

A Suggested Sequence of Pre-Business and Business Courses

Freshman Year

Fall			Spring		
—	2	BIC 1212 Examined Life I	—	3	BIC 1323 Rhetoric II
—	4	BIC 1413 Rhetoric I	—	3	BIC 1324 World Cultures II
—	3	BIC 1314 World Cultures I	—	2-3	BUS 1201 or MIS 1305*
—	1	BUS 1101*	—	3	MTH 1309/1321* (Calculus)
—	2-3	BUS 1201* or MIS 1305*	—	3	ACC 2303* (Financial Accounting)
—	3	MTH 1308/1320 (Pre-Calculus if needed)	—	3	ECO 2306* (Microeconomics)
—	0	CHA 1088	—	0	CHA 1088
Total: 15-16 hours			Total: 17-18 hours		

Must complete first year requirements

Sophomore Year

Fall			Spring		
—	3	BIC 2330 Social World I	—	3	BIC 2340 Social World II
—	3	BIC 2334 World Cultures III	—	3	BIC 2344 World Cultures IV
—	4	BIC 2437 Natural World I	—	4	BIC 2447 Natural World II
—	3	ACC 2304* (Managerial Accounting)	—	3	ECO 2307* (Macroeconomics)
—	1	BUS 2101* (Career Management)	—	3	QBA 2305* (Business Statistics II)
—	3	QBA 2302* (Business Statistics I)			
Total: 17 hours			Total: 16 hours		

Apply to Business School: See Business Advisor – Foster 130

Junior Year

Fall			Spring		
—	1	BUS 3101* Career Management	—	3	Major
—	3	MGT 3325* Operations Management	—	3	Major
—	3	MIS 3305* Management Info Systems	—	3	MGT 3305* Organizational Behavior
—	3	MKT 3305* Principles of Marketing	—	3-4	Communication Option (see below)
—	3	FIN 3309/3310* Intro/Corporate Finance	—	3	BIC 3358 Biblical Heritage/Ethics (may be taken any semester)
—	3-4	Communication Option (see below)			
Total: 16-17 hours			Total: 15-16 hours		

Senior Year

Fall			Spring		
—	3	Major	—	3	Major
—	3	Major	—	3	Major
—	3	BUS 3315* Integrated Bus. Writing	—	3	BL 3305* Legal Environment of Business
—	3	Elective or major course as needed [†]	—	3	BUS 4385* Strategic Management
—	3	Elective or major course as needed [†]			
Total: 15 hours			Total: 12 hours		

[†]Must graduate with a minimum of 124 hours

The sequence listed above is based on an 18 hour major. For majors requiring more than 18 hours, electives must be used towards courses in the major. Electives may also be used towards a second major in the Business School or a minor or secondary major outside of the Business School. Elective hours will vary for each student, must be taken for a grade, and are only needed to reach the 124 hour minimum to graduate. Course selection is subject to availability and fit within each semester.

*Business Core

Boldface type - Prerequisites for advanced level business courses

Communication Option: (3-8 hours) Choose one of the following options:

- I. Complete one modern or classical language through the second level, either 1302, 1402, or 1412 (3-8 hours); or
- II. Complete two courses (6-8 hours):
 - a. Choose one course from: JOU/FDM 3372, ENG 3000-4000 level course, or Foreign Language
 - b. Choose one course from: AS 3302, BUS 3303, (BUS 3345 or CSS 4302), BUS 3350, CSS 3000-4000 level course, ENG 3000-4000 level course, FDM 3320, FDM 3321, Foreign Language, JOU 3315, JOU 3325, JOU 3367, JOU 3387, LDS 3-hour course, MGT 4320, MILS 3302, MKT 3310

Math: (3-6 hours depending on SAT/ACT math score) A student with an SAT math score of 600 or higher or an ACT math score of 28 or higher may skip MTH 1308 and take MTH 1309. A student with a grade of C or better in MTH 1320 may also skip MTH 1308 and take MTH 1309.

FIRST YEAR REQUIREMENTS FOR THE BBA

The BIC student pursuing a BBA degree is officially enrolled as a Pre-business student and is advised through the BIC Office. **In order to continue as a Pre-business major beyond the first year, a student must complete a minimum of 24 credit hours at Baylor; maintain a minimum 3.0 cumulative GPA; and complete BUS 1101, BUS 1201, MIS 1305, BIC 1413 (or ENG 1302), BIC 1323 (or ENG 1304/3303), MTH 1308/1320 (if needed), and MTH 1309/1321 with a minimum grade of "C" in each course.** If these requirements are not met, the student must change degree programs. Students meeting these requirements will then be advised by the Hankamer School of Business Undergraduate Office.

ADMISSION TO THE HANKAMER SCHOOL OF BUSINESS

Application for admission to the Business School must be made during the semester a student is completing 60 hours (with at least 12 Baylor hours). In order to be considered for admission, a student must satisfactorily complete the first year requirements listed above, have a minimum 3.0 cumulative Baylor GPA and complete ACC 2303, ACC 2304, BUS 2101, ECO 2306, ECO 2307, QBA 2302, and QBA 2305 with a minimum grade of "C" in each course.

For students meeting the academic requirements, the following will also be considered in the admission decision: a completed application form, a student resume, a statement of personal and professional goals, and a curriculum and graduation plan including a desired major. An interview may be required in some cases. If a student has a minimum 3.0 cumulative GPA, consideration for admission will be deferred one semester if all requirements can be met in the following semester a student is enrolled at Baylor (two summer sessions count as one semester). Students who do not meet the admission requirements at 60 hours (plus another semester, if deferred) will be required to change degree programs.

Pre-business students cannot progress into upper division business courses (3000-4000 level) until they have been admitted to the Business School. The only exception to this policy is for those students who have successfully taken the suggested (advised) sequence of lower core courses and should logically begin taking an upper division business core course. However, under no circumstances will a Pre-business student be allowed to take a course in a major. In addition, a Pre-business student who has a cumulative GPA less than 3.0 will not be permitted to take 2000-level or above business courses.

Current Baylor students must have a minimum 3.0 cumulative GPA and 12 hours in residence to request to change to the Pre-Business major. Students will not be allowed to internally transfer if 45 or more hours (including hours in progress) have been earned in residence. Internal transfers must follow all of the policies of the current catalog at the time they change to the BBA degree.

Beginning with the Spring 2017 term, external transfers (students transferring to Baylor from another institution) desiring to enter Baylor as a Pre-Business student must have a minimum 3.0 external GPA.

COURSE REPETITION

When a course is taken at Baylor for which the grade is a "C-" or lower, the course may be repeated. The course should be repeated during the following semester in which the student is enrolled at Baylor. If it is repeated, it must be repeated at Baylor before a course is taken for which the course in question is a prerequisite. The course cannot be repeated as a special/directed study or at another school for transfer to Baylor.

Repetition of any course must be for a grade, and the grade received the last time the course is taken is the only grade that counts in the student's GPA. If a student repeats a course and receives an incomplete grade, "I", the second time that the course is taken, the second course will not count as a repeat until such time that a grade has replaced the incomplete.

A student who has declared or desires to declare Pre-business may repeat only once no more than two of: BIC 1413/ENG 1302, BIC 1323/ENG 1304/3303, MTH 1308 or 1320, MTH 1309 or 1321, and the lower core business courses. Any student not meeting this requirement may no longer follow the BBA degree. Students failing any of these courses due to the attendance policy may be required to change degree programs.

See school or departmental major/minor requirements for policies governing the repetition of courses in specified academic areas and specific major requirements.

BBA MAJORS

A BBA student must complete coursework leading toward a major of 12 to 27 hours in a particular field. A student may choose a major from the following: **Accounting, Baylor Business Fellows, Business for Secondary Education with Teacher Certification, Business French** (second major only*), **Business German** (second major only*), **Business Russian** (second major only*), **Business Spanish** (second major only*), **Economics, Entrepreneurship and Corporate Innovation** (Social Entrepreneurship Track), **Finance, Human Resource Management, International Business** (second major only*), **Management, Management Information Systems, Marketing** (Nonprofit and Development Track), **Media Business, Professional Selling, Real Estate, Risk Management and Insurance, Sports Sponsorship & Sales, Supply Chain Management.**

*Unless combining Business French, Business German, Business Russian, or Business Spanish with International Business.

HANKAMER SCHOOL OF BUSINESS – IMPORTANT REMINDERS

- Students must attend all business courses at least 75% of all class meetings. A student failing any of the admission requirements due to the attendance policy may be required to change degree programs.
- Students must have a cumulative 3.0 GPA in order to take ACC 2303 and 2304, BUS 2101, ECO 2306 and 2307, and QBA 2302 and 2305.
- After entering Baylor, a student may transfer in a maximum of 15 semester hours.
- Courses taken at Baylor for which the grade is a "C" or better may not be repeated.
- In order to graduate, a student must attain a minimum of a "C" average cumulatively, a minimum of a "C" average in the courses for the major field, and a minimum of a "C" average in the combined Lower Division and Professional Business core.