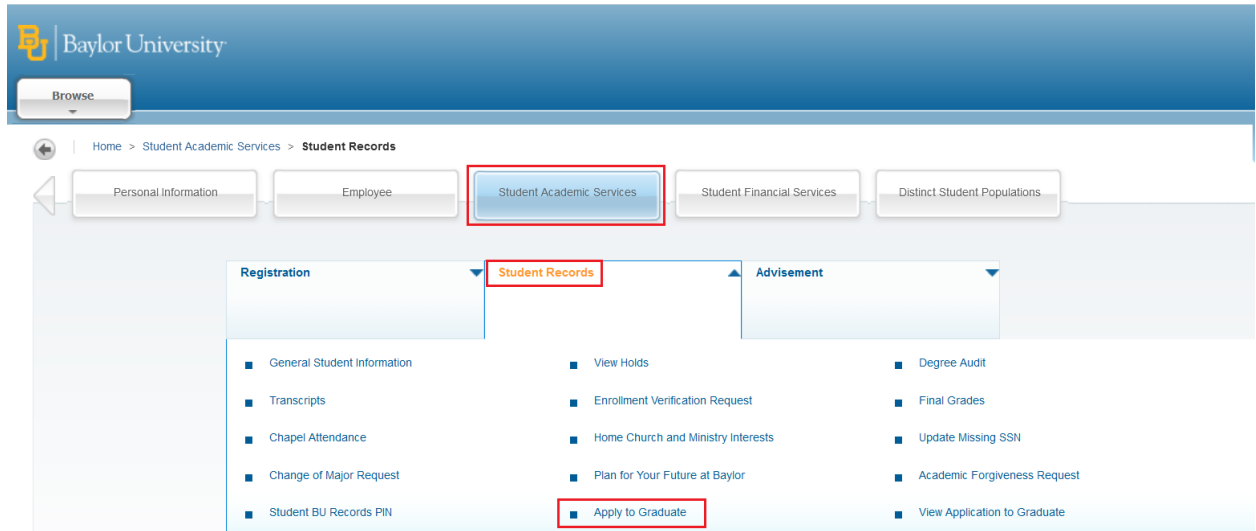


How to Apply to Graduate

1. Go to BearWeb. <https://bearweb.baylor.edu>
2. Select STUDENT ACADEMIC SERVICES, STUDENT RECORDS, then APPLY TO GRADUATE.



3. Select the term listed and click Submit.
4. Select your Program.
 - * Joint students – You will need to apply to one and then go back in and apply for the second unless you are receiving an undergrad/ grad degree. You will apply for your undergrad with your advisor.
 - * If the listed program is not correct, please contact the Graduate Office at 254-710-3588 or Graduate-School@baylor.edu.
5. * If you are intending to graduate as a “masters on the way”, please contact Alana Schaeper at Alana_Schaeper@baylor.edu.
6. Select your graduation date – only the next available graduation term will be listed.
7. Complete the Thesis or Dissertation information (if needed).
8. Click **Continue**.
9. Select **Current Name** to update the name to be listed on your Diploma and Continue.
 - You will be given the option to verify that your name is correct and make changes.
 - * This will be printed on your diploma, so carefully review this information!
10. Select the address you want your diploma to be mailed to.
 - You will be given the option to make corrections or changes.
11. Verify all information is correct before clicking Submit.