Connecting to VPN using the AnyConnect Program:

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1. Open Cisco AnyConnect Secure Mobility Client on your respective OS (FIG 1.1 or FIG 1.2).

   ![Windows FIG 1.1](image1)
   ![MAC FIG 1.2](image2)

2. Next enter `babel.baylor.edu` into the VPN field (FIG 1.3 or 1.4) and click **Connect**.

   ![Windows FIG 1.3](image3)
   ![MAC FIG 1.4](image4)

3. Open the Duo app on your smartphone. You should see this screen:
4. See FIG 1.5 or 1.6 below.
   a. Select Group: **BAYLOR-TWO-FACTOR**
   b. Enter BearID: e.g. John_Doe
   c. Enter Password
   d. Enter Second Password: Type either **Push**, **Phone**, or **SMS**
      
      **Note:** **Push** (preferred method) is used for smartphones or devices where approval will be sent via an app installed on the device. **Phone** is for landlines. **SMS** is used for cell phones where you will receive a text message for confirmation.

5. Click **OK**.

6. Once you click **OK** on the log-in box, you will get a notification on your smartphone that looks like this:
7. Tap the green bar indicated above. You will see this screen next:

8. Tap “Approve” if you are attempting to log into VPN. If you are not currently trying to use VPN, tap “Deny”.

9. If you tapped “Approve”, this screen will appear:
10. This window will appear on your computer. Read the agreement and click the **Accept** button if you agree to the terms. (FIG 1.7 or 1.8).

11. Once, the Cisco AnyConnect Secure Mobility Client has successfully connected you will see the Cisco AnyConnect Secure Mobility Client icon in your task tray or launch bar with an orange/yellow closed lock icon (Fig 1.9 or Fig 1.10). This will allow access to those systems requested by your Baylor sponsor. No other Baylor systems will be accessible.

7. Once you are finished utilizing the Cisco AnyConnect Secure Mobility Client, you can right-click the icon (Fig 1.9 or Fig 1.10) in the task tray or launch bar and click **VPN Disconnect** or **Disconnect** (FIG 1.11 or FIG 1.12) which will end your session.