<table>
<thead>
<tr>
<th>Job title</th>
<th>Baylor Day Camp Leader</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reports to</td>
<td>Baylor Summer Programs Intern</td>
</tr>
<tr>
<td>Department</td>
<td>Institutional Events</td>
</tr>
</tbody>
</table>

**Job purpose**

- Responsible for assisting with the operation of the Baylor Day Camp. This includes leading activities during the week of camp and providing a safe and caring environment for camp participants.

**Duties and responsibilities**

- Collect daily attendance for your assigned participant group
- Oversee the physical space to provide a safe and stimulating environment for participants
- Enforce safety rules, intervene when children may injure themselves or others and promptly convey any incidents to your supervisor.
- Communicate regularly and clearly with all other Camp Leaders and the Summer Programs Intern, work as a team to ensure the children are safe and engaged
- Be actively engaged with the children and be excited about all activities in order to encourage participation
- All other duties as assigned by the Summer Programs Intern

**Qualifications**

Preferred qualifications include:

- Prior experience working with children
- Current Baylor Student (must have completed their Freshman year)
- Total availability for training prior to camp and 8am-4pm Monday-Friday of camp

**Working conditions**

- May be exposed to heat, sun and other environmental conditions when outdoors during camp.
- Be able to walk, bend, stand, squat or sit on the floor (with children) throughout an 8-hour day.
- Be able to walk up and down steps several times a day.
- Be able to physically respond quickly in an emergency

**Hours**

- Training on Saturday or Sunday prior to camp (August 3rd or 4th, 2019)
  Exact time/day TBD
- 8am-4pm Monday, August 5th – Friday, August 9th, 2019