

# JOB PROFILE



## REPLACING

- Job description database

## NOT REPLACING

- Education and experience requirements
- Job duties
- Working conditions
- Competencies

## EMPLOYEE IMPACTS

- Job profiles will represent similar positions across the University, there will not be individual job descriptions for each staff member.

## **WHAT'S IN IT FOR ME?**

- Staff will no longer be asked to maintain their job description. Job profiles will represent a broad classification of jobs and therefore will be maintained within HR.