



## **Baylor/Waco Foundation Grant Application**

### **Mission of the Committee**

Baylor/Waco Foundation is a bridge between Baylor University and the Waco community by funding projects that create community impact and student support.

### **Purpose of our grants**

From scholarships to campus construction, from the Mammoth Site to the Mayborn Museum, Baylor/Waco Foundation has quietly worked for more than 50 years to strengthen the ties between Baylor University and Waco and improve quality of life in the area for all citizens.

### **Priority in funding will be given to proposals that are designed to:**

- Reach and include the broader Baylor/Waco community
- Reflect collaborative efforts between the entities
- Build and celebrate community
- Reflect the University motto – Po Ecclesia, Pro Texana
- Be cost effective (reflecting cost sharing)

### **Grant Application Information Packet** (*Attach documents in this order. Incomplete applications will not be considered.*)

1. Summary (Applicant, project information, grant figures)
2. Event budget (please attach an itemized list/spreadsheet)
3. Questions & Answers
4. Letter of support from the organization seeking funds
5. Resumé or Curriculum Vitæ of speaker(s), if applicable
6. Other information
  - a. Data that documents the need for this grant
  - b. Supporting information not expressed in any other section of this application

*For applicants who have previously received a Baylor/Waco Foundation Grant, please include the following;*

7. *Previous year(s) recap*
8. *Previous year(s) figures*

### **Requested Actions if Baylor/Waco Foundation Grant is approved**

Acknowledgement of support from the Baylor/Waco Foundation Committee on advertisements (flyers, programs, etc.)

A formal invitation issued to the Committee if project is event based. An email invitation to the President of the Committee is acceptable.

### **Summary Report/Recap**

No later than one week following the event or project, submit a brief summary report (1-2 pages), to the President of the Committee, highlighting the outcomes of the project.

### **PLEASE SUBMIT COMPLETE GRANT APPLICATION PACKET TO:**

Baylor/Waco Foundation  
Baylor University  
One Bear Place #97050  
Waco, TX 76798-9989  
OR email: Robert\_Ingram@baylor.edu

## Summary

If exact figures are not known, fill section with an approximation.

APPLICANT INFORMATION			
Organization		Applicant	
ORGANIZATION'S NAME (No acronyms)		APPLICANT'S NAME (Last Name, First Name, Middle Initial)	
ORGANIZATION DESCRIPTION		APPLICANT'S POSITION	
DATE OF SUBMISSION (MM-DD-YYYY)	DATE FUNDS NEEDED (MM-DD-YYYY)		
WEBSITE		E-MAIL	
ADDRESS		ADDRESS	
CITY	STATE	CITY	STATE
ZIP CODE	OFFICE PHONE (if applicable)	ZIP CODE	PHONE

PROJECT/EVENT INFORMATION	
General Information	
PROJECT'S NAME	
TYPE OF PROJECT	MAIN GOAL
DATE OF PROJECT/EVENT (MM-DD-YYYY)	

GRANT FIGURES	
General Information	
PRIMARY USE OF BAYLOR/WACO FOUNDATION GRANT FUNDS	
TOTAL PROJECT BUDGET (Itemized list on another page)	BAYLOR/WACO FOUNDATION GRANT AMOUNT REQUESTED (MAXIMUM AMOUNT \$25,000)

## Questions & Answers

Briefly answer the following questions highlighting the most relevant information.

**What is the purpose of the project for which you are seeking funding?**

**How will the Baylor/Waco Foundation grant be used by your organization?**

**How will the Waco community be impacted with this project?**

**What are the broader impacts of this project?**

**If applicable, list all collaborating groups and explain the nature of the collaboration.**