

Baylor University Faculty Senate Meeting

April 10, 2018

Truett Seminary 107 ♦ 3:30-5:00pm

Members Present: Senators Baldrige, R.S.; Bolen, Bradley; Cordon, Matt; Elkins, Nathan; Ellor, James; Farwell, Beth; Beal, Claudia for Faucher, Mary Ann; Garner, Brian; Hultquist, Beth; Stanley, Charles for Hurtt, Kathy; LeCompte, Karon; Leidner, Dorothy; Leutholtz, Brian; Long, Mark; Macgregor, Jason; McGlashan, Ann; Morgan, Ron; Neilson, Bill; Newberry, Byron; Nichols, Curt; Ostlund, Sandor; Parrish, Michael; Pounders, Steven; Raines, Brian; Robinson, Eric; Rodgers, Denyse; Schubert, Keith; Sielaff, Steven; Souza-Fuertes, Lizbeth; Stone, Sara; Stroope, Michael; Supplee, Joan; Umstead, Randall; Walden, Dan; Nuner, Joyce for Wilfong Jr., Stanley; Woody, Margaret

Members Absent: Senators Hansen, Christopher; Johnston, Hope; Korpi, Michael; Mencken, Kimberly; Neubert, Mitch; Wilcox, Walter; and Staff Council Representative Lamar Bryant

I. Call to Order

Senate Chair Ann McGlashan called the meeting to order at 3:32pm.

II. Invocation

Senator Bill Nielsen offered an invocation.

III. Approval of Agenda

Chair McGlashan asked to change the order of the agenda because she was informed that Interim Provost McLendon was ill and would not be able to attend the meeting as planned. He was scheduled to speak at 4:30pm and she asked to re-order the agenda so that Matt Penney, Director of Parking & Transportation Services could speak first. Senator Robert Baldrige made the motion to approve the change in the agenda and it was seconded by Senator Stephen Pounders. The agenda change was approved by the senate.

IV. Approval of Minutes: March 2018

There were some typos from the March 2018 minutes draft and Chair McGlashan explained that the motion regarding the changes from the Committee on Committees came back from the task force and there was neither need for a second nor a vote because it was a report. Senator Baldrige made a motion to approve the minutes with the additional changes for the Senate meeting of March 20, 2018. The motion was seconded by Senator Ellor and the minutes were approved by the senate.

XIII. Visit from Matt Penney in Parking

Director of Parking Matt Penney stated that he had received seventy-five pages of recommendations regarding the parking situation at Baylor. Some of the main suggestions were that we move to a zone-parking system, hire more parking staff, and have better maintenance and

cleanliness. They have now installed LED lights in all the parking garages and have done a structural review of the all garages.

Other suggestions were that we invest in alternative parking options, such as more buses and bicycles, and that we offer more parking spaces, even if they are further away. Currently there are approximately 75% of students who said they have trouble finding a parking space. There are recently installed counters in all garages and on the cloud, so people can check for availability as they come and go on Baylor's parking page and see the live count of cars.

Director Penney explained that the parking zone system has the advantage that there is specifically space reserved for faculty/staff or students, but if you need to go across campus, you cannot park anywhere else on campus.

One comment was that staff works from 8:00am-5:00pm while faculty might arrive later on campus, and faculty should be allowed to find a parking spot at a later time.

Director Penney mentioned that the Ferrell Center parking now has a successful situation as they implemented campus buses every ten minutes and they arrive on campus within three minutes.

Currently Baylor uses the License Plate Recognition (LPR) system, which is one of the few in the country. Parking staff can drive by very quickly and read the license plates with 93% accuracy, which is then double-checked. In the past, staff had to walk by each car.

Situations that do not follow the norm, for example, include:

- a) A visitor who comes to campus once a week can go online and register, set up an account and receive a permit, which is free.
- b) If a visitor is attending a conference, the third time s/he receives a green card, they can register with Parking Services.
- c) Rental cars can be put on you account.

Director Penney gave another possibility for parking, which is used at the University of Florida: they reward carpooling—if there are two people in the car, it receives two cards on the dashboard, and the more cards you have, the closer you can park on campus.

One senator mentioned that the student moving-in day works very well, and wanted to know if there is a plan for students when they move out. Director Penney said that it is much more difficult to predict when students will move out, but they would study the situation.

He also mentioned that one possibility could be buying a reserved space on campus and he welcomed any input regarding this issue.

V. Appointing of Nominating Committee

Chair McGlashan said that the Faculty Senate needed to appoint the nominating committee for next year's executive committee positions. The bylaws state that the chair serves on the committee ex-officio and she tried to make up a committee with members who had been on

Faculty Senate for four to six years. The role of the nominating committee is to gather nominations for chair-elect, secretary, and publicity officer. The other three members are chosen by the new chair and the past chair participates ex-officio. Those interested can self-nominate or nominate someone else. Once the slate is brought together, it will be presented at the May meeting for a vote. Other nominations can be accepted from the floor. In that case, the voting will take place with paper ballots. The senators who accepted to participate are: Hope Johnston, Michael Parrish, Ron Morgan, Margaret Wooddy, Jim Ellor, Bill Neilson, Mike Stroope, and Chair McGlashan would be the eighth person. Senator Umstead made a motion to approve this committee, Senator Robinson seconded, and it was approved by the senate.

VI. Report: meeting with President Livingstone – Chair

Chair McGlashan and Senator Newberry met with President Livingstone and mentioned concerns regarding the process of the Academic Strategic Plan (ASP): that there needs to be a document regarding how the process is executed. Furthermore, the actual plan is very abstract of the overall initiatives. The president explained that faculty-generated initiatives can still be put forward through the provost's office, even in the next year or two and they are working on putting the processes in writing.

One senator stressed that this needs to be made very clear—that the projects that were submitted first might be more easily approved than the ones within a couple of years.

One of the questions was if the president intended to communicate this clearly, and indeed, there needs to be improvement in this area.

Another senator stated that it had been explained that funding for the ASP would not rely on operational funds, but new staff requests had gone through and had been denied because the ASP needed the funding.

One senator mentioned that what is missing in the ASP is the process where faculty participate in the vetting of the proposals. Chair McGlashan explained that Interim Provost McLendon had stated that no one will stop any ideas going forward to the provost's office and that none are being vetted yet.

VII. Report: updating committee structure Part II – Matt Cordon

Senator Cordon met with Vice Provost for Academic Affairs and Policy Jim Bennighof and Vice Provost for Undergrad Education and Institutional Effectiveness Well Null and they both approved the request to move the Committee on Committees information on to a separate page within the Faculty Senate website, which will include Committee descriptions and reports. He also mentioned that in this meeting he proposed to draft a new BU-PP for the Committee on Committees, which he will work on over the summer in order to present it at the Fall Faculty Senate Meeting.

The Committee on Committees also met with the Vice President of Human Resources, the Director of Benefits, and the Associate Vice Provost for Research Dianna Vitanza in order to

change the scope of the previous Human Resources committee to call it a Human Resources Advisory Committee, reporting three times a year, with a faculty senate representative who will report to the Faculty Senate.

Senator Cordon explained how the Committee on Committees had resolved the other seven “problem” committees and once the senate approves the changes, he will send the information to the Vice President of Human Resources, the Council of Deans, and to the Provost’s office, and the Chief of Staff of the President.

Chair McGlashan stated the motion to approve the final seven committees and the three reports and they were approved by the senate.

VIII. Proposed wording for change in Senate by-laws – Chair

Chair McGlashan stated that in the last faculty senate meeting it was decided that we would propose a change in the wording of the bylaws for the chair and executive committee transfer to take place in August rather than at the Fall Faculty Meeting.

The other wording change is regarding who is eligible to vote in faculty senate elections—only full-time faculty who are not temporary or adjunct, or below the rank of dean. After much discussion, the draft reads as:

“A faculty member who is eligible to vote for and serve on the Senate is a full-time non-temporary tenure-track or tenured Professor, Regular or Senior Lecturer, Clinical Faculty, Academic Professional, or Research Faculty with continuing appointments and with a rank below that of academic dean.”

Senator Baldrige made the motion to change the wording for the date of transfer and to study the wording of the draft regarding eligible faculty for senate elections. Senator Supplee seconded. The motion was approved by the senate.

IX. Discussion of document on “Opportunity Hires” – Chair

Chair McGlashan gave the faculty senate a document regarding opportunity hires and asked us to read it and send her any comments we might have.

X. Report: Council of Deans—Chair

Chair McGlashan reported that the meeting focused mostly on the SACCOC visit and there was an update on the QEP. Global Baylor addresses challenges to Human Flourishing and there will be a Certificate in Global Engagement with one credit-hour courses to study abroad.

Vice Provost for Academic Affairs and Policy Jim Bennighof gave an update on the Full Professor Task Force. The Council is still asking if there should be a promotion committee. Senator Newberry, chair of this task force, mentioned that there was a disparate range of

opinions and the time frame was too short to make a decision, so the suggestion was that another committee be in charge of this task.

The deans of the School of Engineering and Computer Sciences as well as the Louise Herrington School of Nursing discussed the possibility of not requiring a foreign language requirement.

XI. Old Business

There was no old business.

XII. New Business

One senator inquired about the role of the Office of Equity. The role description states that the Office of Equity will oversee the functioning of the university's timeline office of equal opportunity, civil rights policy and practices, and partner with the Office of Access and Learning. Chair McGlashan stated that probably someone in the provost's office could come and talk to the faculty senate about this to better explain its function and she would put it on the schedule.

XIV. Adjournment

A motion to adjourn the meeting was made by Senator Baldrige. The motion was seconded by Senator Raines and approved by the senate. The meeting was adjourned at 5:03pm.

Respectfully submitted,
Lizbeth Souza-Fuertes
Recording Secretary