

# Baylor University Graduate School

## APPLICATION for ADMISSION

The Graduate School is pleased that you are interested in pursuing graduate studies at Baylor University. Please read and follow the instructions below so that the Graduate School can accurately process your application materials. Note that the responsibility of securing and submitting the application materials, transcripts, test scores, and other necessary information rests upon the applicant. A reference index is provided at the back of this application booklet; when a specific entry is requested, refer to the index for the appropriate code. Please be accurate and complete in recording entries, since they may affect your classification, program, advisement, or registration.

### APPLICATION PROCEDURE

As you begin the application process, please contact the director of the graduate program to which you are applying. This contact will identify all of the components (e.g., test scores, supplemental forms, essays, etc.) necessary for a completed application for that program. More importantly, this interaction enables you to determine if that program will suit your academic goals. Refer to the insert for program phone numbers and email addresses.

#### ELIGIBILITY

You are required to have a bachelor's degree from an accredited institution in the United States, or proof of equivalent training at a foreign university. Ultimate approval for admission to graduate study is given by the Dean of the Graduate School after consideration of a recommendation from the department, school, academy, or institute to which you have applied.

A completed application consists of the following:

#### 1. APPLICATION FOR GRADUATE ADMISSION

This 2-page form serves for all graduate programs in the Baylor Graduate School and is for domestic and international applicants. Be sure to provide your email address so that we can correspond with you regarding the status of your application.

#### 2. TRANSCRIPTS

Arrange for official transcripts from all undergraduate and graduate institutions attended to be sent to the Baylor University Graduate School. (Records for former and current Baylor University students are already on file

in the Records Office; the Graduate School will obtain those transcripts from Records.)

#### 3. TEST SCORES

Standardized test scores are one of many measures used in admissions decisions. Baylor University Graduate School follows recommendations of the Educational Testing Service (ETS) in use of these scores.

Request that official scores for the Graduate Record Exam (GRE) General Test, or Graduate Management Admission Test (GMAT), and/or other standardized measures (e.g., GRE Subject Tests, Writing Assessment) required by your program be sent to the Baylor University Graduate School (ETS code 6032). Consult the curriculum section of the *Graduate Catalog*, or the department to which you are applying, to determine which tests are required.

For all programs, international applicants must submit official scores for the Test of English as a Foreign Language (TOEFL). Note that if the applicant has a degree conferred by a U.S.-accredited institution of higher learning, the TOEFL is not required. Information about this test, as well as details regarding testing dates and cost, are available from the U.S. Embassy or the Consulate of the applicant's country, or by contacting the Educational Testing Service, Box 6004, Princeton, NJ 08541-6004 USA (website: <http://www.ets.org/>).

Note that if a GRE, GMAT, TOEFL, or other test score is cancelled, then your admission to the Baylor University Graduate School also will be cancelled.

#### 4. RECOMMENDATIONS

Professional recommendations are needed from individuals who can address your intellectual competence and potential for success in graduate studies (i.e., from professors, employers, etc.). Recommenders may submit these directly to the Baylor University Graduate School or may provide these confidentially to the applicant who then submits them with the application packet.

Two recommendations are required for programs in Hankamer School of Business; these must be written on the recommendation forms available from the business school (website: <http://gradbusiness.baylor.edu/>), although letters may accompany the forms.

All other programs require three letters of recommendation. Ask that these letters be written on institutional or business letterhead.

(continued next page)

## APPLICATION PROCEDURE (continued from page 1)

### 5. APPLICATION FEE

A non-refundable application fee is required. The fee for all programs in the Hankamer School of Business is \$50. For all other graduate programs, the fee is \$40. Applications will not be processed without this fee. The application fee will not be waived.

### 6. ADDITIONAL APPLICATION MATERIALS

Several programs require supplemental forms and materials beyond those materials noted on the application form. These include:

**Graduate Business Programs** (for complete instructions, see <http://gradbusiness.baylor.edu/admissions.asp>):

- Additional personal essays
- Professional resume
- Information about your language proficiency and area of interest

**Clinical Psychology:**

- Supplemental Application Form for Psy.D.\*
- Clinically Related Experience Chart\*

**Social Work:**

- Supplemental Application Form for M.S.W.\*
- Monitored Writing Assignment\*

The forms marked by an asterisk are available electronically on the Graduate School website. Paper copies of all forms are available from the Graduate School.

Confer directly with the graduate program to which you are applying to be certain that you have all materials necessary for a complete application.

### 7. INTERNATIONAL STUDENTS

Two additional forms are required of international applicants who are accepted for graduate study at Baylor University. The "Visa Authorization Form" and the "Confirmation of Financial Resources Form" will be included with the letter of acceptance sent to you by the Graduate School. These forms also are available on the Graduate School website.

Please return these two completed forms immediately upon notification of your acceptance. Failure to return these forms, or submission of incomplete forms, will delay significantly I-20 issuance. Only after you receive a Form I-20 will you be able to apply for an F-1 (student) visa from a U.S. Embassy or Consulate in your country. Further information concerning international applicants may be obtained from the Office of International Programs:

Phone: (254) 710-1461  
Fax: (254) 710-1468

Email: [international\\_programs\\_support@baylor.edu](mailto:international_programs_support@baylor.edu)

Website: [http://www.baylor.edu/International\\_Programs/](http://www.baylor.edu/International_Programs/)

When you have been accepted for admission, a deposit of US\$750 will be required immediately, unless you have been advised that you will be receiving a scholarship or an assistantship. This deposit will be applied to your bill when you arrive on campus. Only after receipt of the deposit or notification from your graduate program of a scholarship or an assistantship award will the Graduate School be able to release your documents to the Office of International Programs for evaluation leading to issuance of Form I-20.

### 8. HEALTH FORM

The "Health Form" is required of all accepted students. It may be submitted with your application or separately to Baylor University Health Services (address indicated on form). You will NOT be permitted to register for classes until this has been received and approved by Baylor University Health Services.

## GENERAL INFORMATION

### HOW TO CONTACT US

Mail: Graduate School Admissions  
Baylor University  
PO Box 97264  
Waco, TX 76798-7264

Phone: General information: (254) 710-3588  
Admissions and Records: (254) 710-3584

Fax: (254) 710-3870

Email: [Graduate\\_School@baylor.edu](mailto:Graduate_School@baylor.edu)

Website: <http://www.baylor.edu/graduate/>

### GRADUATE CATALOG

You may access the current *Graduate Catalog* on our website. If you wish to have a paper copy of the catalog, you may purchase one for \$5 if mailed to a U.S. address, or US\$15 if mailed to an international address. Upon receipt of the appropriate funds, we will mail the catalog to the address you specify. Please send a personal check or money order in U.S. funds payable to Baylor University; do not send cash.

### RE-ENROLLMENT OR TRANSFER OF CREDIT

If you need the Re-Enrollment Application or to transfer a course (Transient Application), please contact Graduate School Admissions at (254) 710-3584.

(continued on page 7)

**THIS FORM WILL BE SCANNED. PLEASE PRINT INSIDE THE BOXES.**

- 3



# BAYLOR

## UNIVERSITY

### HEALTH FORM

*This form must be submitted and approved prior to confirmation of an Orientation session or registration for classes.*

**RETURN THIS FORM TO:**  
**Baylor University Health Services**  
 ATTN: Health Form  
 PO Box 97060  
 Waco, TX 76798-7060  
 Phone: (254) 710-1010  
 Fax: (254) 710-2499  
 E-mail: Health\_Services@baylor.edu

Student Completes

Name: \_\_\_\_\_  
(Middle) Please print (Last) (First)  
 SSN: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Country of \_\_\_\_\_  
 Citizenship: \_\_\_\_\_  
 Address: \_\_\_\_\_  
Number and Street City State ZIP  
 Telephone: (\_\_\_\_) \_\_\_\_\_ Sex: **F M** Marital Status: \_\_\_\_\_ No. of Children: \_\_\_\_\_  
Circle One  
 Parent(s) Name: \_\_\_\_\_ Parent(s) Home Phone: \_\_\_\_\_ Parent(s) Work Phone: \_\_\_\_\_  
 Medical Insurance Company \_\_\_\_\_ Group No. \_\_\_\_\_ Policy No. \_\_\_\_\_  
 Are you a Military Veteran? ☐ Yes ☐ No Date of Discharge \_\_\_\_\_ Are you a Military Dependent: ☐ Yes ☐ No  
 Applying for admission to: ☐ Graduate School Enrolling: \_\_\_\_\_ Year ☐ Fall Attending: ☐ Full-time (12 hours or more)  
☐ Law School ☐ Spring ☐ Part-time (11 hours or less)  
☐ Other Non-Waco Campus ☐ Nursing School, Dallas Campus ☐ Summer I  
☐ Truett Seminary ☐ Summer II  
☐ Undergraduate School  
 If previously attended Baylor, please give the semester and year of last attendance: \_\_\_\_\_

Health Care Provider Completes

All Entering Students		All Students Born On or After January 1, 1957	
<b>Tetanus-Diphtheria</b> Immunization: _____ <small>(Date within 10 years)</small> <b>PPD Skin Test:</b> _____ <small>(Date)</small> Mantoux <small>(within past 12 months)</small> _____ <small>(Date)</small> _____ <small>(Date)</small> Result: <input type="checkbox"/> Neg. <input type="checkbox"/> Neg. <input type="checkbox"/> Neg. <input type="checkbox"/> Pos. <input type="checkbox"/> Neg. <input type="checkbox"/> Neg.	<b>Measles (Rubeola) after 1980</b> 1st Immunization: _____ and _____ <small>(Date)</small> 2nd Immunization: _____ after 1980 OR _____ <small>(Date)</small> Date of Disease: _____ <small>(Date)</small> Immune Titer: _____ <small>(Date)</small> _____ <small>Result of Titer</small>	<b>Mumps</b> Immunization: _____ <small>(Date)</small> OR Date of Disease: _____ <small>(Date)</small> OR Immune Titer: _____ <small>(Date)</small> _____ <small>Result of Titer</small>	<b>Rubella (German Measles)</b> Immunization: _____ <small>(Date)</small> OR Date of Disease: _____ <small>(Date)</small> OR Immune Titer: _____ <small>(Date)</small> _____ <small>Result of Titer</small>
<b>If PPD Results Are Positive, A Chest E-Ray Is Required</b>		<b>Other Immunizations</b>	
Chest X-Ray (full-sized, posteroanterior) for Tuberculosis screening _____ <small>Date</small> Result: <input type="checkbox"/> Negative <input type="checkbox"/> Positive		_____ Date Given _____ _____ Date Given _____ _____ Date Given _____	
Signature and date of physician or other health care provider authenticating immunizations <small>(Please place physician or health care provider address or stamp above.)</small>		<b>All Students Under Age 19</b> Polio: Completed primary series _____ <small>(Date)</small>	

Student or Parent Completes

FOR ALL STUDENTS UNDER 18 YEARS OF AGE: I authorize the Baylor University Student Health Center to administer medical and surgical services, immunizations and therapeutic procedures as deemed necessary by duly licensed personnel.

\_\_\_\_\_  
(Parent's or Guardian's Signature) (Date)

FOR ALL STUDENTS: By signature, I verify that the information provided on this form is true and I give permission for such diagnostic, therapeutic, and operative procedures as may be deemed necessary for me.

\_\_\_\_\_  
(Parent's or Guardian's Signature) (Date)

**IMPORTANT:** Make a copy of this form for your personal records.

(over)

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle \_\_\_\_\_ Social Security Number \_\_\_\_\_

## MEDICAL HISTORY

HAVE YOU HAD?	YES	NO	HAVE YOU HAD?	YES	NO	HAVE YOU HAD?	YES	NO	HAVE YOU HAD?	YES	NO
Allergy:			Cancer			Hepatitis			Recurrent Diarrhea		
Penicillin			Chicken Pox			Hernia			Recurrent Headaches		
Sulfa			Chronic Cough			High or Low Blood Pressure			Scarlet Fever		
Codeine			Diabetes			Infectious Mononucleosis			Seizures/Blackouts		
Aspirin			Dizziness, Fainting			Irregular Sleep Patterns			Shortness of Breath		
Wasp/Bee Stings			Ear, Nose, Throat Trouble			Kidney/Bladder Disease			Sinusitis		
Food (which)			Eating Disorder			Measles (Rubeola)			Stomach Trouble		
Other Allergies:			Epilepsy			Menstrual Disorder			Surgery:		
			Eye Trouble			Mumps			Appendectomy		
Appendicitis			Frequent Anxiety			Nervous Breakdown			Tonsillectomy		
Arthritis			Frequent Depression			Pain/Pressure in Chest			Hernia Repair		
Asthma			German Measles (Rubella)			Peptic Ulcer			Other Surgeries:		
Back Injury			Head Injury			Polio					
Bleeding Disorder			Hearing Difficulty			Recent Weight Change			Tuberculosis		
Bone or Joint Disease			Heart Trouble			Recurrent Colds			Venereal Disease		

Have you received treatment or counseling for a nervous condition, personality or character disorder, or emotional problem? \_\_\_\_\_ (Give details)

## PHYSICAL EXAMINATION

(Required for all full-time undergraduate students, not required for part-time or graduate-level students.)

Temperature \_\_\_\_\_ Blood Pressure \_\_\_\_\_ Pulse \_\_\_\_\_ Height \_\_\_\_\_ Weight \_\_\_\_\_

Vision: (without glasses) Rt \_\_\_\_\_ Left \_\_\_\_\_ (with glasses) Rt \_\_\_\_\_ Left \_\_\_\_\_ Hearing: Rt \_\_\_\_\_ Left \_\_\_\_\_

Check - normal	Yes	No		Yes	No		Yes	No	If answer is "No" explain below
Development			Tonsils			Abdomen			
Posture			Neck			Genitalia			
Skin			Thyroid			Upper extremity			
Ears			Chest			Lower extremity			
Eyes			Heart			Bones and joints			
Nose			Lungs			Feet			
Mouth			Breasts						

Routine Urinalysis \_\_\_\_\_ Albumin \_\_\_\_\_ Sugar \_\_\_\_\_ Microscopic \_\_\_\_\_

1. Current medications (please list):

\_\_\_\_\_

2. Activity limitations?

\_\_\_\_\_

3. Is patient ready to undertake college activities? ☐ Yes ☐ No If "no" please explain. \_\_\_\_\_

\_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Physician Signature

Address: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_

(Please complete both sides)



## GENERAL INFORMATION (continued from page 2)

### HOUSING

Limited on-campus-housing is available to graduate students through the Office of Campus Living & Learning. For more information, contact the Office of Campus Living & Learning:

Phone: (254) 710-3642

Website: <http://www.baylor.edu/Housing/>

Off-campus housing information is available from the Office of Campus Life. For more information, contact that office:

Phone: (254) 710-1761

Fax: (254) 710-1766

### FINANCIAL AID OPTIONS

Graduate assistantships are awarded by academic and nonacademic departments. These include stipend and/or tuition funding. For specific information regarding eligibility requirements for an assistantship, contact the director of the graduate program to which you are applying.

To discuss the options of Stafford Loans, Texas Tuition Equalization Grant, Federal Work-Study Program, and Private Alternative Loan Programs, contact the Office of Academic Scholarships and Financial Aid:

Mail: PO Box 97028, Waco, TX 76798-7028

Phone: (254) 710-2611 or toll free within the U.S. at 1-800-BAYLOR-U, option 8-2

Fax: (254) 710-2695

Email: [FinancialAid\\_Office@baylor.edu](mailto:FinancialAid_Office@baylor.edu)

Website: <http://www.baylor.edu/finaid>

### STUDENTS WITH DISABILITIES AND SPECIAL NEEDS

The Office of Access and Learning Accommodation (OALA) strives to insure equality, in relation to any unlawful discrimination from race, color, ethnic origin, sex, age, or disability, for all students. OALA follows the federal Rehabilitation Act of 1973, Section 504, which states that "No otherwise qualified person with a disability in the United States shall, solely by the reason of disability, be denied the benefits of, be excluded from participation in, or be subjected to discrimination under any program or activity receiving federal financial assistance."

OALA reviews disability documentation to determine appropriate accommodations for individual students. OALA collaborates with faculty and administration in determining how students with disabilities will meet academic requirements, and it provides information to students, parents, staff, and faculty. For further information, contact OALA:

Phone: (254) 710-3605

Fax: (254) 710-3608

Website: <http://www.baylor.edu/oala/.Index.php>

### NOTICE OF NONDISCRIMINATORY POLICY

Baylor University complies with all applicable federal and state nondiscrimination laws and does not engage in prohibited discrimination on the basis of race, color, nationality or ethnic origin, sex, age, or disability in employment or the provision of services. The University is controlled by an all-Baptist board of regents and is operated within the Christian-oriented aims and ideals of Southern Baptists. Baylor is also affiliated with the Baptist General Convention of Texas, a cooperative association of autonomous Texas Baptist churches. As a religiously controlled institution of higher education, Baylor University is exempted from compliance with some provisions of certain civil rights laws, including some provisions of Title IX of the Education Amendments of 1972.

## REFERENCE INDEX

When a special entry for religion (item 11), degree (item 12), or major (item 13) is requested, please refer to these lists. Please be accurate in recording entries since they may affect your classification, major, admission, and registration.

### PROGRAMS OF STUDY

This list is arranged by degree, then by majors within degree. The degree code is a 2-, 3-, or 4-letter code found in parentheses after the full name of the degree. The major code is a 2-, 3-, or 4-letter code found in parentheses after the full name of the major.

#### Waco Campus/Doctoral Degrees

##### Doctor of Philosophy (PHD)

Biology (BIO)  
Biomedical Studies (BMS)  
Chemistry/Biochemistry (CHE)  
Church-State Studies (CHS)  
Educational Psychology (EDP)  
English (ENG)  
Geology (GEO)  
Mathematics (MTH)  
Neuroscience (NSC)  
Philosophy (PHI)  
Physics (PHY)  
Religion (REL)  
Sociology (ASOC)  
Statistics (STA)

##### Doctor of Education (EDD)

Educational Administration (EDA)  
Curriculum and Instruction (EDC)

##### Doctor of Psychology (PSYD)

Clinical Psychology (CPSY)

#### Waco Campus/Master's Degrees

##### Master of Arts (MA)

American Studies (AMS)  
Biology (BIO)  
Church-State Studies (CHS)  
Communication Sciences and Disorders (CSD)  
Communication Studies (COM)  
Curriculum and Instruction (EDC)  
Earth Science (GES)  
Educational Psychology (EDP)  
English (ENG)  
History (HIS)  
International Economics (IECO)  
International Relations (INTR)  
Journalism (JOU)  
Museum Studies (MST)  
Philosophy (PHI)  
Physics (PHY)  
Political Science (PSC)  
Religion (REL)  
Sociology (SOC)  
Spanish (SPA)  
Theater Arts (THEA)

##### Master of Accountancy (MACC)

Accounting (ACC)

##### Master of Business Administration (MBA)

Business Administration (BUAD)  
Information Systems Management (ISM)

##### Master of Business Administration in International Management (MBI)

Business Administration in International  
Management (BAIM)

##### Master of Business Administration/ Master of Science in Information Systems (MBA/MSIS)

Business Administration (BUAD)/ Information  
Systems (IS)

##### Master of Environmental Studies (MES)

Environmental Studies (ENV)

##### Master of Fine Arts (MFA)

Directing (DIR)

##### Master of International Journalism (MIJ)

International Journalism (INTJ)

##### Master of International Management (MIM)

International Management (INTM)

##### Master of Music (MM)

Church Music (CMUS)  
Composition (COMP)  
Conducting (COND)  
Music Education (MUED)  
Music History and Literature (MUHL)  
Music Theory (MUTH)  
Performance (PERF)  
Piano Accompanying (PACC)  
Piano Pedagogy and Performance (PPP)

##### Master of Public Policy and Administration (MPP)

Public Policy and Administration (PPA)

##### Master of Science (MS)

Biology (BIO)  
Biomedical Studies (BMS)  
Chemistry/Biochemistry (CHE)  
Computer Science (CSI)  
Environmental Biology (EBIO)  
Environmental Studies (ENV)  
Geology (GEO)  
International Economics (IECO)  
Mathematics (MTH)  
Physics (PHY)

##### Master of Science in Economics (MEC)

Economics (ECO)

##### Master of Science in Education (MSECO)

Educational Administration (EDA)  
Curriculum and Instruction (EDC)  
Educational Psychology (EDP)  
Health, Human Performance, and Recreation  
(HHPR)

##### Master of Science in Information Systems (MSIS)

Information Systems (IS)

##### Master of Science in Limnology (MSL)

Limnology (LIM)

##### Master of Science in Social Work (MSW)

Social Work (SWO)

##### Master of Science in Communications Sciences and Disorders (MSCD)

Communication Sciences and Disorders (CSD)

##### Master of Taxation (MTA)

Taxation (TAX)

##### Specialist in Education (Ed.S.)

#### Waco Campus/Joint & Dual Degrees

##### Joint Degrees

Juris Doctor/Master of Business Administration (MBA)  
Juris Doctor/Master of Taxation (MTA)  
Juris Doctor/Master of Public Policy and  
Administration (MPPA)  
Master of Divinity/Master of Church Music (CMUS)  
Master of Divinity/Master of Science in Education (EDP)  
Bachelor of Business Administration/Master of  
Accountancy (MACC)  
Bachelor of Business Administration/Master of  
Taxation (MTA)

##### Dual Degree

Master of Divinity/Master of Social Work (MSW)

#### Dallas/Master's Degrees

##### LOUISE HERRINGTON SCHOOL OF NURSING

##### Master of Science in Nursing (MSN)

Advanced Neonatal Nursing (ANN)  
Advanced Nursing Leadership (ANL)  
Family Nurse Practitioner (FNP)  
Bachelor of Science in Nursing/Master of Science  
in Nursing (MSN)

Please note programs are subject to change.

## RELIGIOUS AFFILIATION

Please select the 2-letter code that describes your religious affiliation.

AG Assembly of God	FS Four Square Gospel	LS Latter Day Saints (Mormon)
BA Baptist	GO Greek Orthodox	NA Nazarene
BU Buddhist	HN Hindu	PE Pentecostal
RC Catholic	ND Interdenominational	PR Presbyterian
CS Christian Science	JW Jehovah's Witness	SF Society of Friends
CC Church of Christ	JU Judaism	UN Unitarian
CG Church of God	MO Moslem	BR United Brethren
CO Congregational	LU Lutheran	NP Not Specified
DC Disciples of Christ	MN Mennonite	ZZ Other than Above
EP Episcopalian	ME Methodist	