Device Management – Adding a Landline to an existing Duo Configuration

Adding an additional device to your Duo configuration gives you additional options when selecting how to approve a request. For example, if you forget your mobile phone at home and have a tablet or a landline as part of your Duo configuration, you can use one of these alternative devices to approve log-in requests.

To add a landline, make sure you are near your landline. Go to the Duo web page: www.baylor.edu/its/2factor and click on the Click to Enroll button on the right side of the page. Log in with your BearID (first_last) and your BearID password. The following screen will appear. Select the Add a new device option on the left.

On the following screen, select your notification preference. You can choose to receive a phone call, a text message with a passcode, or a push notification to the Duo Mobile app.
Approve the request and select Landline from the next screen and click the Continue button.

Enter the phone number of the landline and check to box to verify that the number is correct and click the Continue button.
Verify that the landline you added shows up in the Duo Device List.

For assistance with adding a landline to your Duo configuration, please contact the Help Desk at 254-710-4357.