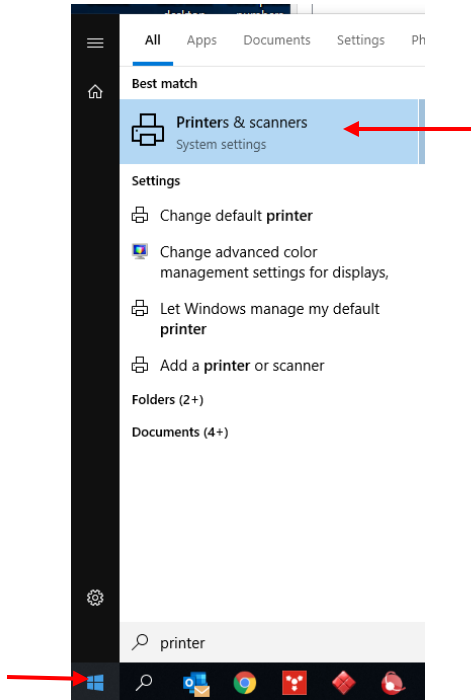
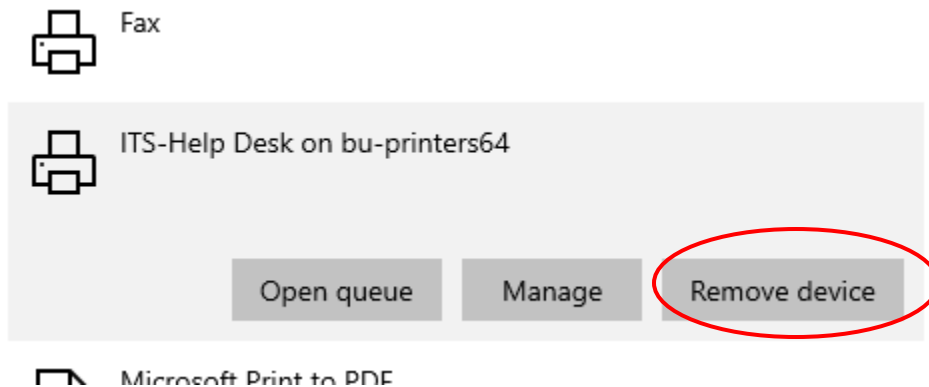


## How to remove a printer from a Windows 10 computer.

1. Go to the Printer & Scanners settings page. Click on the Windows start button and type Printers & Scanners (choose Printers& Scanners system settings)



2. Once on the Printers & Scanners settings page, look for any printers that are on the bu-printers64 queue. If these are printers you still need, you will want to add the printer from the bu-printers queue – (see instructions for adding a printer on this page - <https://www.baylor.edu/its/doc.php/237301.pdf>)
3. Click on the printer to remove and click on the Remove Device button



4. Continue to click and remove any other printers that need to be removed (the Adobe PDF printer is how you can save a document or web page as a PDF)