

## **Mission Waco Urban REAP Garden and Compost Program Intern 2021**

**Job Description:** Assist Urban REAP Director with Urban REAP's Educational Gardens and Compost Program

### Projects

- Create a Demo Composter
  - Build up the compost system
  - Create an SOP so the compost system can continue
- Create Educational Materials for Compost Program
  - In conjunction with the Education and Community Programming interns, develop educational programming and signs to post around the compost area for visitors to reference
- Compost Program Outreach
  - Identify ways to promote Bucket Program
  - Recruit new subscribers to increase our compost program
- Signage
  - In conjunction with the Education and Community Programs Interns, plan out educational signage for all the Demo Gardens, including fun facts and plant info
  - Design educational signs with layout
  - Plan out directional signs, guiding visitors through Urban REAP spaces

### Regular Tasks

- Educational Gardens onsite
  - Planning out our Ed Gardens to have seasonal plants growing year round
  - Ensuring all plants look beautiful and vibrant by deadheading, pruning
- Compost Bucket Maintenance
  - Make sure there are always clean buckets available for Subscribers
  - Ensure all contributions are weighed and maintain the compost area
  - Manage the registration sheet to process new registrants and subscribers that need renewed
- Demo Compost Maintenance
  - Add new compostables to the pile
  - Follow a schedule for turning the pile
  - Sift compost out as needed

### **Required Hard Skills**

Preferred - knowledge of composting and/or gardening; background in Environmental Studies, Ecology, Biology, Education, or similar

Preferred - bilingual Spanish

**Apply for position:** Please email Emily Hills at [urbanreapdirector@missionwaco.org](mailto:urbanreapdirector@missionwaco.org). This is an unpaid internship.