Staff Performance Review Process 2022

**We're Ready!**

While evaluating your previous year's work and accomplishments, keep the following in mind:

- **APPROACH**
  - Focus on feedback and development

- **BAYLOR’S CORE COMMITMENTS**
  - Evaluate your work and goals based on Baylor’s 6 Core Commitments

- **PROCESS DEADLINES**
  - Be mindful of the Performance Process deadlines

**Due Dates** - Each step of the process will have due dates noted below.

- **Process Begins:**
  - Self-Assessment Opens
  - March 1

- **Manager Access to Complete Form Ends**
  - April 13

- **March 21**
  - Employee Self-Assessment Closes

- **April 29**
  - Feedback Discussions & Sign Offs Complete

**Training**

Search IGNITE with keyword "performance" to find available classes to support the Performance Review Process.

www.baylor.edu/hr/performance
askHR@baylor.edu (254)710-2000

Baylor University
HUMAN RESOURCES