

Goods/Services	Category Group	Category	Description	Natural Account	Account Description	Asset Account	Asset Account Description
Services	Athletics and Recreation	Animal Care	Athletics and Recreation—Services (e.g. vet services, ferris, etc.)	93460	Medical Expenses		
Goods	Athletics and Recreation	Nutritional Supplements	Athletics and Recreation—Goods (e.g. vitamins, specialty nutrition shakes, etc.)	93300	Food Expense		
Goods	Athletics and Recreation	Recreational Equipment	Athletics and Recreation—Goods (e.g. kayaks, tents, climbing equipment)	93250	Equipment	18167	FA_Equipment Other clearing
Goods	Athletics and Recreation	Sports Equipment	Athletics and Recreation—Goods (e.g. football pads, balls, saddles)	93250	Equipment	18167	FA_Equipment Other clearing
Goods	Athletics and Recreation	Training Equipment	Athletics and Recreation—Goods (e.g. weights, treadmills, cones, etc.)	93250	Equipment	18167	FA_Equipment Other clearing
Services	Athletics and Recreation	Training Services	Athletics and Recreation—Services (e.g. professional trainers, coaches)	93662	Professional Fees		
Goods	Athletics and Recreation	Uniforms and Athletic Performance Apparel	Athletics and Recreation—Goods (e.g. uniforms, sweats)	93800	Supplies		
Goods	Books, Journals, Magazines, and Databases	Books, Movies, and Music	Books, Journals, Magazines, and Databases—Goods (e.g. books, DVDs, streaming downloads)	93800	Supplies	18160	FA_Arts and Collections Clearing
Goods	Books, Journals, Magazines, and Databases	Instructional Materials	Books, Journals, Magazines, and Databases—Goods (e.g. maps, globes, models)	93800	Supplies	18167	FA_Equipment Other clearing
Services	Books, Journals, Magazines, and Databases	Libraries - Journal and Database Subscriptions	Books, Journals, Magazines, and Databases—Services (e.g. journals and library databases)	96060	Library-Digital Resources		
Services	Books, Journals, Magazines, and Databases	Media Subscriptions	Books, Journals, Magazines, and Databases—Services (e.g. newspapers, magazines, trade publications)	93770	Software Licensing		
Goods	Books, Journals, Magazines, and Databases	Textbooks	Books, Journals, Magazines, and Databases—Goods (e.g. books used in classes)	93800	Supplies		
Services	Construction, Design, and Real Estate	Construction Services	Construction, Design, and Real Estate—Services (e.g. new build construction, major renovations)	93662	Professional Fees	18164	FA-Construction In Progress Clearing
Services	Construction, Design, and Real Estate	Design and Construction Support Services	Construction, Design, and Real Estate—Services (e.g. environmental consultant, site surveys, core samples)	93662	Professional Fees	18164	FA-Construction In Progress Clearing
Services	Construction, Design, and Real Estate	Design Services	Construction, Design, and Real Estate—Services (e.g. architecture, or engineering for a scope of work for a build project)	93662	Professional Fees	18164	FA-Construction In Progress Clearing
Goods	Construction, Design, and Real Estate	Real Estate	Construction, Design, and Real Estate—Goods (e.g. purchase or lease)	93139	Contract Svcs-Bldg/Equip Lease Agreements	18163	FA_Building Other Clearing
Services	Construction, Design, and Real Estate	Real Estate Services	Construction, Design, and Real Estate—Services (e.g. appraisals, property management)	93662	Professional Fees		
Services	Events	Event Guarantees	Events—Services (e.g. game guarantees, large venue deposits)	93310	Game Guarantees		
Services	Events	Event Services	Events—Services (e.g. petting zoos, bounce houses, stage setup)	93253	Equipment/Facility Rentals		
Services	Events	Performing Artists	Events—Services (e.g. contracted performers greater than \$2,500)	93130	Contract Services		
Services	Events	Speakers and Lecturers	Events—Services (e.g. contracted speakers greater than \$2,500)	93656	Honorarium-Domestic		
Services	Finance, HR, and Benefits	Accounting and bookkeeping services	Finance, HR, and Benefits—Services (e.g. auditors, consulting accountants)	93662	Professional Fees		
Services	Finance, HR, and Benefits	Banking and investment	Finance, HR, and Benefits—Services (e.g. bonds and other financial products)	93080	Bank/Credit Card Fees		
Services	Finance, HR, and Benefits	Insurance and retirement services	Finance, HR, and Benefits—Services (e.g. retirement planning, insurance brokerage fees)	93130	Contract Services		
Services	Finance, HR, and Benefits	Other Financial Services	Finance, HR, and Benefits—Services (e.g. payment platforms, collections agency)	93662	Professional Fees		
Goods	Finance, HR, and Benefits	Personnel Advertisements	Finance, HR, and Benefits—Goods (e.g. LinkedIn, ads in The Chronicle)	93533	Personnel Recruit-Domestic		
Services	Finance, HR, and Benefits	Personnel Recruitment	Finance, HR, and Benefits—Services (e.g. search firms, headhunting)	93539	Personnel Recruit-Search Firms		
Services	Finance, HR, and Benefits	Staff Augmentation	Finance, HR, and Benefits—Services (e.g. contract employees working at direction of Baylor staff)	93148	Contract Svcs-Temp Agency		
Services	Food and Foodservices	Catering	Food and Foodservices—Services (e.g. food delivered and served on-site)	93300	Food Expense		
Goods	Food and Foodservices	Foodservice Equipment	Food and Foodservices—Goods (e.g. ovens, mixers)	93250	Equipment	18167	FA_Equipment Other clearing
Goods	Food and Foodservices	Grocery and Beverages	Food and Foodservices—Goods (e.g. unprepared food items)	93300	Food Expense		
Goods	Food and Foodservices	Prepared Foods and Meals	Food and Foodservices—Goods (e.g. food purchased off-site)	93300	Food Expense		
Goods	General Merchandise	Decorations	General Merchandise —Goods (e.g. displays, wall art, rugs)	93800	Supplies	18160	FA_Arts and Collections Clearing
Goods	General Merchandise	Gifts and Flowers	General Merchandise —Goods (e.g. teddy bears, flower arrangements, balloons)	93800	Supplies		
Goods	General Merchandise	Musical Equipment	General Merchandise —Goods (e.g. instruments, music stands)	93800	Supplies	18167	FA_Equipment Other clearing
Goods	General Merchandise	Office Supplies	General Merchandise —Goods (e.g. paper, calculators, pens, toner)	93800	Supplies		
Goods	General Merchandise	Other Retail Items	General Merchandise —Goods (e.g. other general merchandise)	93800	Supplies	18167	FA_Equipment Other clearing
Goods	General Merchandise	Trophies and Awards	General Merchandise —Goods (e.g. trophies, plaques, pins, championship rings)	93060	Awards	18160	FA_Arts and Collections Clearing
Goods	Marketing, Printing, and Promotional	Advertising	Marketing, Printing, and Promotional—Goods (e.g. billboards, Facebook ads)	93030	Advertising		
Services	Marketing, Printing, and Promotional	Audio, Video and Photo Services	Marketing, Printing, and Promotional—Services (e.g. video editing, video production, photographers)	93600	Production Expense		
Goods	Marketing, Printing, and Promotional	Branded Items and Apparel	Marketing, Printing, and Promotional—Goods (e.g. department t-shirts, Baylor stickers, Baylor sunglasses)	93030	Advertising		
Services	Marketing, Printing, and Promotional	Graphic Design	Marketing, Printing, and Promotional—Services (e.g. logos, ad design)	93030	Advertising		
Services	Marketing, Printing, and Promotional	Marketing Services	Marketing, Printing, and Promotional—Services (e.g. marketing strategy, PR services)	93130	Contract Services		
Services	Marketing, Printing, and Promotional	Printing and Duplication Services	Marketing, Printing, and Promotional—Services (e.g. copying, binding)	93560	Printing		
Services	Marketing, Printing, and Promotional	Publishing Services	Marketing, Printing, and Promotional—Services (e.g. printing of books, magazines, catalogs, etc.)	93560	Printing		
Goods	Marketing, Printing, and Promotional	Signage and Banners	Marketing, Printing, and Promotional—Goods (e.g. light pole banners, yard signs)	93030	Advertising	18167	FA_Equipment Other clearing
Goods	Marketing, Printing, and Promotional	Stationery, Business Cards	Marketing, Printing, and Promotional—Goods (e.g. stationery, brochures, posters)	93560	Printing		
Goods	MRO, Facilities, and Fleet	Auto Fuel	MRO, Facilities, and Fleet—Goods (e.g. gasoline, diesel)	93920	Vehicle Costs		
Goods	MRO, Facilities, and Fleet	Auto Maintenance and Customization Products	MRO, Facilities, and Fleet—Goods (e.g. truck toolboxes, racks, police auto equipment)	93920	Vehicle Costs	18178	FA-Transport Equipment Clearing
Services	MRO, Facilities, and Fleet	Auto Maintenance and Customization Services	MRO, Facilities, and Fleet—Services (e.g. auto repair and service, installation of aftermarket equipment, vinyl wraps)	93920	Vehicle Costs	18178	FA-Transport Equipment Clearing
Goods	MRO, Facilities, and Fleet	Building Maintenance Equipment and Supplies	MRO, Facilities, and Fleet—Goods (e.g. scissor lift, ladder, plumbing parts)	93800	Supplies	18167	FA_Equipment Other clearing
Services	MRO, Facilities, and Fleet	Building Maintenance Services	MRO, Facilities, and Fleet—Services (e.g. renovation and repair of existing facilities, painting, plumbing, abatement, light construction)	93722	Repairs and Maintenance		
Goods	MRO, Facilities, and Fleet	Cleaning Equipment and Supplies	MRO, Facilities, and Fleet—Goods (e.g. cleaning supplies, paper towels)	93800	Supplies		
Goods	MRO, Facilities, and Fleet	Furniture and Furnishings	MRO, Facilities, and Fleet—Goods (e.g. desks, tables, couches)	93250	Minor Equipment	18167	FA_Equipment Other clearing
Services	MRO, Facilities, and Fleet	Landscaping Services	MRO, Facilities, and Fleet—Services (e.g. mowing services, irrigation installation)	93130	Contract Services	18170	FA_Land Imp Landscape Clearing
Goods	MRO, Facilities, and Fleet	Landscaping Supplies	MRO, Facilities, and Fleet—Goods (e.g. plants, mulch, gravel)	93800	Supplies		
Goods	MRO, Facilities, and Fleet	Tools and General Machinery	MRO, Facilities, and Fleet—Goods (e.g. drills, table saws, wrenches)	93250	Minor Equipment	18167	FA_Equipment Other clearing
Goods	MRO, Facilities, and Fleet	Vehicles	MRO, Facilities, and Fleet—Goods (e.g. golf carts, trucks, vans)	93250	Automobiles	18178	FA-Transport Equipment Clearing
Services	Payment Requests	Article Processing Fees	Payment Requests—Services (e.g. payment for publication of academic articles)	93662	Professional Fees		
Services	Payment Requests	Baylor Student Organizations	Payment Requests—Services (e.g. funding for student organizations)	93499	Miscellaneous Expenses		
Goods	Payment Requests	Cash Awards and Prizes	Payment Requests—Goods (e.g. cash for prizes)	93060	Awards		
Services	Payment Requests	Conference Registration Fees	Payment Requests—Services (e.g. conference registration)	93846	Travel F/S-Domestic-Conf Reg		
Services	Payment Requests	Dues and Memberships	Payment Requests—Services (e.g. professional organizations)	93470	Memberships		
Services	Payment Requests	Guest Fellowships	Payment Requests—Services (e.g. payment to non-Baylor faculty students for academic purposes)	99010	Fellowship-Other		
Services	Payment Requests	Honorarium - Performing Artist	Payment Requests—Services (e.g. bands, dancers, etc)	93656	Honorarium-Domestic		
Services	Payment Requests	Honorarium - Speakers and Lecturers	Payment Requests—Services (e.g. honorarium)	93656	Honorarium-Domestic		
Services	Payment Requests	Medical Visits	Payment Requests—Services (e.g. doctor visits, shots)	93460	Medical Expenses		
Services	Payment Requests	Non-Employee Expense Reimbursements	Payment Requests—Services (e.g. candidate travel, guest travel)	93656	Honorarium-Domestic		
Services	Payment Requests	Permits, Licenses, and Fees	Payment Requests—Services (e.g. license plates, local permits, visas)	93420	License Fees & Permits		
Services	Payment Requests	Refunds for Cancellations	Payment Requests—Services (e.g. refunds, return of fees)	58800	Miscellaneous Revenue		

Services	Payment Requests	Research Participant Payments	Payment Requests—Services (e.g. payments to participants in research)	93730	Resrch Partcpt Incentive		
Services	Payment Requests	Royalties	Payment Requests—Services (e.g. payments for use of licensed trademarks and IP)	93130	Contract Services		
Services	Payment Requests	Sponsorships and Contributions	Payment Requests—Services (e.g. event sponsorships, donations to non-profits)	93499	Miscellaneous Expenses		
Services	Payment Requests	Sports Official Fees	Payment Requests—Services (e.g. referees, judges, chain crews)	93270	Event Operations & Officials		
Services	Postal, Shipping, Freight, and Logistics	Customs	Postal, Shipping, Freight, and Logistics—Services (e.g. customs brokerage, customs fees)	93550	Postage		
Services	Postal, Shipping, Freight, and Logistics	Freight Shipments	Postal, Shipping, Freight, and Logistics—Services (e.g. trucking, I/I shipments)	93550	Postage		
Services	Postal, Shipping, Freight, and Logistics	Moving and Relocation Services	Postal, Shipping, Freight, and Logistics—Services (e.g. movers, relocation expenses)	91405	Benefit-Moving Expense		
Goods	Postal, Shipping, Freight, and Logistics	Postage	Postal, Shipping, Freight, and Logistics—Goods (e.g. stamps, postal metering)	93550	Postage		
Services	Postal, Shipping, Freight, and Logistics	Shipping	Postal, Shipping, Freight, and Logistics—Services (e.g. ups, courier services)	93550	Postage		
Services	Postal, Shipping, Freight, and Logistics	Storage Rentals	Postal, Shipping, Freight, and Logistics—Services (e.g. storage unit, storage pods and containers)	93253	Equipment/Facility Rentals		
Services	Professional Services	Consulting Services	Professional Services —Services (e.g. management consulting, organizational review, benefits consultants)	93662	Professional Fees		
Services	Professional Services	Legal Services	Professional Services —Services (e.g. lawyers, paralegals)	93662	Professional Fees		
Services	Professional Services	Managed Services and Outsourced Arrangements	Professional Services —Services (e.g. bookstore, dining services)	93130	Contract Services		
Services	Professional Services	Musical Services	Professional Services —Services (e.g. tuning, lessons)	93662	Professional Fees		
Services	Professional Services	Other Professional Services	Professional Services —Services (e.g. other consultative and outsourced statements of work)	93662	Professional Fees		
Goods	Public Safety and Security	Access and Safety Equipment	Public Safety and Security—Goods (e.g. security cameras, fire systems, building access products)	93250	Equipment	18163	FA-Building Other Clearing
Services	Public Safety and Security	Access and Safety Services	Public Safety and Security—Services (e.g. fire safety inspection, fire extinguisher certifications, EH&S)	93130	Contract Services		
Services	Public Safety and Security	Event Safety and Security Services	Public Safety and Security—Services (e.g. security guards, barricades, metal detectors)	93270	Event Operations & Officials	18167	FA_Equipment Other clearing
Goods	Public Safety and Security	Public Safety Supplies	Public Safety and Security—Goods (e.g. tasers, pepper spray, bulletproof vests)	93800	Supplies		
Goods	Scientific, Research, and Medical	Medical Equipment	Scientific, Research, and Medical —Goods (e.g. blood pressure monitor, thermometers)	93250	Equipment	18166	FA-Equipment Scientific Clearing
Services	Scientific, Research, and Medical	Medical Services	Scientific, Research, and Medical —Services (e.g. medical lab tests, x-rays)	93460	Medical Expenses		
Goods	Scientific, Research, and Medical	Medical Supplies	Scientific, Research, and Medical —Goods (e.g. medicine, bandages)	93800	Supplies	18166	FA-Equipment Scientific Clearing
Goods	Scientific, Research, and Medical	Scientific Equipment	Scientific, Research, and Medical —Goods (e.g. centrifuge, glassware)	93250	Equipment	18166	FA-Equipment Scientific Clearing
Services	Scientific, Research, and Medical	Scientific Services	Scientific, Research, and Medical —Services (e.g. instrument calibration, outsourced testing services)	93662	Professional Fees		
Goods	Scientific, Research, and Medical	Scientific Supplies	Scientific, Research, and Medical —Goods (e.g. gasses, chemicals, single-use test kits)	93800	Supplies	18166	FA-Equipment Scientific Clearing
Goods	Technology	Audio Visual Equipment	Technology—Goods (e.g. televisions, podium control panels, projectors)	93250	Minor Equipment	18165	FA-Equipment Audio Visual Clearing
Services	Technology	Audio Visual Integration and Installation Services	Technology—Services (e.g. classroom technology installation, projector installation, audio control installation)	93662	Professional Fees	18165	FA-Equipment Audio Visual Clearing
Goods	Technology	Computer Hardware	Technology—Goods (e.g. laptops, tablets, desktops)	93250	Technology	18175	FA-Technology Hardware Clearing
Goods	Technology	High Performance Computing	Technology—Goods (e.g. Supercomputers)	93250	Technology	18175	FA-Technology Hardware Clearing
Goods	Technology	IT Peripherals and Accessories	Technology—Goods (e.g. keyboards, cases, cables)	93250	Minor Equipment		
Services	Technology	IT Services	Technology—Services (e.g. consultation and support)	93662	Professional Fees		
Goods	Technology	Networking Hardware	Technology—Goods (e.g. routers, switches)	93250	Technology	18175	FA-Technology Hardware Clearing
Services	Technology	Networking Services	Technology—Services (e.g. CDN, Web Filter)	93130	Contract Services		
Goods	Technology	Printers and Scanners	Technology—Goods (e.g. printers, fax machines, multifunction devices)	97510	Minor Equipment	18175	FA-Technology Hardware Clearing
Goods	Technology	Software, Licenses and Subscriptions	Technology—Goods (e.g. SAAS platforms, Microsoft Office)	93770	Software Licensing	18177	FA-Technology Software Clearing
Services	Technology	Telecommunications	Technology—Services (e.g. internet, phone services)	93830	Telephone Expense		
Goods	Technology	Video and Photo Equipment	Technology—Goods (e.g. cameras, tripods, audio recording equipment)	97030	Equipment	18165	FA-Equipment Audio Visual Clearing
Services	Travel and Lodging	Airfare	Travel and Lodging—Services (e.g. airfare, individual or group)	93843	Travel F/S-Domestic		
Services	Travel and Lodging	Car Rental	Travel and Lodging—Services (e.g. car rental, individual or group)	93843	Travel F/S-Domestic		
Services	Travel and Lodging	Chartered Airfare	Travel and Lodging—Services (e.g. chartered flights, helicopters)	93843	Travel F/S-Domestic		
Services	Travel and Lodging	Ground Transportation	Travel and Lodging—Services (e.g. bus charter, limousine services)	93843	Travel F/S-Domestic		
Services	Travel and Lodging	Hotels and Lodging	Travel and Lodging—Services (e.g. room block agreement)	93843	Travel F/S-Domestic		
Services	Travel and Lodging	Travel Agency Services	Travel and Lodging—Services (e.g. fees, markup)	93662	Professional Fees		
Services	Universities, Professional Organizations, and Non-Profit Orga	Education and Research Partnerships	Universities, Professional Organizations, and Non-Profit Organizations—Services (e.g. Institutional partnerships, study abroad agreements)	93130	Contract Services		
Services	Universities, Professional Organizations, and Non-Profit Orga	Educational and Training Courses	Universities, Professional Organizations, and Non-Profit Organizations—Services (e.g. excel classes, management training)	93846	Travel F/S-Domestic-Conf Reg		
Services	Utilities	Electric Utilities	Utilities—Services (e.g. Electric)	93906	Utilities-Electric		
Services	Utilities	Gas Utilities	Utilities—Services (e.g. Gas)	93909	Utilities-Gas		
Services	Utilities	Water Utilities	Utilities—Services (e.g. Water)	93912	Utilities-Water		
Services	Warranty and Service Agreements	Warranty and Service Agreement	Warranty and Service Agreement—Goods (e.g. Extended Warranty)	93130	Contract Services	18167	FA Equipment Other clearing