinics are also informing students about the potential to earn Professional Development Program credit through volunteering at the clinics.	
September 2015	Students raised concerns about the scheduling of events for Practice Court and the need to allocate time to study for the bar.	The Practice Court program, through the Practice Court Associate, has re-designed and re-vamped the scheduling process to give as much notice as possible regarding afternoon lectures and advocacy exercises so that students may better plan for bar prep. classes.	

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September 2015	Students are not satisfied with the coffee at the law school.	The Student Bar Association conducted a taste test for the coffee and selected the best one. The SBA periodically monitors issues regarding coffee in the student lounge.	
March 2016	Exam schedule change.	The Student Bar Association will let the students know that the exam schedule will be spread out to allow more time in between exams for students.	
March 2016	Students raised concerns about recent bar exam results.	Associate Dean Teague discussed several factors that our study of this issue revealed. Primarily, that online bar classes seem to have resulted in poorer performance on the bar. Dean Teague also confirmed that the Texas bar exam was not getting more difficult.	As of 2016, the Academic Standards Committee regularly monitors bar results to ensure best practices.
March 2016	Students raised concerns about the scheduling of events for Practice Court.	The Practice Court program has streamlined several processes to be more efficient with students' time. Based on student feedback, a few lectures and exercises have been eliminated or changed to be more suitable for the course.	
March 2016	Students raised concerns about how late the doors lock at the law center.	The doors have been set to lock much earlier in the day, with access	

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		provided to students with a valid Baylor ID.	
March 2016	Students raised concerns regarding safety of law students in parking lot, especially at night. Request that additional lights be installed.	Dean Teague advised that this decision falls outside the purview of the Law School administration but that the Law School would address the issue with Parking Services. Parking Services could not accommodate the request. Regarding safety, there are several emergency call boxes in the parking lot that connect the caller to the Baylor Police Department.	See December 2018 notes for an update.
March 2016	Students informed the Committee that there is a skunk in the drain in the parking lot.	The law school has notified animal control.	
March 2016	Students raised the issue of lawn care maintenance (lawnmowers, weed-eaters, and blowers) being done during finals.	The Committee explained that the Law School notifies the University of our finals schedule and requests that maintenance not be done during that period, but the University has sole control over the maintenance schedule.	
March 2017	Students raised concerns about the treatment of the	The law school requested that animal control timely check traps if	

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	feral cats in the parking lot – cats are being caught in the traps set for raccoons and other pests.	they are being set, and to release the cats if necessary.	
March 2017	Students raised concerns about insects in the parking lot.	Pest control has been contacted.	
March 2017	The clocks in the classrooms are not accurate.	Maintenance has checked, and reset if necessary, all clocks in all classrooms.	
March 2017	Students asked whether there was an administrative protocol to resolve student-to-student issues.	The Committee advised the students that Stephen Rispoli, the Assistant Dean for Student Affairs and <i>Pro Bono</i> Programs, can help resolve disputes or advise students on the proper and appropriate way to handle disputes.	
March 2017	Students inquired about the administrative protocol for student crisis.	The Committee advised the students that the Baylor University Counseling Center is the first-step in reacting to a crisis, and to visit with Dean Teague or Dean Rispoli regarding options and protocols for on-going issues. In addition, students were informed that the Counseling Center periodically reports to faculty and staff about the issues that the Counseling Center is seeing. (Student privacy	As of 2017, the Counseling Center also has a slot at Orientation to describe services, and flyers have been posted in the law school.

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		is protected, as required by law. Generally, no identifying information is given to protect the privacy of the students).	
March 2017	Students inquired about AED training.	The law school arranged for AED training, and it was made available to students.	
March 2017	Students inquired about class-specific emails and what to do when experiencing email issues.	Unfortunately, there is no practicable way to separate the student body into 1L, 2L, and 3L email lists. However, students who will be returning after the Summer break will be left on the email lists so that they will know what is going on at the law school during the Summer. In addition, we advised that any students experiencing issues with their email should contact Baylor Law's IT team at baylorlawit@baylor.edu .	
March 2017	Students inquired about a faculty vs. students softball or golf tournament.	The Committee suggested that the students brainstorm non-physical activities – trivia night, trip to a basketball game, etc. The students were going to discuss these options and come back to the Committee with ideas.	
March 2017	Students are disappointed that not every faculty	Student disappointment has been raised with faculty and faculty	

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	member returns grades within the six-week period as stated in law school policy.	guidelines were changed to encourage faculty to post grades sooner, and to provide students with the date that the grades will be posted. If a faculty member fails to meet the deadline, or anticipates failing to meet the deadline, the faculty member will send an email to the class explaining the delay.	
March 2017	Students asked questions about the distribution of grades in required and elective courses, and whether High A's could confer "bonus points."	The Committee discussed the faculty guidelines regarding distribution of grades in required and elective courses. The appropriate faculty committee will assess these concerns and make appropriate changes, if necessary. In addition, the Committee explained that "bonus points" are not given for High As, but that they frequently have an award associated at the annual Student Awards Ceremony.	
March 2017	Students asked if the library could be opened earlier on Sundays, and open on football home game days.	The Committee explained that the library used to be open during football games, but that it was not being used, so it was closed for football games. Regarding other library hours, the Student Bar Association took a poll of the	

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		students for desired library hours, and appropriate changes were made by the library staff.	
March 2017	Several parking issues were raised: law school only lot, speeding in the parking lot, signs informing visitors to the Mayborn Museum about appropriate places to park, sidewalks, and safety and lighting at night.	The Committee will work on these issues and get back to the students.	See April 2017 notes for an update.
March 2017	Students asked if there will be a transactional track for Practice Court.	The Faculty Curriculum Committee is looking at this issue. Practice Court is designed to teach skills that will be beneficial to transactional lawyers as well as trial lawyers. For the students that are pursuing completion of a transactional track in their academic studies, Practice Court is seeking to place that student in advocacy exercises involving the transactional track they are pursuing.	
March 2017	Supplies (forks, knives, coffee creamer and sugar, etc.) in the student lounge is running low.	The Student Bar Association replenished the supplies that were running low.	

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<p>March 2017</p>	<p>Room reservation issues.</p>	<p>To reserve a room at the law school, students can email Terri Kroll (Terri_Kroll@baylor.edu) to request a room. In addition, students can check for room reservations online at https://www.baylor.edu/law/facultystaff/index.php?id=934863.</p>	
<p>March 2017</p>	<p>Students raised concerns about the projected vs. actual class schedules, and Baylor Law's non-traditional course blocks (MWF or TTh).</p>	<p>Jerri Cunningham, Baylor Law Registrar, attempts to keep classes from moving after they have been put on the projected schedule so that students can plan for future quarters. Even so, due to the schedules of the professors of the courses, sometimes it becomes necessary to move a class, thus resulting in a change for the finalized course schedule. Regarding unusual course blocks, the Committee explained it is a complicated system, and that the schedule is set in a way to allow for the fact that we have classes that range from 1-5 hours of credit, which would not work with a MWF or TTh block system.</p>	

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March 2017	Students would like a Spanish Legal Language course.	The administration continues to consider what we might be able to offer through the Professional Development Program.	
March 2017	Problems with climate control in specific classrooms.	Reported to the maintenance staff and appropriate adjustments made.	
March 2017	Law Review would like to speak to the 1Q students in Intro. to Law.	Law Review contacted Professor Brian Serr to discuss this possibility.	
April 2017	Clocks in classrooms update.	All clocks in classrooms should be accurate but will be double-checked.	
April 2017	Faculty vs. students trivia night update.	Not enough time left in the quarter, but shooting for Summer or Fall, preferably in the first three weeks. Students will get back to the Committee with proposed dates.	
April 2017	Library hours over Easter.	The library will be open at the regular time on Easter Sunday. The library staff are working on a general schedule in light of the SBA survey and will get back to the Committee.	
April 2017	Parking Lot Issues – law school only pass, Mayborn visitors, sidewalk, safety, and signs update.	The law school’s parking lot will be exclusively for law students beginning in Fall 2017.	As of 2017, putting in a sidewalk is not feasible because it is cost prohibitive.

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		<p>The law school has collaborated with University Parking Services to have speed limit signs posted in the law school parking lot, and to coordinate with the Mayborn for high-traffic periods. During the high-traffic periods, Parking Services staff will be in the parking lot directing Mayborn visitors to the correct overflow parking lots.</p> <p>In addition, we have requested that the University install a sidewalk connecting the law school parking lot to University Parks. Because the location of the proposed sidewalk is on the Texas Sports Hall of Fame property, the University will contact the Texas Sports Hall of Fame about this issue.</p> <p>Regarding lights, the Committee explained that all parking lots, including the Law School lot, are controlled by the University. The Law School has requested that the lights be installed, and the University is conducting a lighting</p>	
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		<p>study on the parking lot to determine whether new lights need to be added. In the past, studies have shown that the lighting is adequate or exceeds lighting requirements.</p> <p>Finally, we have also added flyers next to each exterior door advising that the Baylor Police Department will escort students from the building at any time, and can be contacted at 254-710-2222.</p>	
April 2017	Baylor Dia del Oso	The students requested that they be given the day off for Baylor University's Dia del Oso. The Committee will take this request to the appropriate faculty committee.	The faculty considered the request and decided to continue the long-standing tradition of not taking Dia del Oso as a holiday for law students.
April 2017	Grades and grade policies.	Faculty Policy adopted in 2006: professors in required courses will target a "B" curve: placing the median student in the middle of the "B" range. This target did not apply to elective courses but faculty generally target a 3.0 to 3.2 range unless the class is small, such as 10 or under.	

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		<p>The administration does not step in to mandate or reject grades except in extraordinary circumstances, such as was done in the case of an adjunct professor who lost a set of exams years ago. The students were all given a Pass.</p> <p>A faculty committee does monitor the grades over time to make sure that the grades are in line with the faculty policy. Those grade reports are periodically distributed to the entire faculty which allows individual faculty members to gauge how their grade distributions compare with other faculty members as well as to self-monitor their own grade distribution over time.</p> <p>Faculty will re-evaluate the grade curve and average grade point for each class, based on concerns from students that our grades are lower than peer schools. In addition, CDO monitors the available information to ensure that Baylor students aren't disadvantaged as</p>	
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		compared to students from peer law schools.	
April 2017	Students raised concerns about the grading requirements in the legal writing program.	New system that was implemented mid-quarter that made it seem like grades were being adjusted down but was merely the implementation of a new system for evaluation of the work. The new system will have no effect on grades assigned. Dean Teague will visit with the legal writing faculty.	As of the Winter 2017-18 quarter, the grades for LARC 4 are pass/fail.
September 2017	Parking Lot Issues – space, temporary tags, and maintenance.	At the beginning of the quarter, students and administration were concerned about space in the parking lot during heavy class days. The students have reported that it has not been a problem. Although the law school only parking pass seems to be working, the students have seen some undergrads parking in the law school lot and walking across University Parks. The Committee will advise Parking Services to check the lot and give tickets to cars with non-law school passes. Temporary parking passes are available for students that have	

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		<p>rent cars – the passes can be obtained through the University Parking Services website: http://www.baylor.edu/dps/index.php?id=869799.</p> <p>The University has rented a parking lot maintenance machine to make repairs to the law school parking lot. The machine will be available only during finals. To mitigate the disruption this will cause, the Law School is working with the University to limit maintenance to the fewest number of days possible and to schedule that maintenance on days when fewer students are scheduled for exams. The Law School will have reserved parking for students taking exams, and will make overflow parking available to students at McLane Stadium and the Ferrell Center.</p>	
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September 2017	Practice Court Issues – jury trial observations, room temperature in practice court classroom, and credits for Practice Court.	<p>To assist students in completing the jury trial observation requirement for the Practice Court program, the Practice Court Associate has developed a new system to advise students of jury trials in nearby courts. The students will be keeping the Committee apprised of how the new system works.</p> <p>The students reported that the temperature in the Practice Court was too cold, and it has been adjusted.</p> <p>The students requested that the faculty re-examine the number of credits earned in the first quarter of Practice Court. This request will be referred to the appropriate faculty committee.</p>	See Dec. 2017 meeting notes for an update regarding Practice Court credits.
September 2017	Water fountains.	The SBA upgraded the water fountains in the classroom wing of the law school to improve the taste of the water. In addition, there was a problem with the water earlier in the quarter, but maintenance has remedied the issue.	

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September 2017	Library hours.	The library hours will be extended as the quarter gets closer to the final exams period. The library staff will consider the students' proposal to open the library on Saturdays and Sundays at 11:00 a.m. every week, rather than 8:00 a.m. on Saturday and 1:00 p.m. on Sunday.	The library hours have been changed to accommodate the students' request.
September 2017	Some students and alumni have expressed dislike for the new logo for Baylor Law.	The new Baylor Law logo is part of a marketing effort the law school has been working on over the past year. The full extent of the marketing campaign will be rolled out with the new website design in early 2018.	
September 2017	Student Organization financial issues – a couple of student organizations asked if they could keep their organization funds in a law school controlled account, and inquired about money left over from the previous fiscal year.	All student organizations at Baylor Law can keep their funds in the SBA Account. The law school and SBA will keep track of their deposits and withdrawals. The account is set up to move all funds to the law school reserve account at the end of the fiscal year. Unfortunately, the process of moving the funds back is cumbersome, but the funds have	

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		been moved from the law school reserve to the SBA Account.	
October 2017	Students raised concerns about rules and guidelines for the Practice Court program writing requirements.	The Practice Court Associate will ensure that all guidelines and rules will be kept in one place and are consistent.	
October 2017	Practice Court students raised concerns about scheduling classes for the second quarter of Practice Court.	Dean Teague and Jerri Cunningham are working with individual Practice Court students to help them find a schedule that is satisfactory.	
December 2017	Raccoons in the law school courtyard.	Animal Control has been notified, but, unless one of the raccoons is rabid, they will not remove the raccoons from the courtyard. In an effort to address the issue, the trash cans in the courtyard will be removed. However, if trash starts to accumulate in the courtyard, the trash cans will be moved back.	Trash began to accumulate in the courtyard, so the trash cans were moved back.
December 2017	Criminal Law Boot Camp	Favorably received – students would like it to continue to be offered.	

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December 2017	Supply Issues	Various office supplies needed refills/repairs around the law school – paper in printers, hole punchers not working, and refilling staples in staplers, a few lights not working. These supplies have been replenished. Students should inform Meredith Meyer when issues like this arise and they will be taken care of promptly.	
December 2017	Ropes Course for Incoming Students at Orientation	The team that works on Orientation will determine whether this is feasible.	A ropes course for all entering students is not currently feasible.
December 2017	Furniture	The furniture outside the classrooms on the first and second floor needs to be replaced/reupholstered. The administration is working on this issue.	In October 2018, new furniture was placed outside the classrooms at Baylor Law.
December 2017	Library Issues – converting areas to quiet space or study areas.	The law review offices will soon be renovated to make space for our <i>pro bono</i> clinics. The library will be renovated to house the law review offices near to the legal writing faculty offices. In addition, a new courtroom and flex space will be added to the first floor of the library. The law school is currently	

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		determining space availability and needs.	
December 2017	Student Lounge – Water Fountain, Latte Machine, Hammock	The SBA is determining whether it is feasible to install a water-bottle filler water fountain or latte machine in the student lounge. Hammocks may be put up on the back lawn of the law school, but cannot be permanently attached. If a student does put one up it must be removed promptly after use.	Water-bottle-filling fountains were added in the library during renovations over the summer of 2018. In addition, in October 2018, a water bottle filler was added in the student lounge next to the coffee machine.
December 2017	Socials	Students would like more social events at the Backyard and less at Shorty’s. SBA is looking into options.	
December 2017	Renting Textbooks	Students would like to know if it is possible to rent textbooks on a quarter system, rather than the semester system. Dean Rispoli is checking to see if this is feasible and if it will be cheaper.	In July 2018, the bookstore created a quarterly rental cycle for law students.
December 2017	Credit Hours for Practice Court	Dean Teague shared that the faculty is aware of the students desire for additional credit. Granting more credit for PC necessitates a higher number of hours required for graduation	

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		which would result in a higher tuition cost to the students. The faculty does not want to increase the tuition cost to the students simply to add 2 credits to students' transcripts.	
December 2017	Hours for Practice Court on Bearweb Calendar	Dean Teague will check to see if BearWeb's Calendar View can be updated to show the number of hours students will be in class and advocacy exercises.	Notes have been added to the course descriptions and in multiple places in registration notices and materials to notify students that the PC lab may extend into the evening hours.
December 2017	Electives Offered with Practice Court 3	Some classes, which are often desired by PC 3 students, have a scheduling conflict with PC 3. Jerri Cunningham attempts to avoid scheduling conflicts with popular classes, and will continue to do so. The administration will offer course counseling sessions to help students plan their law school career.	Beginning with the Spring 2018 quarter, Jerri Cunningham and Angela Cruseturner host an advising session each quarter.
December 2017	Prohibited Source Rule in Practice Court	Generally, the Rule states that a student may not look at materials not provided by the program or created by the student prior to two weeks before the exam. The issue	Professor Wren has eliminated the rule on an experimental basis for PC I in the Spring 2018 Quarter.

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		has been raised with the PC Faculty.	
December 2017	Practice Court Associate Position Duration	There is a steep learning curve for incoming PC Associates. When a new PC Associate is hired, there is a 3-month overlap of PC Associates so that the incoming Associate may learn from the outgoing Associate.	
December 2017	Mock Trial and Moot Court Team Participation vs. Law Review	The issue is that grades are assessed for advocacy teams, while Law Review is a pass/fail. Grades are assessed for advocacy teams because the faculty coaches work directly with the student team members and have the ability to judge effort and quality, while faculty cannot do the same for law review work.	
December 2017	Laptops/Tablets allowed in Practice Court	The issue has been raised with the PC Faculty.	
December 2017	Health and Wellness Concerns	Health and Wellness Concerns – Students wanted to know if the Counseling and Health Center fee could be exchanged for the SLC Gym and Athletic Facilities Fee. Dean Rispoli explained that the	

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		<p>fees cannot be exchanged, as the access to the gym and other athletic facilities is substantially more expensive than the Counseling and Health Center Fee (as well as more expensive than access to a non-Baylor gym in town). Further, given the issues facing the legal profession and law students, the administration believes that access to counseling and health services is a fundamental service that must be provided to students. Students will send the Committee a list of suggestions to improve the counseling and health services provided to students.</p>	
December 2017	Mad Dog Mock Trial Competition	<p>Students would like a Board of Barristers to run it like the in-school Moot Court Competition, in an effort to attract more, qualified judges. Dean Rispoli explained that the issue is recruiting judges from the community. The PC Associate works diligently for weeks in advance of the competition to</p>	

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		recruit as many qualified judges as possible.	
December 2017	3L Survey	The 3L SBA Class Officers surveyed their class regarding student satisfaction. The 3L Class Officers will compile a report with recommendations to present to the Committee.	
January 2018	Student reported that faculty and staff are eating lunches provided by the SBA for students taking exams (“Food for Finals”).	The SBA encourages faculty, staff, and students not taking exams to take advantage of Food for Finals after 1:00 p.m., which should give the students taking exams enough time to grab lunch before or after taking an exam.	
January 2018	Student expressed concern about completing course surveys prior to taking the final exam.	Baylor Law has worked with Baylor University to adjust the course completion deadline. Through a study of the issue, it was found that the time frame where receiving feedback was most likely to be given by students was after completing the course but immediately prior to taking the exam. Waiting until after the exam to send a course survey resulted in a low response rate.	

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January 2018	Student concern about the process for enrolling in limited enrollment classes/the process for waitlists for classes.	Jerri Cunningham, Baylor Law's Registrar, was alerted to the issue. Ms. Cunningham encouraged law students notify her if they encounter the issue to work out a solution.	
February 2018	Coffee vending machine not accepting credit cards.	Vendor was contacted and machines were fixed.	
February 2018	Furniture	The furniture outside the classrooms on the first and second floor need to be replaced/reupholstered. The administration is working on this issue.	In October 2018, new furniture was placed outside the classrooms at Baylor Law.
February 2018	Lamps in law library not working properly.	Some lamps had been unplugged in the law library and were reconnected. Others were attached to tables that could not be plugged into an electrical outlet.	
March 2018	Exam 4 Questions regarding deadline to take practice exam, whether email confirming successful practice exam submitted, and faculty taking time in class to allow students to take a practice exam.	The Exam 4 practice exam deadline is set by the Baylor Law IT department as late as possible but still allowing students enough time to take a practice exam and ensuring the program is working correctly. It is not currently feasible for IT to send an email to	

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		<p>each student confirming that the practice exam went through, but the program should confirm this point after submitting the practice exam. It is up to each individual faculty member regarding whether to set aside class time for the Exam 4 test, but the CDO and IT departments will host a download and test session for students.</p>	
<p>March 2018</p>	<p>Library questions:</p> <ul style="list-style-type: none"> • Can students have 24/7 access? • Specific quiet zone in the library? <p>Access to law school on game days?</p>	<ul style="list-style-type: none"> • It is not feasible to have the library open at all times, nor does the law school encourage students to spend all their time in the library. • The entire library is a quiet zone. If other library guests are being disruptive, students are encouraged to report this to the library staff, who will take the appropriate action. <p>The library will be open on game days, subject to student use of the library, but the law school cannot get students access to parking at the law school on game days as the parking lot adjacent to the law</p>	

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		school is a University lot and not subject to our control.	
March 2018	<ul style="list-style-type: none"> • Midnight Breakfast Concerns 	<ul style="list-style-type: none"> • Like Baylor Law students, the Baylor Law faculty value the tradition of Midnight Breakfast and will continue to make it a priority. 	
March 2018	Line limit on Constitutional Law exam.	Professor Guinn sets the line limit on Constitutional Law exams and encourages students to abide by the stated limits.	
March 2018	Students would like to see faculty give more practice exams.	Faculty were encouraged to give students more practice exams in advance of finals.	
March 2018	School Newspaper	Students were encouraged to develop a proposal to create a school newspaper and recruit a faculty member to supervise/assist with the creation of the newspaper.	
March 2018	Students would like more physical exercise opportunities, and a parents and family day.	The SBA will consider adding these opportunities to their social events rotation.	
March 2018	Bluebook Relay: students would like to create a 1L competition that tests students' legal research skills.	Students were encouraged to develop a proposal to create this competition and recruit a faculty member to supervise/assist with the competition.	

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March 2018	Male students would like to wear hats in class.	Each faculty member decides whether to allow male students to wear hats in class.	
March 2018	Vending machines not working properly.	Vendor called and machines repaired.	
March 2018	Students would like better coffee in the student lounge.	The SBA will look into ordering different coffee for the student lounge.	
March 2018	Students would like water fountains that have built in water bottle fillers.	New water fountains that will be installed in the library during renovations in the Summer of 2018 will include water bottle filler stations. In addition, a water bottle filler will be added next to the coffee machine in the student lounge.	
March 2018	Grade deadlines.	Faculty are incentivized to return grades by the deadline.	
April 2018	Disruptions in law library making studying difficult for law students.	Comments passed along to Professor Brandon Quarles, Director of Law Library. If other library guests are being disruptive, students are encouraged to report this to the library staff, who will take the appropriate action.	

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<p>April 2018</p>	<p>Practice Court Concerns:</p> <ul style="list-style-type: none"> ● Purpose behind different components of Practice Court. ● Explain expectations for student preparedness in small P.C. classes. ● Students would like to use other students' or commercial outlines earlier in P.C. ● In addition, to P.C. Love Day, which is hosted by the SBA, the students would like a P.C. Appreciation Day or Dinner. ● Can healthy snacks be made available to P.C. students? ● Can undergraduate students be used for P.C. witnesses? ● Can Professor Fraley's P.C. III exercise incentive be 	<ul style="list-style-type: none"> ● The purpose behind each different component of Practice Court is explained in P.C. Orientation. ● Each student is expected to be prepared for each class discussion. ● Each faculty member may decide whether and when students are allowed to use materials not created by the student. ● Students are encouraged to arrange an event and invite the P.C. Faculty. ● Fruit snacks are available in the Dean's Suite upon request. ● Undergraduate students may be used as P.C. witnesses, but it will be the responsibility of the P.C. student who recruited the undergraduate witness to be sure that the witness actually arrived on time for the P.C. exercise. 	
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	<p>extended to P.C. I and II?</p> <ul style="list-style-type: none"> • Can professors take time in class to recognize a critique or comment that has been made and how they will address it? • Can professors take time in class to encourage the class on good work? 	<ul style="list-style-type: none"> • The exercise incentives, recognizing comments or concerns, and encouraging the class comments were passed to the P.C. Faculty for their consideration. 	
April 2018	<ul style="list-style-type: none"> • Can course evaluations be due after finals and tailored to the law school? 	<ul style="list-style-type: none"> • The Provost controls the University-wide process, but faculty will be encouraged to create their own evaluations and hand them out. In addition, the faculty will re-consider the due date of evaluations. 	
September 2018	<p>Practice Court Concerns:</p> <ul style="list-style-type: none"> • Classroom is very cold. • Other students using study carrels that have 	<ul style="list-style-type: none"> • The law school requested that the temperature be raised in the building, and it has been in all rooms except Room 127 due to the nature of that room. • A note has been placed on the doors to the library 	

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	<p>been reserved for P.C. students.</p> <ul style="list-style-type: none"> • Submission box located outside of the faculty office area so that assignments can be turned in after the faculty area is locked. • Return receipt for emails that have specific deadlines. 	<p>advising all who enter that library carrels labeled with students' names are reserved for the exclusive use of the P.C. students. This note will remain for a month, and Lela Lam, the Circulation and Reserve Specialist who gives tours of the library, will be sure to mention this in all of her tours for incoming students.</p> <ul style="list-style-type: none"> • The law school will be building a submission box on the landing to the third floor next to the other course boxes. • An automatic return email has been created for the email account that receives all P.C. required submissions. When the account receives an email, it will automatically reply to the sender to let the sender know that the email was received. 	
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	<ul style="list-style-type: none"> • Can an Advocacy Course be created in Canvas to allow for better advocacy exercise organization? • Can water or laptops be permitted in all P.C. courses? • Can the P.C. Professors encourage participation in law review during P.C.? 	<ul style="list-style-type: none"> • An Advocacy Course has been created for the first and second quarters of P.C., and will contain all materials related to advocacy and related writing exercises. • Each faculty member may decide whether to allow water or laptops in class. These comments were passed to the P.C. Faculty for their consideration. • Professor Wren will verbally encourage students to continue to participate in law review during P.C., and is willing to consider P.C. deadline extensions where appropriate and with sufficient advance notice. The Executive Editor of the Law Review should work with Professor Wren to determine the deadlines in Law Review and P.C. to see where accommodations may be made. 	
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October 2018	Parking at the law school: Texas Sports Hall of Fame and Mayborn Museum Visitors are using the law school parking lot.	Please notify Meredith Meyer in the Dean's Suite whenever this is noticed and she will request that Parking Services come over to ticket or boot unauthorized cars in the parking lot adjacent to the law school.	
October 2018	Request that the vending machines in the student lounge be fully stocked and include more Keto-friendly snacks.	This request was passed along to the vendor.	
October 2018	Timeline for completion of library construction?	As of early October 2018, library construction was nearly complete with the exception of a couple of items.	
October 2018	Timeline for new furniture?	In October 2018, new furniture was placed outside the classrooms at Baylor Law.	
October 2018	A student's ID card did not allow access to the building very early in the morning (reportedly at 3:00 a.m.).	The building is not open 24 hours a day. Students have access to the building between 5:00 a.m. – 2:00 a.m. Building hours for visitors are posted on the website.	
October 2018	Can students have alcohol at Barrister's Ball?	Dean Rispoli referenced and passed out University policies regarding alcohol at University-related activities.	

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October 2018	New kittens near the law school.	SBA will work with SALDF to determine if spay and neuter program will continue.	
October 2018	Student uncomfortable with Ken Starr visiting the Law School building.	Concern passed along to Dean Toben.	
October 2018	Student concern on how donation money is spent, specifically regarding the law school courtyard.	Concern passed along to Dean Toben. The donors specifically wanted to renovate the law school courtyard.	
October 2018	Clocks in the school are not set to the correct time which causes professors to keep their classes over the time allowed.	The clocks were fixed and are all on the correct time. Anytime there is an issue like this, students are encouraged to let a staff members or SBA member know so that the problem can be resolved.	
October 2018	Library hours during football gamedays.	The library will be open and available to students on football gamedays, as long as students continue to use the library during gamedays. However, students will be unable to park in the normal parking lot. Students looking for parking can use the free City of Waco shuttle that runs from free public parking downtown to a drop-off point right in front of the law school.	

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December 2018	Concerns about certain professors lecturing beyond the allotted class time.	Specifics given to Dean Teague who addressed it with the professors individually.	
December 2018	Suggestion for replacing the quarter system with semester/block scheduling.	The benefits and concerns with the quarter system were discussed amongst the students and faculty present at the Student Relations Meeting. Going to a semester or block schedule would require significant changes to the operations of the law school and would have a significant financial impact. This issue is periodically revisited by the faculty.	
December 2018	Students raised concerns about the curve used and felt that the curve put Baylor Law students at a disadvantage compared to other schools.	The faculty continues to monitor the curves at other schools to ensure that Baylor Law's curve does not affect job placement or qualification for firms. The issue was referred to the faculty for further consideration.	
December 2018	Students complained about certain professors missing the grade deadline.	Dean Teague told the students that she would monitor the grade deadlines and submissions to watch for late submissions in the future. Dean Teague also planned to bring deadlines up at the next faculty meeting.	

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December 2018	Concern regarding the number of events at the Law School in the weeks leading up to finals.	Other than the Closer, the school tries to avoid scheduling events during finals time because they know how important the study space is. The law school will continue to try to avoid scheduling events near finals to avoid disruptions for students. However, some events hosted by outside organizations are sufficiently beneficial to students and the school such that they merit the law school allowing the event, notwithstanding the less-than-ideal timing.	
December 2018	Use of outlines for finals. Specifically, with the 1L class that is split into sections so some students are allowed to use outlines and others are not. When the sections have a joint test in other classes, students feel that the classmates that used outlines on earlier exams are at an advantage over them.	Allowing or not allowing outlines on exams is a decision for the professor of his/her class.	
December 2018	Lack of transactional opportunities.	The transactional opportunities at the Law School are growing with the transactional lab, business law	May 2020 Update: Baylor Law hired an additional faculty member to offer

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		boot camp, and transactional competition teams. Professor Miller, as well as the rest of the faculty, are constantly looking for ways to offer opportunities in all fields for the students.	additional transactional-focused courses and team opportunities.
December 2018	Disconnect between the law school and the book store on campus. Sometimes there are books that students need but are not available.	The school encourages students to advise Karen Ehgotz in the Faculty Secretaries Suite when there is an issue. Ms. Ehgotz can reach out to the bookstore to assist with getting the books students need.	
December 2018	Alcohol at Barrister's Ball.	Dean Rispoli referenced and passed out University policies regarding alcohol at University-related activities.	
December 2018	Students asked for variety of foods from SBA for Food for Finals.	SBA strives to give the students the best and most cost-effective food. The food menu changes each quarter and SBA is always searching for suggestions for the next quarter. Any suggestions can be directed to the SBA Student Relations Member or any other SBA member.	
December 2018	Library noise/food policy enforcement and reporting.	The IT team is working on a reporting system that would be anonymous and allow students to	March 2019 Update: The reporting system is up and running for students to use. The report allows the

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		report any complaints via their computer or phone.	student to send in an anonymous complaint via the web, and notifies the student worker at the desk on the first floor of the library. The student worker will investigate and ask any library visitors making disruptive noise to be quieter and respect other library patrons.
December 2018	Students expressed new ideas for SBA socials.	SBA took the suggestions and integrated some of the ideas into the current social schedule.	
December 2018	Students requested new type of coffee in the student lounge.	SBA updated the coffee after doing a taste test among the student body and moved to the brand that got the most votes.	
December 2018	Wi-fi was slow in Room 127 when a large class was in lecture.	IT team added new ports in the room and the wi-fi speed vastly improved.	
December 2018	Better lighting in the parking lot.	The University changed all of the lights in the parking lot to LED bulbs so that students can see better in the lot. Students report that it is, in fact, much brighter at night in the parking lot.	
December 2018	Students requested that bar prep companies other than	Baylor Law and Barbri have an exclusive relationship to only allow	

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	Barbri be able to advertise at the school.	Barbri to advertise at Baylor Law. In return, Barbri offers our students a discounted rate for their bar prep materials.	
December 2018	Ice machine or bottle filler in the student lounge.	There are no available water lines in the lounge for an ice machine or bottle filler. SBA is exploring other options.	
December 2018	Students expressed concerns with inconsistency of Practice Court rules for written assignments and turning in assignments.	The PC faculty was made aware of the known problems so that they could be fixed. Students were encouraged to bring any other inconsistencies to the attention of the PC faculty.	
April 2019	More study carrels for practice court students.	The number of study carrels is adjusted each quarter based on the number of students taking PC. We try to strike a balance between PC and non-PC carrels to allow non-PC students to still have the ability to use carrels.	October 2019 Update: The SBA and library staff to survey students with reserved carrels at the midpoint of each quarter to determine whether that student still needs a carrel and, if not, to give that carrel to a student on the waitlist.
April 2019	Students requested that the door on the second floor near the CDO be opened to allow students to access the	Faculty is concerned that there are no book scanners at the door to prevent people from walking out with a book and no alarm going off, but will discuss with the library	May 2019 Update: Faculty and staff decided to open the door on the second and third floors to allow students to walk through the

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	library from the second floor.	staff to see if a solution can be worked out.	passageways between the building wings. The doors are open from 8-5 on weekdays. If there is an issue with books going missing, we will re-visit the issue.
April 2019	Students wanted to do a fire drill or active shooter drill so that they would know what to do in an emergency situation.	SBA is seeing the interest level in doing a weekend workshop for students who wanted to come learn about what to do in these situations.	May 2019 Update: After surveying students for concrete numbers, interest was too low to warrant putting on a class. Referred students to the orientation materials provided and the school policies on the topics.
April 2019	Earplugs set out year-round instead of only during finals.	Staff in the Dean's suite ordered more earplugs and there are now earplugs available on the first floor of the library year-round for students to take when needed.	
April 2019	Problems with the printers in the second-floor locker room.	IT was made aware of the problem and it was promptly fixed. Whenever a problem like this arises, students are encouraged to get in touch with an SBA member or IT staff so that the problem can be fixed.	

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October 2019	Limited constitutional law enrollment.	Referred to Dean Teague and Jerri Cunningham.	
October 2019	Request for bottle filler on the first floor.	SBA is working with Baylor Law staff to determine where a bottle filler might be able to be installed in a cost-effective manner.	
October 2019	Students requested that the cafeteria open earlier to allow students with 8:00 a.m. classes to eat breakfast.	The request was passed along to Aramark, the company that runs the law school cafeteria, who agree to open at 8:00 a.m. on a trial basis to see if doing so is financially viable.	November 2019 Update: Aramark tried opening at 8:00 a.m. to see if it was financially viable. Unfortunately, due to the low number of students who use the café in the mornings before 8:00 a.m., Aramark will not open earlier than 8:00 a.m.
October 2019	Students requested different food for finals options.	SBA strives to give the students the best and most cost-effective food. The food menu changes each quarter and SBA is always searching for suggestions for the next quarter. Any suggestions can be directed to the SBA Student Relations Member or any other SBA member.	

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October 2019	Students requested vegan options at events.	When feasible, professors attempt to satisfy all dietary needs. Students should notify the professor prior to the event to make accommodating the request more feasible.	
October 2019	Students requesting an additional microwave or replacing the older one.	SBA is looking into replacing the older microwave to avoid lines at lunch time.	November 2019 Update: SBA replaced the old microwave.
October 2019	Request for a toaster in the lounge.	SBA and Dean Rispoli checking into the toaster idea to make sure that no safety codes will prevent it.	November 2019 Update: SBA bought a toaster and placed it in the lounge.
October 2019	Request for healthier snack options in the lounge vending machines.	SBA looking into the options to replace the current selection with healthier options.	November 2019 Update: SBA is having protein bars added to the vending machines, as they were the most heavily requested items.
October 2019	Keurig machine out of order.	The company who services the Keurig was called and it is now working again.	
October 2019	Request for an ice machine.	There are no available water lines in the lounge for an ice machine or bottle filler. SBA is exploring other options.	
October 2019	Parking lot meter that tells students the number of open spaces in the lot.	Facilities is installing a meter at the front of the parking lot.	Spring 2020 Update: the meter is in and working.

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December 2019	<p>Library Issues:</p> <ul style="list-style-type: none"> • Weekend hours • Noise complaints 	<ul style="list-style-type: none"> • After visiting with the library staff, the library hours were extended to 11:00 p.m. on a test-run basis to determine whether there was significant use by students. • Student workers instructed to ask disruptive library visitors to be quiet (without explanation of source of the complaint). 	
December 2019	<p>Career Development Office Issues:</p> <ul style="list-style-type: none"> • Student hanging out in CDO office making other uncomfortable having private conversations with Dean of CDO. • Student misleading others about Firm Connections event. 	Both complaints related to one student. Dean Cruseturner visited with the student about the concerns.	
December 2019	Recording lectures for sick students.	IT to determine whether they have the capacity to do this.	Spring-Fall 2020 Update: Switch to Zoom/Teams/etc. allows faculty to accommodate this.

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December 2019	<p>Vending Machine Concerns:</p> <ul style="list-style-type: none"> • Variety in café vending machines • School supplies vending machine 	<ul style="list-style-type: none"> • Different vendors for the different machines in the student lounge. The law school does not control prices in the machines. • Not able to get a school supplies vending machine. 	
December 2019	<p>SBA Issues:</p> <ul style="list-style-type: none"> • Smaller venue for Barristers' Ball? • Apparel order updates. 	<ul style="list-style-type: none"> • SBA is studying the issue. • SBA to sell apparel so that students may buy Christmas gifts. 	
December 2019	Student parking in visitor parking spots consistently.	The administration had a conversation with the student and it is no longer a problem. Parking Services also asked to check the lot more frequently.	
December 2019	Concern about emails to entire student body when it is meant for a smaller group (ex. 1Ls).	It is too labor-intensive to create separate lists for all the various constituencies in the law student body, and the administration is concerned that if a student is accidentally missed it would be more detrimental to the affected individuals than the general email is to all the students who are not in the targeted group.	

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December 2019	Students would like signs in the bathrooms about proper handwashing technique.	Law school exploring options.	Spring 2020 Update: Proper handwashing signs installed in all bathrooms.
December 2019	Students inquired about fire safety protocols.	Signs in bathrooms updated with fire safety protocols (and other safety announcements).	
December 2019	Students concerned about grades not being returned within the time guidelines set by the faculty.	Dean Teague to bring up this issue at the next general faculty meeting.	
December 2019	A professor's class is consistently starting late.	Dean Teague to visit with the faculty member.	
December 2019	<p>Practice Court Concerns:</p> <ul style="list-style-type: none"> • Students required to witness multiple times for Mad Dog Competition • Students required to be judge or jurors multiple times for <i>voir dire</i> exercises. • Attendance policy for sick students. 	<ul style="list-style-type: none"> • Students want competitors to find witnesses, but competitors do not want this. System left in place. • Regarding <i>voir dire</i> judge/juror service, Dean Rispoli to find out and report back. • With diagnosis information, the PC Professors may grant additional absences if a student emails the PC Professors explaining the issue and the need for the 	<p>Winter 2020 Update:</p> <ul style="list-style-type: none"> • Dean Rispoli visited with the Practice Court Director, Professor Jim Wren, about the judge/juror scheduling issue. • Dean Rispoli visited the Practice Court Director, Professor Jim Wren, and he was considering noting

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	<ul style="list-style-type: none"> • Printing: wasting pages on documents. • Students assigned criminal trials want a 2-hour crash course and separate PC rules relating to criminal trials. • <i>Voir dire</i> observer concerns. • Concern that PC II Grades are not in compliance with Baylor Law policy. 	<p>additional absences. Dean Rispoli to visit with PC Professors about noting this on the syllabus.</p> <ul style="list-style-type: none"> • Dean Rispoli to visit with PC Professors about students being allowed to exchange discovery electronically rather than paper copies. • Dean Rispoli to visit with PC Professors about criminal trials training and procedure. • Dean Rispoli to visit with PC Professors about the concerns regarding a specific <i>voir dire</i> exercise observer. • Dean Teague to investigate whether PC II grade curve not in compliance. 	<p>this policy on the syllabus.</p> <ul style="list-style-type: none"> • The writing faculty requested that students continue to exchange printed copies. • Students interested in criminal practice should participate in the Criminal Law Boot Camp or consult with one of our criminal law professors. • Dean Rispoli raised the issue with the Practice Court Director, Professor Jim Wren. • Dean Teague investigated the PC II grade curve issue and continues to monitor the situation.
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<p>March 19, 2020 (Covid-19 Pandemic SRC Meeting 1)</p>	<p>Switch to Online Classes Concerns:</p> <ul style="list-style-type: none"> • Concerns regarding online instruction quality compared to in-person instruction. • Concerns about faculty teaching styles with online classes. • Concerns regarding online exams: <ul style="list-style-type: none"> ○ Format ○ Performance 	<ul style="list-style-type: none"> • Initial switch to online classes experienced some issues with video and audio quality but they seem to be fixed. If issues arise during class, students are encouraged to let the faculty know by speaking up or sending a chat message. • While we believe in-person instruction provides the best learning environment, the nature of COVID makes that inadvisable. Concerns raised will be shared with the faculty, and the faculty are working to become more comfortable with the technology for virtual learning as well as to adjust their teaching styles virtual learning. • Exams <ul style="list-style-type: none"> ○ Online exams. ○ There have been concerns raised about 	<p>See notes for other Spring 2020 meetings for updates on several of these concerns.</p>
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	<ul style="list-style-type: none">○ Preventing cheating	<p>the impact of the use of technology for exams and the impact it will have upon performance, so we will offer up some “exam prep.” periods in the coming weeks where you can log in and test the software before actually using it. We encourage you to find a quiet, secluded place to take your exams in order to mimic the on-campus exam procedure as much as possible. Once you’re logged into the software and perform the steps outlined below, we believe that it will be very similar to taking the exam on campus.</p> <ul style="list-style-type: none">○ We will utilize software designed to prevent cheating in	
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		<p>distance learning programs. First, each student will use a secure browser that will “lock out” any other applications. Second, each student will need to be able to use your webcam to “scan the room” before taking an exam. The camera will record a 360* video of the room in which a student is taking the exam to ensure that each student is alone and that any “cheating materials” are not present. Third, each student will be recorded during the exam and “unusual movements” will be noted for review by the professor when grading the exam. We will still ensure blind</p>	
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	<ul style="list-style-type: none"> • Grading policy: students advocated to not go to a P/F system and others advocated for a P/F system. • Scholarship concerns. • Tuition rate concerns: will Baylor be refunding tuition? • Concerns about paying rent: can Baylor pay students' rent? 	<p style="text-align: center;">grading by separating the exam from the video.</p> <ul style="list-style-type: none"> • Grading Policy: Faculty considering options and will update students. • We do not anticipate any change regarding scholarships. Scholarship eligibility is based upon GPA, which is controlled due to the mandatory curve for each class. • The University has not discussed refunding tuition, but we are aware of the economic pressures on families and encourage students to let us know how we can help. • Baylor cannot pay students' rent but encourage them to look at their leases to see if there is a way out. • The attendance policy has not changed, but faculty are 	
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	<ul style="list-style-type: none"> • Checking Attendance concerns. • Additional reading days? • Extending time to access recorded lectures. 	<p>checking to see if students sign in for the live lecture or to watch the recorded video. Faculty are being flexible given the circumstances and working with students to accommodate their situations. Our normal attendance policy is in place – you cannot miss more than 25% of your classes. If you are having trouble accessing a video that precludes your attendance, please reach out to your professor to discuss alternate accommodations.</p> <ul style="list-style-type: none"> • The faculty will visit about extending reading days. • Most faculty are only allowing a couple of days to watch recorded videos to avoid students getting behind in videos. If a student does not have enough time to watch a recorded lecture, please reach out to the faculty member, explain the 	
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	<ul style="list-style-type: none"> • Access to the building? • Faculty updating syllabi regarding changes. • Will Intro to Law be offered online? • Should students return home? 	<p>situation, and ask for more time to access the recorded video.</p> <ul style="list-style-type: none"> • Access to the building: <ul style="list-style-type: none"> ○ Study Space: Library (8:00-5:00); building (8:00-5:00); same card access as before. ○ Lockers: Yes, but they need to be cleaned out. ○ Law review will be limiting access. • Dean Teague will ask that faculty update their syllabi as they make adaptations for online classes. • We will offer Intro to Law for the 1Qs upon the return to campus. In the meantime, please take advantage of the PDP credits offered through www.legalmapmaker.com. • Baylor Law is not mandating that students do/do not return home, but each student is encouraged to make good decisions for 	
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	<ul style="list-style-type: none"> • Refund for parking permits for the Spring? • Summer Quarter Update 	<p>themselves and their families.</p> <p>The administration provided guidance to help students decide whether to remain in Waco or to return home. Students were also advised of the availability of the Student Health Center and they were encouraged to practice social distancing at all times and self-isolation if they start to show COVID symptoms.</p> <ul style="list-style-type: none"> • Dean Rispoli looking into parking permit refunds for the Spring. • Students were advised that summer classes will occur, with a preference for in-person classes, although no decision has been made about online or in-person lasses. The faculty is still considering various options regarding start date as well as other options to have the 	
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	<ul style="list-style-type: none"> • Spring Graduation Update 	<p>best chance for in-person classes.</p> <ul style="list-style-type: none"> • From Dean Toben’s email: <p>“The Spring quarter commencement will not be held. I am saddened by this necessity. We are formulating alternate ceremony plans for the Spring quarter graduates that will involve re-setting your graduation to the Summer quarter commencement (for which a date certain will be shared shortly). To be sure, May 2 will remain your official graduation date, albeit with the ceremony delayed. You have achieved remarkably in your journey through Baylor Law and we are going to appropriately celebrate and honor you – be fully assured that we will!”</p>	
<p>March 19, 2020</p>	<p>What should students do about the Summer Quarter?</p>	<p>Students were encouraged to fill out the financial aid applications so</p>	

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		that the money is available if they need it.	
March 19, 2020	Spring Graduation Update	Spring graduates want to have their own graduation ceremony.	Summer 2020 Update: Baylor Law hosted a socially-distant graduation ceremony for Spring 2020 graduates.
March 19, 2020	Winter Quarter grade deadline concerns.	Dean Teague to remind the faculty at the next general faculty meeting to follow the correct procedure and to be diligent in getting grades in on time.	
March 19, 2020	Bar Exam Update	Baylor Law administration has not heard anything from the Texas Board of Law Examiners about the summer bar exam.	Summer 2020 Update: the BLE postponed the July exam to September and is offering an online exam in October.
March 19, 2020	Writing Program concern: students want uniformity among assignments and deadlines.	The Writing Faculty carefully considered deadlines and extended them as much as possible, depending on each faculty member's unique situation and schedule. Considerable grace also extended to students since form graders were not available to students for questions.	
March 19, 2020	Moot Court Concern: Can students see their ballots?	The rules state that the students can see the number of ballots they had, not the actual ballots. Any	

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		questions can be directed to Professor Mike Berry.	
March 19, 2020	Jobs and Summer Opportunities Concern: Students concerned that the pandemic will cancel jobs and clerkships.	Too early to tell how the pandemic will affect jobs and externships. Please meet with Dean Cruseturner for more information.	
March 23, 2020	Anonymous student concern about comment made by a faculty member in class.	Issue reported to Dean Teague.	
March 26, 2020 (Covid-19 Pandemic SRC Meeting 2)	Pass/Fail Concerns: Since the previous week's discussion, the faculty met and decided to keep the current grading system. Students wanted to know why the faculty made that decision. Some students are glad that grades will be maintained, some students want a P/F system.	The faculty considered all the options and had a full discussion of the issue. The faculty wants to keep grades in order to tailor individual situations to the students that need help, rather than a blanket policy. Faculty will continue to monitor situation and continue to make decisions. Wanted to get a decision to students so that they have certainty. Do need input, so encourage students to pass concerns to SBA so that they can pass it to faculty.	See notes for other Spring 2020 meetings for updates on several of these concerns.
March 26, 2020	Exam scheduling concerns.	The faculty voted to spread out exams and give more reading days in between finals to help students	

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		with the unprecedented Covid-19 pandemic.	
March 26, 2020	Parking Pass Refund Update	None yet. Still working on it. Dean Rispoli advocating for students.	Spring 2020 Update: All students who bought a full-year pass (Fall-Spring) will get a \$100 refund. Students (mostly 1Q spring starters) who just got a Spring quarter pass will get a full refund.
March 26, 2020	Concern about professors not posting class lectures at the scheduled class time.	Dean Teague will remind the faculty to try and post their recorded lectures at the regularly scheduled class time, barring technology issues, to help students keep to their schedule.	
March 26, 2020	Remind professors about the chat function on Teams/Webex for asking questions.	Dean Teague will remind faculty about the chat functions in the video conferencing technologies. Further, if students have suggestions of better practices for online learning, to please let professors know.	
March 26, 2020	Exit interviews for Spring 2020 graduates?	Yes, keep an eye out for an email from Dean Branson and Dean Cruseturner.	
March 26, 2020	Student Organizations	Student Organizations encouraged to reach out to their constituents	

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		and members to meet virtually and keep everyone engaged.	
April 2, 2020 (Covid-19 Pandemic SRC Meeting 3)	Student Life Center Reimbursements: some students pay SLC fees to access the gym – can they get refunds?	Dean Branson is working on getting those students refunds since they can no longer access the SLC.	Spring 2020 Update: All athletic and SLC fees have been refunded.
April 2, 2020	Parking Pass Refund Update	All students who bought a full-year pass (Fall-Spring) will get a \$100 refund. Students (mostly 1Q spring starters) who just got a Spring quarter pass will get a full refund.	
April 2, 2020	Exam Issues: <ul style="list-style-type: none"> • Practice Exams • Cheating Protections • Internet speed issues? • Bathroom breaks built in? 	<ul style="list-style-type: none"> • IT will send an email with a process about setting up the Respondus browser and taking a practice exam. • IT Director Rick Sowell explains the Respondus browser and software and how it prevents cheating. • IT provided suggestions for students to follow to minimize tech problems, and IT addressed how to handle common problems. • Faculty are examining all issues and individual faculty members will send emails to their classes about how the 	

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	<ul style="list-style-type: none"> • How will exams be structured? 	<p>exam will be structured, bathroom breaks, etc.</p>	
April 2, 2020	Exam Accommodations	Students should contact Dean Teague or Dean Rispoli about individual exam concerns and accommodations.	
April 2, 2020	Jobs and Summer Opportunities Concern: Students concerned that the pandemic will cancel jobs and clerkships.	Still developing situation and we're not sure how this is going to work out yet. Most employers are saying that everything is on hold and they aren't making decisions. If students jobs/internships get cancelled, they can they take classes this summer and take the Fall to participate in an internship or job.	
April 2, 2020	<p>Faculty meetings with students.</p> <ul style="list-style-type: none"> • Professors setting up office hours by Teams. • Professors using "Discussion" on Canvas is effective. • Students can set up Teams to get together to discuss topics or watch recorded lectures together. 	<ul style="list-style-type: none"> • Dean Teague will pass these ideas on to faculty. • Please encourage students who are struggling to reach out to Dean Teague, Dean Rispoli, or their professors. 	

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	<ul style="list-style-type: none"> • Students like seeing the professors and staff at the law school. More social media posts and updates from them. 		
April 9, 2020 (Covid-19 Pandemic SRC Meeting 4)	Optional Pass/Fail Reasoning and Explanation	The faculty voted to allow students to elect, before the final period starts, to have all exams graded on a pass/fail basis. All other changes to normal policies still apply (grades will not affect scholarships, now or going forward; students may take incompletes for medical reasons without financial impact; contact Dean Teague for special accommodations; etc.). The P/F option will not count toward the total number of allowed P/F credits under normal Baylor policy.	
April 9, 2020	Can students come to the law school to study for or take exams?	The law school is subject to the shelter-in-place order, and students should comply with the order.	
April 9, 2020	Update regarding exam structure, bathroom breaks, etc.	Faculty are examining all issues and individual faculty members will send emails to their classes about how the exam will be structured, bathroom breaks, etc.	

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April 9, 2020	Above the Law article and concern regarding the impact it may have on Baylor Law's ranking.	The administration is aware of the article.	
April 9, 2020	Public Interest Summer Fellowship Update	All students who applied have gotten a stipend and have been contacted.	
April 9, 2020	Update regarding athletic and SLC fees.	All athletic and SLC fees have been refunded. Any students with issues should contact Dean Branson.	
April 9, 2020	Some faculty have not turned in their Winter grades.	Please alert Dean Teague regarding the professors who have not turned in grades. Dean Teague is happy to reach out to employers asking for grades to explain the situation.	
April 9, 2020	Students concerned about faculty being available to students.	Dean Teague is encouraging faculty to reach out and be available to students. Please contact Dean Teague if you need help reaching out to a faculty member.	
April 9, 2020	Office hours or exam reviews?	Dean Teague is encouraging professors to have office hours or virtual exam reviews, the normal things that would happen if we were meeting in person.	

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April 9, 2020	Students prefer to see professors' faces on camera during video lectures. Students would also like more communication about when videos will be posted, what to read in advance of videos, etc.	Dean Teague will pass this information to the faculty.	
April 9, 2020	Students want to give feedback to faculty regarding online teaching and exams.	Students can give the feedback to Dean Teague or the SBA and they will pass it on the appropriate faculty member.	Spring 2020 Update: The administration sent students a confidential survey after Spring finals to get their feedback on online teaching and exams. That feedback was passed on to the faculty.
April 9, 2020	Update regarding the bar exam?	No update has been communicated to the Baylor Law faculty or administration.	Summer 2020 Update: the BLE postponed the July exam to September and is offering an online exam in October.
April 9, 2020	Summer Quarter update?	The summer quarter will be online. Details about registration deadlines and the summer exam schedule will be emailed. If students have any individual concerns, they are encouraged to reach out to Dean Teague or Jerri Cunningham.	

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April 13, 2020 (Emailed concerns from SBA)	Students have not received some grades from the Winter Quarter. They are concerned that without that data they are unable to make a good decision about whether to opt for P/F for the Spring exams.	Dean Teague visited with the faculty member who had not turned in grades.	
April 16, 2020 (Covid-19 Pandemic SRC Meeting 5)	Questions about how to elect P/F and the deadline to do so.	The administration explained the process for making the election. <i>See</i> Dean Teague's email for more information.	
April 16, 2020	Will the faculty switch to an after-exam P/F election option?	Dean Teague will raise with the faculty for consideration at the next faculty meeting. Dean Teague offered to forward any emails about the issue to the faculty for their consideration.	
April 16, 2020	Students are concerned about faculty not respecting those who opt for P/F.	Faculty will not be notified of a student's option. The process for maintaining confidentiality was explained.	
April 16, 2020	Will students be able to review their exams after the Spring Quarter?	Yes. Post-exam review will occur as normal. Process to comply with CDC guidelines, contact your professor for details.	
April 16, 2020	Will the faculty change the normal grading curve to	Dean Teague to raise with faculty.	

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	adjust for students taking the P/F option?		
April 16, 2020	Will this quarter's grades negatively affect graduation honors designations?	Students who do not opt for P/F will have their grades count toward their GPA as normal. Those who do opt for P/F will not have their GPA affected by P's.	
April 16, 2020	Will P/F affect law review membership?	The normal law review guidelines are in effect. The students who opt for P/F will have their eligibility calculated based on the Winter Quarter's final GPA.	
April 16, 2020	Will P/F affect advocacy team grades?	Dean Teague will raise with faculty.	Spring 2020 Update: The faculty exempted classes that ended before the pandemic, advocacy teams, and law review from the P/F option. Students in these situations can get grades for these activities and still elect P/F for the remaining credits. The same answer may not apply to all students because some advocacy teams had done all of their work prior to the outbreak, others had not. This will be done on a team by team basis. Students

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			should be in contact with their advocacy coach to find out more.
April 16, 2020	Can students “game the system” by taking an incomplete and completing the exam later?	No. Generally, when a student takes an incomplete that student can re-enroll when the class is next offered without additional charge.	
April 16, 2020	Students concerned about being able to thwart the Respondus lockdown browser restrictions.	The issue is confined to one operating system. IT is looking into the issue and working to resolve it.	
April 16, 2020	Students concerned about technical issues during exams.	If there are any technical issues, IT will be ready to help. Please contact IT with any concerns. IT will send exam hotline numbers shortly before exams.	
April 16, 2020	Can faculty see names on exams through Canvas?	No. There is an anonymity option.	
April 16, 2020	Will there be an anonymous post-finals course and exam survey?	Yes.	Spring 2020 Update: The administration sent students a confidential survey after Spring finals to get their feedback on online teaching and exams. That feedback was passed on to the faculty.
April 16, 2020	Will the Summer Quarter be P/F or regular grades?	The faculty is going to discuss this on an ongoing basis but the reason for the P/F option was due to the	Summer 2020 Update: No P/F option because unlike the Spring, there was no mid-term disruption.

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		pandemic beginning in the middle of the quarter.	Students were aware that all course would be online.
April 16, 2020	Can students sign up for multiple classes in the same time slot if the professors are pre-recording lectures and posting them?	Possibly. Please visit with Dean Teague or Jerri Cunningham.	
April 16, 2020	Will students be able to get digital course supplements?	Yes.	
April 16, 2020	Some students still have not gotten their parking permit refund.	After looking into the matter, some students were never charged for parking permits for the year. Thus, they did not receive a refund. If you are still having issues with your parking refund, please reach out to parking services via email.	
April 16, 2020	Will Spring graduates get their diplomas?	Yes, more information to come.	Summer 2020 Update: Live social distancing ceremony was held and graduates received their diplomas.
April 16, 2020	Will students get refunds for the “General Student Fees”?	Dean Branson is looking into this issue.	Summer 2020 Update: Baylor University is not refunding “General Student Fees.”
June 18, 2020 (Emailed concerns from SBA)	Concerns about taking exams on campus.	Even though classes were fully online over the summer, students were given the opportunity to take exams in person at the law school.	

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		Students with heightened Covid-19 risks were given the opportunity to take exams online. Students were encouraged to contact Dean Teague for individual circumstances.	
June 18, 2020	Students inquired regarding personal protective equipment for returning to campus.	Baylor Law is looking into providing these supplies to students.	Fall 2020 Update: Baylor University provided “welcome care kits” to all students returning to campus. These welcome care kits included masks, hand sanitizer, and other supplies. In addition, the law school has increased the cleaning routines and set up additional hand sanitizer dispensers.
June 18, 2020	Students inquired about the Fall schedule and when details would be made available about online/hybrid classes, schedule of exams, etc.	Students were provided details about the Fall schedule in advance of the registration deadline.	
June 25, 2020	Concerns about taking exams on campus.	Students were encouraged to contact their faculty members about their exams and contact Dean Teague if they have individual concerns.	

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June 25, 2020	Students inquired about finals technology, whether finals would be open note, on Canvas, etc.	Students will receive instructions from their professors about their exams.	
June 25, 2020	Concerns about the Practice Court Absence Policy in the Fall	Practice Court will be hybrid (live and virtual each day at the same time). Students who feel sick or have symptoms are encouraged to stay home and participate virtually. Doing so will not count against them as an absence as long as they participate virtually. Further, if a student does contract Covid-19, we will work with that student on an individual basis for a fair solution.	
June 25, 2020	Virtual option for classes in the Fall?	Yes	
June 25, 2020	Library Concerns: <ul style="list-style-type: none"> • Will the library be open in the Fall? • If switching between hybrid and online classes in a short amount of time, can 	<ul style="list-style-type: none"> • Yes, and providing all normal services. The library staff are mapping the library so that they can designate seats where students can sit and comply with social-distancing guidelines. • Potentially; looking into the issue. 	Fall 2020 Update: For most students they will not have an issue regarding the live/virtual time difference since live classes are coordinated for students. For students with unique schedules, the law school is working on providing a space to participate virtually in the law school if there is

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	they log in in from the library?		not enough time between a live and virtual class.
June 25, 2020	Will everyone have to wear a mask at all times in the building?	Yes.	
June 25, 2020	<p>Practice Court Concerns:</p> <ul style="list-style-type: none"> • Where will it be held? • Access to chargers, desks, fridge/microwave? • Concerns about sitting in church pews for extended periods of time? • Prorated parking pass for Practice Court? • In the Winter, with PCIII ending at 9:10 and the next class starting at 9:20, students won't have 	<ul style="list-style-type: none"> • Practice Court will be held in the sanctuary at First United Methodist Church on Cobbs Dr. to accommodate the large PC class and maintain social distancing guidelines. • No access to chargers, desks, or fridge/microwave at the church. • Will pass along concerns to the PC faculty. • Dean Rispoli to contact Parking Services. • The PC faculty are working on a solution for the PCIII travel-time issue. 	<p>Fall 2020 Update:</p> <ul style="list-style-type: none"> • Seating: PC I and II alternate live classes each day to limit the amount of time that students are in the pews at FUMC. • Parking Pass: PC students will not have to purchase parking passes. For the days that they have to be on campus for exercises, if they receive a parking

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	time to get from FUMC to campus.		ticket they will be given a voucher code to void the ticket.
June 25, 2020	Students would like to reduce the number of required Professional Development hours due to cancelling live programming and the shift to virtual programming.	Concerns will be referred to the PD Committee.	Summer 2020 Update: The PD Committee did not reduce the number of required hours. However, the Committee approved several additional virtual programming options to give students flexibility and attend several programs.
June 25, 2020	Students would like the Career Development Office to promote more public interest jobs.	Dean Cruseturner agrees and would like to promote more public interest jobs, but they're good jobs and don't come up as frequently as law firm opportunities. Our new Director of Employment Relations, Jana Hixson, will take suggestions and look for opportunities.	
June 25, 2020	Pro bono opportunities during the pandemic?	Students are encouraged to look for opportunities in the weekly Student Announcements email, where Dean Rispoli posts pro bono opportunities that allow for virtual participation.	

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June 25, 2020	Student Organization meetings and organization fair?	Ability to meet in person will be determined by Baylor policy in the Fall. Dean Rispoli will set up a virtual student organization fair.	Fall 2020 Update: Organizations cannot meet in person; they must have all meetings virtually per University policy.
June 25, 2020	Students would like additional training for faculty regarding Zoom/Webex/Teams	Dean Teague will raise this with the faculty at the next faculty meeting.	
July 2, 2020	Parking Update?	PC students will not have to purchase parking passes. For the days that they have to be on campus for exercises, if they receive a parking ticket they will be given a voucher code to void the ticket. Same for students who have entirely online classes, they can get a voucher from the Dean's Suite if they happen to get a ticket when coming to campus for a permissible reason. However, if students abuse this privilege, we'll revisit it with that student. If students need to buy a parking pass in the Winter, the price will be prorated.	
July 2, 2020	Professional Development Program Update?	The PD Committee did not reduce the number of required hours. However, the Committee	

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		approved several additional virtual programming options to give students flexibility and attend several programs.	
July 2, 2020	Concerns about online exams.	Please visit with Dean Teague.	
July 2, 2020	Concerns about pre-recorded lectures only being available for a set amount of time.	Faculty are setting time limits that they believe will help keep the students on track. If a student would like more time or access to a specific lecture, the student should contact the faculty member directly.	
July 2, 2020	Concerns regarding the Intro to Law curriculum.	Dean Teague or Professor Wilson will discuss the matter with Professor Brian Serr.	
July 2, 2020	Fall registration details – how will students know what classes are online or hybrid or in person?	Current Fall schedule on the website notes which are online, hybrid, or in person.	
July 2, 2020	Fall schedule questions: how/when will students know what days they have to be in school? Can students get their schedules to align, so that they aren't in person for one class at 8:00 and then online at 9:20 the same day?	The administration needs registration information to determine the rotation schedule, so it is not yet available. The administration is working on the issue and will get the information out as soon as possible, as soon as students register. Encourage students to register soon so that	

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		the administration can get the schedule out sooner.	
July 2, 2020	Access to the building in the evenings or weekends?	Not yet sure. Depends on University policy and current CDC guidelines.	Fall 2020 Update: Limited access to the building on weekends and in the evenings.
July 2, 2020	Class rank concerns.	Jerri Cunningham is working on class rank and hopes to have it soon. Those who opted for P/F, assuming P, it will be exactly the same as it was at the end of the Winter. For those who got grades, it will be factored in.	
July 2, 2020	Will Covid-19 testing be available on campus in the Fall?	Not yet sure.	Fall 2020 Update: Yes. In addition, each student was required to take a Covid-19 test before returning to campus. These tests were mailed to students, at Baylor's expense, before the Fall Quarter started. Students who tested positive were given further instructions about next steps and the process to return to campus.
July 2, 2020	What will happen in the Fall if a faculty member or student contracts Covid-19?	Any person who contracts Covid-19 will need to comply with Baylor University and CDC guidelines.	

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		The University will engage in contact tracing to determine who else may need to quarantine, but there will not be blanket quarantines of classes because social-distancing guidelines will be in place. Regarding absences, the administration will work with students for a fair and equitable outcome.	
July 2, 2020	Will students have to quarantine after traveling?	One of the issues on the list of the University to consider. The law school asks that students be responsible and ask that students self-quarantine if they are concerned they were exposed. Also encouraging students to attend online if they are at all concerned about having been exposed.	
July 2, 2020	Adjust tuition pricing for online classes? Students who took summer classes are upset that tuition was the same price, even though Baylor University (not the law school) discounted summer rates by about 50%.	Explained that undergraduate tuition is based on a different model than law school tuition. Undergraduate tuition is based on a flat-rate model, i.e. tuition for the Fall and Spring is the same regardless of the number of courses or hours a student takes. The summer discount for undergrad students was used to	

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		<p>incentivize students and ultimately to retain those students.</p> <p>The law school does not have this model – students pay for classes as they take them. The tuition rate is the same as last year. Dean Toben is trying to keep it \$0 or very little for next year. (No tuition increase this year for law students.)</p> <p>Explained that online classes do not result in substantial savings to the Law School because Baylor is not normally an online school. Explained that while the Law School experiences some small decreases in expenses (e.g. food for students at various events; travel for competition teams, etc.), the largest proportion of the Law School budget is personnel costs, which are unaffected by online courses. Further explained that the Law School has fewer faculty and staff than similar size law schools, so there is a higher teaching workload on the faculty than average for the rest of the</p>	
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		<p>nation. The Law School also has fewer staff per size for our law school.</p>	
<p>July 2, 2020</p>	<p>How will hybrid classes work in the Fall?</p>	<p>For example, with first year classes. Can divide the classes into two parts: A-K and L-Z. First week, A-K comes MWF, L-Z participating virtually. One week in, it will flip. Everyone participating in class every day.</p> <p>Benefit to being in the classroom and there being a back-and-forth. The faculty will do with their class what they think appropriate. Will probably be calling on people online. Lots of students want to be in the classroom so we're trying to balance all the interests.</p> <p>For the people online, IT is looking at setting mics in the classrooms to pick up the contributions by students in the room.</p> <p>Practice Court will have their own schedule – look for information from the PC faculty.</p>	

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July 2, 2020	Will student organizations be able to table?	Virtually. Dean Rispoli is working on a virtual fair schedule and consulting with the SBA for advice and guidance regarding student preferences.	Fall 2020 Update: Virtual student organization fair was held.
July 2, 2020	Can students take notes on a laptop during the pandemic?	This is an individual faculty member decision. Dean Teague will raise it at the next faculty meeting.	
July 2, 2020	Concerns about limited elective classes in the Fall.	In looking at enrollment, only 60-70 students need any electives at all. So the administration looked hard at the electives to make sure we didn't have too many. Didn't want to cancel electives because there are only 3-4 students in the class. Any student who is looking for a specific elective that was canceled needs to contact Dean Teague or Jerri Cunningham. They looked at the tracks to make sure that no electives canceled were ones that needed. There are independent studies, etc. that we can do to make sure it's beneficial.	
August 24, 2020 (Emailed concern	Students joining classes virtually were having trouble	In addition to the requirement of wearing masks, plexiglass dividers	

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<p>from online student.)</p>	<p>seeing the blackboard in some classes due to glare from the day light coming through the windows.</p>	<p>were installed in classes to provide an additional layer of security. On the first day of classes, faculty were unaware that the open blinds in class created a glare issue on the plexiglass dividers. Faculty were alerted to the issue and began lowering blinds in class. Faculty also began using markers that were easier to see for the online students.</p>	
<p>August 26, 2020</p>	<p>Concern about time to get from PC I to PC II.</p>	<p>Practice Court I and II are alternating live and virtual classes so that students will not be in FUMC for long periods of time. On days where students are virtual for PC I, they were concerned about the time frame to get from their home to FUMC for the live class, especially when taking quizzes between classes. In response, the PC faculty limited the quizzes only to the class that is online each day to extend the commute time period between classes.</p>	
<p>September 2, 2020 (Emailed concerns from SBA)</p>	<p>Why is there still an SBA fee during the pandemic and what is the money used for?</p>	<p>The SBA fee was originally set by the Baylor Regents at the request of the Baylor Law students. The</p>	

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		<p>SBA controls the funds in their budget. All funds raised by the fee goes to SBA and is not managed or used by the law school administration. Although the SBA is not providing the same services in the normal manner, the SBA is providing other services in different ways to benefit the study body. Students with specific questions are encouraged to contact the SBA officers.</p>	
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