Complete the form below and distribute it to your committee (the one with your teacher on it) at least 2 weeks before your hearing date.

If a professor is not given due notice, he/she is not obligated to attend, and your hearing will be canceled.

**GOLD COMMITTEE**
Mark Diamond  
Jamie Van Eyck  
Deborah Williamson  
(Julianne Best)

**GREEN COMMITTEE**
Rob Best  
Kathy McNeil  
Amy Petrongelli  
Randy Umstead

*Dear Professor__________________________.*

The following hearing/opera performance (circle one) has been scheduled for ____________
a student of______________________________.

Date: ________________________________

Time: ________________________________

Place: ________________________________

Type of Recital: ________________________________

If you cannot attend, please be so kind as to arrange for a substitute committee member and inform the teacher of your substitute.