

## Baylor University . The Texas Collection

### [Waco] Caritas Records. Inclusive: 1965-1988, Bulk: 1976-1988

#### Summary Information

<b>Creator</b>	Caritas
<b>Extent (quantity/size)</b>	5 document boxes
<b>Language</b>	English
<b>Abstract</b>	The [Waco] Caritas Records represents organizational records from the Caritas Catholic charity located in Waco, Texas. The records follow the meetings, programs, and public image of Caritas from its creation in the 1960s through its continued service in the 1980s. The collection scope ends just before the records were gifted to the Texas Collection in 1990.

#### Subjects

Caritas of Waco. / Catholic Charities USA / Charities -- Texas -- Waco. / Food for People. / Humanitarianism -- Texas - Waco. / Jud, Esther Miller. / Jud, Eugene F. / Poor Man's Supper. / Society of St. Vincent de Paul.

#### Administrative Information

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Use/Reproduction Restrictions: The collection is open for research.

**Preferred Citation** When quoting material from this collection, the preferred citation is:

[Waco] Caritas Records, Accession #2891, Box#, Folder #, The Texas Collection, Baylor University. [Waco] Caritas Records, Accession #2891, Box#, Folder #, The Texas Collection, Baylor University.

**Processing Information** Described by Sarah Dodson and released on 2012-12-19.

#### Scope and Content

The [Waco] Caritas Records were received in two gifts. The first gift was received from Caritas via L. Katherine Cook in 1989 October. The second gift was received from Caritas via L. Katherine Cook in 1990 August 31.

The inclusive dates for the collection are 1965-1987. The collection includes meeting minutes, financial reports, contracts, newspaper clippings, photographs, and correspondence pertaining to [Waco] Caritas. Minutes include those from regular member meetings, board of director meetings, and committee meetings. The financial records include budgets, thrift store earnings, donation reports, and proposed costs for various activities. Contracts are for the Model Cities from 1973-1975. Newspaper clippings cover items primarily published in the local newspapers. Photographs include gatherings of members on special occasions. Correspondence includes memoranda to members, requests for donations, and acknowledgements of donations. Also included are the minutes and reports from the St. Vincent de Paul Society from 1965-1972 in a bound volume.

#### Administrative/Biographical History

The Department of Catholic Charities of the Austin Diocese of the Catholic Church established Caritas in 1967. The main function for Caritas of Waco from 1970-1977 was to provide emergency aid under the Urban Renewal and Model Cities Programs. In 1978, Caritas no longer received city grants and nearly had to close. That same year, Bishop Harris of the Austin Diocese helped Caritas receive its charter to make it ecumenical according to the Texas State Department.

Caritas became an independent organization in 1979, governed by sixteen board members consisting of local community leaders. At this time Caritas became more ecumenical and interfaith, as the board members included Protestants, Catholics, and Jewish faiths.

Thrift stores became part of the Caritas programs in 1980, and the Food for People Program began in 1981. Concurrently Caritas distributed surplus goods in contract with the Texas Department of Human Services. In 1985 Caritas matched a grant from the Mabee Foundation and moved all of its operations from the First Presbyterian Church and the basement of the old South Junior High School to its newly purchased building at 318 South 5<sup>th</sup> Street. The Ladies of Charity operated the thrift store at this location. In 1986 Caritas added the Bellmead Thrift Store after purchasing the building at 3016 Bellmead Drive. The administrative offices, food warehouse, and Ladies of Charity Thrift Store moved to a larger space at 300 South 15<sup>th</sup> Street in 2003. The thrift store moved to another new location on Franklin Avenue for renovations at the 15<sup>th</sup> Street building.

Assistance is provided to about 100-125 families daily, employs 30 full-time and part-time staff, and uses 250-300 volunteers monthly. More than 86% of funds donated to Caritas of Waco go directly to assisting families in need. Families receive supplemental food assistance up to once a month.

#### Related Resources

##### Related citations

Caritas of Waco. "Our History." Caritas of Waco, 2010. [http://www.caritas-waco.org/index.php?option=com\\_content&view=article&id=6&Itemid=10](http://www.caritas-waco.org/index.php?option=com_content&view=article&id=6&Itemid=10). Accessed 2012 November 9.

#### Archival Arrangement

When received, the collection was arranged chronologically in year-labeled folders, and some years were arranged by material type. The collection is now arranged in five series: I. Correspondence, II. Legal, III. Financial, IV. Literary Productions, V. Photographs. Within each series and/or subseries, the collection is arranged in chronological order.

**Series 1: Correspondence. 1969-1988, undated****Administrative/Biographical History**

This series contains correspondence to and from Caritas. It includes memoranda from Caritas to board members, letters from Caritas in recognition for donations, letters from donors indicating donations, and letters to pastors and other community leaders alerting them to Caritas programs. It is arranged chronologically. This series is in average to good condition.

**Item List**

Box 1. Folder 1. Correspondence, 1969-1975  
 Box 1. Folder 2. Correspondence, 1976  
 Box 1. Folder 3. Correspondence, 1977  
 Box 1. Folder 4. Correspondence, 1978-1981  
 Box 1. Folder 5. Correspondence, 1982  
 Box 1. Folder 6. Correspondence, 1983-1984  
 Box 1. Folder 7. Correspondence, 1985  
 Box 1. Folder 8. Correspondence, 1986 January– 1986 May  
 Box 1. Folder 9. Correspondence, 1986 August– 1987 April  
 Box 1. Folder 10. Correspondence, 1988  
 Box 1. Folder 11. Correspondence, undated

**Series 2: Legal. 1965-1988****Administrative/Biographical History**

This series includes minutes, contracts, policy statements, and a state resolution. The minutes from Caritas from 1977-1988 detail regular monthly board meeting business. A set of meeting minutes is also included for the St. Vincent de Paul Society. The contracts represent legal agreements between Caritas and Model Cities from 1972-1975. The policy statements are general statements for Caritas from 1969-1986. The state resolution passed the Texas State House of Representatives concerning the death of Esther Miller Jud in 1987. The series is arranged by material type then by chronology. The series is in average condition.

**Item List**

Box 1. Folder 12. Minutes, 1977 February– 1978 December  
 Box 1. Folder 13. Minutes, 1979 January– 1979 December  
 Box 1. Folder 14. Minutes, 1980 January– 1981 February  
 Box 1. Folder 15. Minutes, 1981 March – 1981 December  
 Box 1. Folder 16. Minutes, 1982 January– 1982 March  
 Box 1. Folder 17. Minutes, 1982 April – 1982 August  
 Box 1. Folder 18. Minutes, 1982 September – 1982 November  
 Box 1. Folder 19. Minutes, 1982 December – 1983 March  
 Box 1. Folder 20. Minutes, 1983 April – 1983 June  
 Box 1. Folder 21. Minutes, 1983 September – 1983 December  
 Box 1. Folder 22. Minutes, 1984 January– 1984 June  
 Box 1. Folder 23. Minutes, 1984 July– 1984 November  
 Box 1. Folder 24. Minutes, 1984 December – 1985 April  
 Box 1. Folder 25. Minutes, 1985 May– 1985 December  
 Box 1. Folder 26. Minutes, 1986 January– 1986 May  
 Box 1. Folder 27. Minutes, 1986 June – 1986 November  
 Box 1. Folder 28. Minutes, 1987 January– 1987 June  
 Box 1. Folder 29. Minutes, 1987 July– 1988 March  
 Box 2. Folder 1. Minutes: St Vincent de Paul Society, 1965 January– 1972 May  
 Box 2. Folder 2. Contracts: Model Cities Contract (1 of 8), 1972-1973  
 Box 2. Folder 3. Contracts: Model Cities Contract (2 of 8), 1972-1973  
 Box 2. Folder 4. Contracts: Model Cities Contract (3 of 8), 1972-1973  
 Box 2. Folder 5. Contracts: Model Cities Contract (4 of 8), 1972-1973  
 Box 2. Folder 6. Contracts: Model Cities Contract (5 of 8), 1972-1973  
 Box 2. Folder 7. Contracts: Model Cities Contract (6 of 8), 1972-1973  
 Box 2. Folder 8. Contracts: Model Cities Contract (7 of 8), 1972-1973  
 Box 2. Folder 9. Contracts: Model Cities Contract (8 of 8), 1972-1973  
 Box 2. Folder 10. Contracts: Model Cities Contract (1 of 7), 1973-1975  
 Box 2. Folder 11. Contracts: Model Cities Contract (2 of 7), 1973-1975  
 Box 2. Folder 12. Contracts: Model Cities Contract (3 of 7), 1973-1975  
 Box 2. Folder 13. Contracts: Model Cities Contract (4 of 7), 1973-1975  
 Box 2. Folder 14. Contracts: Model Cities Contract (5 of 7), 1973-1975  
 Box 2. Folder 15. Contracts: Model Cities Contract (6 of 7), 1973-1975  
 Box 2. Folder 16. Contracts: Model Cities Contract (7 of 7), 1973-1975  
 Box 2. Folder 17. Policy Statements (1 of 2), 1969-1977  
 Box 2. Folder 18. Policy Statements (2 of 2), 1986, undated  
 Box 2. Folder 19. House of Representatives of the State of Texas Resolution on the Death of Esther Miller Jud on 1987 June 8; Esther Miller Jud Memorial Fund Statement 1988, 1987-1988

**Series 3: Financial. 1975-1988****Administrative Information**

**Processing Information** Described by Sarah Dodson and released on 2012-12-19.

**Administrative/Biographical History**

This series contains financial reports for Caritas, its thrift stores, and its programs. Some reports include donation information in pounds of food. Some reports are cumulative for each month of the year.

Most years have a yearly end report in December. This series is arranged chronologically. This series is in good condition.

**Item List**

Box 3. Folder 1. Financial, 1975 November – 1976 July  
 Box 3. Folder 2. Financial, 1976 November – 1977 April  
 Box 3. Folder 3. Financial, 1977 May – 1977 July  
 Box 3. Folder 4. Financial, 1977 August  
 Box 3. Folder 5. Financial, 1977 September – 1977 November  
 Box 3. Folder 6. Financial, 1977 December  
 Box 3. Folder 7. Financial, 1978 January – 1978 December  
 Box 3. Folder 8. Financial, 1979 August – 1980 September  
 Box 3. Folder 9. Financial, 1980 November – 1981 September  
 Box 3. Folder 10. Financial, 1982 February – 1982 July  
 Box 3. Folder 11. Financial, 1982 August – 1982 November  
 Box 3. Folder 12. Financial, 1982 December – 1983 January  
 Box 3. Folder 13. Financial, 1983 February – 1983 May  
 Box 3. Folder 14. Financial, 1983 June – 1983 October  
 Box 3. Folder 15. Financial, 1983 November – 1983 December  
 Box 3. Folder 16. Financial, 1984 January – 1984 February  
 Box 3. Folder 17. Financial, 1984 March – 1984 June  
 Box 3. Folder 18. Financial, 1984 July – 1984 September  
 Box 3. Folder 19. Financial, 1984 October – 1984 November  
 Box 3. Folder 20. Financial, 1984 December  
 Box 3. Folder 21. Financial, 1985 January – 1985 February  
 Box 3. Folder 22. Financial, 1985 March – 1985 May  
 Box 3. Folder 23. Financial, 1985 June  
 Box 3. Folder 24. Financial, 1985 July  
 Box 3. Folder 25. Financial, 1985 August  
 Box 3. Folder 26. Financial, 1985 September  
 Box 3. Folder 27. Financial, 1985 October  
 Box 3. Folder 28. Financial, 1985 November  
 Box 3. Folder 29. Financial, 1985 December  
 Box 3. Folder 30. Financial, 1986 January  
 Box 3. Folder 31. Financial, 1986 February – 1986 March  
 Box 3. Folder 32. Financial, 1986 April – 1986 May  
 Box 3. Folder 33. Financial, 1986 June – 1986 July  
 Box 3. Folder 34. Financial, 1986 August – 1986 September  
 Box 4. Folder 1. Financial, 1986 October – 1986 November  
 Box 4. Folder 2. Financial, 1986 December  
 Box 4. Folder 3. Financial, 1987 January – 1987 April  
 Box 4. Folder 4. Financial, 1987 May – 1987 November  
 Box 4. Folder 5. Financial, 1987 December  
 Box 4. Folder 6. Financial, 1988

**Series 4: Literary Productions. 1971-1988, undated****Administrative/Biographical History**

This series contains literary productions including reports, newsletters, publicity, brochures, Poor Man's Supper, general, and newspaper clippings. The reports consist mainly of volunteer reports concerning hours spent at each thrift store from 1976-1987. The newsletters include a few Caritas newsletters and one St. Vincent de Paul newsletter from 1971-1986. The publicity includes press releases, scripts for radio announcements, and magazine placements from 1982-1985. Brochures are examples of Caritas brochures available regarding different programs. Poor Man's Supper includes letters, tickets, broadsides, and press releases directly related to the Poor Man's Supper program from 1973-1988. General literary productions include awards and a college term paper describing Caritas as a complex organization from 1973-1989. Newspaper clippings include articles related to Caritas programs, events, or organization members from 1968-1988. The series is arranged by material type and then by chronology. The series is in average to good condition.

**Item List**

Box 4. Folder 7. Reports, 1976 June – 1983 November  
 Box 4. Folder 8. Reports, 1983 December – 1985 March  
 Box 4. Folder 9. Reports, 1985 April – 1986 May  
 Box 4. Folder 10. Reports, 1986 June – 1987 December  
 Box 4. Folder 11. Newsletters, 1971 January – 1981 September  
 Box 4. Folder 12. Newsletters, 1984 June – 1986 November  
 Box 4. Folder 13. Publicity, 1982 January – 1983 October  
 Box 4. Folder 14. Publicity, 1983 November – 1985 November  
 Box 4. Folder 15. Brochures, undated  
 Box 4. Folder 16. Poor Man's Supper, 1973-1981  
 Box 4. Folder 17. Poor Man's Supper, 1983-1984  
 Box 4. Folder 18. Poor Man's Supper, 1985  
 Box 4. Folder 19. Poor Man's Supper, 1986-1987  
 Box 4. Folder 20. Poor Man's Supper, 1988  
 Box 4. Folder 21. Poor Man's Supper, undated  
 Box 4. Folder 22. General, 1973 – 1986 March  
 Box 4. Folder 23. General (1 of 2), 1986 May  
 Box 4. Folder 24. General (2 of 2), 1986 May  
 Box 4. Folder 25. General, 1987 – 1989  
 Box 4. Folder 26. Newspapers: Clippings, 1968 – 1979  
 Box 4. Folder 27. Newspapers: Clippings, 1980  
 Box 4. Folder 28. Newspapers: Clippings, 1981 January – 1981 September  
 Box 4. Folder 29. Newspapers: Clippings, 1981 October – 1981 December  
 Box 5. Folder 1. Newspapers: Clippings, 1982 January – 1982 August  
 Box 5. Folder 2. Newspapers: Clippings, 1982 September – 1982 December  
 Box 5. Folder 3. Newspapers: Clippings, 1983  
 Box 5. Folder 4. Newspapers: Clippings, 1984 January – 1987 August  
 Box 5. Folder 5. Newspapers: Clippings, 1987 September – 1987 October  
 Box 5. Folder 6. Newspapers: Clippings, 1987 November

Box 5. Folder 7. Newspapers: Clippings, 1988  
Box 5. Folder 8. Newspapers: Clippings, undated

### Series 5: Photographs. 1969-1987, undated

#### Administrative/Biographical History

This series contains photographs from various Caritas activities and special events. Some photographs depict people and conditions served by Caritas. Some photographs document special events such as volunteer recognition and a ribbon cutting. Negatives are included for 1982 activities and the documentation of houses. The series is arranged by topic and chronology. The series is in good condition.

#### Item List

Box 5. Folder 9. Houses, undated  
Box 5. Folder 10. General, undated  
Box 5. Folder 11. Events, undated  
Box 5. Folder 12. Portraits, 1969  
Box 5. Folder 13. Merger, 1969  
Box 5. Folder 14. Lu Mitchell, 1970  
Box 5. Folder 15. Christmas, 1980  
Box 5. Folder 16. Food for People Ribbon Cutting (1 of 2), 1981 October  
Box 5. Folder 17. Food for People Ribbon Cutting (2 of 2), 1981 October  
Box 5. Folder 18. General, 1982  
Box 5. Folder 19. Volunteer Recognition (1 of 3), 1982 December  
Box 5. Folder 20. Volunteer Recognition (2 of 3), 1982 December  
Box 5. Folder 21. Volunteer Recognition (3 of 3), 1982 December  
Box 5. Folder 22. General (1 of 3), 1986  
Box 5. Folder 23. General (2 of 3), 1986  
Box 5. Folder 24. General (3 of 3), 1986  
Box 5. Folder 25. General, 1987  
Box 5. Folder 26. Negatives, 1982  
Box 5. Folder 27. Negatives: Houses, undated