

Minutes, Baylor University Faculty Senate

September 9, 2014 • 3:30 p.m. • Cashion 110

Members absent: Yancy and Schoff

Call to Order – The meeting was called to order at 3:30 p.m. by Senate Chair Baker.

Opening invocation was offered by Senator Neubert.

Senator Baldrige made a motion to approve the minutes from the May 13, 2014, meeting which was seconded and approved.

Reports

Senate Chair Baker made the following report:

- Senator Wood has agreed to serve on the Course Repeat Task Force.
- Senator Jordan has agreed to be the COIA representative.
- Senator McKinney has stepped down to serve as Interim Dean of the School of Music. There will need to be a special election to replace Senator McKinney, and this election will happen in the next few weeks.
- Accommodation of Absences – faculty meetings to explain
 - More students to accommodate
 - New initiatives in K-12, more students aware of accommodations
 - 950 students have been approved for some type of accommodations, about 3,000 letters were sent (about 100 more students this year)
 - How do we deal with this in the classroom? (Chris Holmes PowerPoint)
 - Professor must participate in interactive process with student to review and discuss possible reasonable accommodations.
 - Student should initiate accommodation requests. (not just paper from OALA)
 - Faculty might consider copy/pasting statements on the OALA website in course policies
- Electronic Course Evaluations
 - Non-response rate has doubled
 - Senator Beal reported on the Counsel of Deans meeting
- Academic Citizenship (BUPP 706 “Faculty Workload and Merit Evaluation Policy”) Senator Beal reported that service was discussed at the Counsel of Deans’ Meeting. He also reported that Dean Garland shared at the meeting that she had chaired a committee to remove service from the evaluation in 2009. The Faculty Handbook is online and states that 10% of faculty time should be directed toward service.

Question--Is there a notification to faculty of changes in our online faculty handbook? Senators expressed support that changes should not occur without notification to the Senate.

Reports were received from the following committees:

- Enrollment Management/Staff Council--Senator Beal reported that the Staff Council chair elect is stepping down and will have a special election for a chair elect

The Staff Council requested an Ombudsman and are requesting funding. Senator Beal encouraged the Senate to give toward student scholarships; currently at \$37,000.

- Admissions--Senator Burleson reported that the committee has reviewed appeals for deposits from students

Items of Business

- Committee on Committees
 - There is currently a proposal from the Library/ITS Advisory Council, asking to increase membership from 12 members to 25 members
 - General Education Committee—David Clinton, Chair, recommends to extend the terms and increase the size of the committees, requested to retain 2 members, recommended to increase the size of the committee by 2; 6 members rotating off each year (keep members who are highly active for longer periods of time)

The motion was made to approve by Senator Baldrige and seconded by Senator Spies. The motion passed.

- Senate Reapportionment Committee
Consider appointing a committee to come up with definitions of faculty (example, Institutional Faculty are not associated with a department and, therefore, cannot run for a seat on the Faculty Senate)

Senator Baldrige moved to adjourn the meeting, and Senator MacGregor seconded. The meeting adjourned at 4:50 p.m.

Respectfully submitted by Debra Burleson, Secretary, Faculty Senate