Staff Performance Review Process 2021

**We're Ready!**
While evaluating your previous year's work and accomplishments, keep the following in mind:

**APPROACH**
Focus on feedback and development

**BAYLOR’S CORE COMMITMENTS**
Evaluate your work and goals based on Baylor’s 6 Core Commitments

**PROCESS DEADLINES**
Be mindful of the Performance Process deadlines

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**Due Dates**
Each step of the process will have due dates noted below.

- **Process Begins:**
  - Self-Assessment Opens: March 1

- **Manager Access to Complete Form Ends:**
  - April 9

- **Employee Self-Assessment Closes:**
  - March 19

- **Feedback Discussions & Sign Offs Complete:**
  - April 30

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**Training**
Search IGNITE with keyword "performance" to find available classes to support the Performance Review Process.

www.baylor.edu/hr/performance
askHR@baylor.edu (254)710-2000

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