

# PAYROLL: Understanding Your Faculty Payslip

Below is the payslip that you will view. It will be broken down into different sections. The top section will include personal information and details about your employment. The next section describes the period, payment date, and general payroll information. **Note: the Salary Basis Name can vary depending on whether you are paid 10 over 12 or 10 over 10, etc.**



## Payslip

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Employee Name	Payroll Relationship Number	Payroll
[Redacted]	42374	Monthly
Person Number	Assignment Number	Salary Basis Name
42374	E42374	10 Over 12
Hire Date	Job Title	Tax Reporting Unit Name
16-Aug-2001	Senior Lecturer	Baylor University
Employee Address	Position	Tax Reporting Unit Address
[Redacted] Waco, TX 76710 US	Senior Lecturer	1 Bear Place 97042 Waco, TX 76798 US

Period Type	Period Start Date	Period End Date	Payment Date	Base Salary
Monthly Calendar	1-Jan-2020	31-Jan-2020	31-Jan-2020	133,913.52

Employee Name	Payroll Relationship Number	Payroll
Dr. [Redacted]	1783017	Monthly
Person Number	Assignment Number	Salary Basis Name
1783017	E1783017	10 Over 10
Hire Date	Job Title	Tax Reporting Unit Name
13-Aug-2007	Professor	Baylor University
Employee Address	Position	Tax Reporting Unit Address
[Redacted] Waco, TX 76710 US	Professor	1 Bear Place 97042 Waco, TX 76798 US

The next section describes the summary of the payslip and the earnings from the period. The earnings include normal salary or pay and can also include taxable benefits or anything that is subject to taxation. Only a 10 over 12 salary will show a Deferred Pay section.

Summary		
Description	Current	Year to Date
Gross Earnings	11,159.46	11,159.46
Pretax Deductions	33.80	33.80
Employee Tax Deductions	2,900.09	2,900.09
Voluntary Deductions	200.00	200.00
Net Payment	8,025.57	8,025.57

Earnings		
Description	Current	Year to Date
Deferred Pay	11,159.46	11,159.46

Description	Start Date	End Date	Quantity	Type	Rate	Multiple	Amount
Deferred Pay			173.33	Hours	64.38	1.00	11,159.46

Hours		
Description	Current	Year to Date
Deferred Pay Hours Worked	173.33	173.33

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The last grouping of sections includes the Pretax Deductions, Tax Deductions, Other Deductions, Net Pay Distribution, and the Tax Withholding Information.

Pretax Deductions		
Description	Current	Year to Date
Dental Insurance	33.80	33.80

  

Tax Deductions		
Description	Current	Year to Date
FIT Withheld	2,048.98	2,048.98
Social Security Employee Withheld	689.79	689.79
Medicare Employee Withheld	161.32	161.32

Other Deductions		
Description	Current	Year to Date
Gift Pledge Nonrecurring	200.00	200.00

Net Pay Distribution					
Check/Deposit Number	Bank Name	Branch Name	Account Number	Currency	Payment Amount
106805	USAA FEDERAL SAVINGS BANK			USD	8,025.57

Tax Withholding Information			
Type	Marital Status	Exemptions	Additional Amount
FEDERAL	Married	1	600.00
TX		0	0.00

If you notice an error or have concerns about your paycheck, contact Payroll.