



UNDERGRADUATE REQUEST FOR CERTIFICATION

Name:

Phone:

Baylor ID #:

Email:

Vet Status:

Which Benefit Program will you be using?

Which Term are you requesting to use benefits?

Number of Hours to be Certified:

Waitlisted hours:

Did you change your major since last certification? If so, new major:

1. The VA will only pay for courses which are required for your current degree plan/program. If you are officially listed as an "Undecided Major", the VA will only pay for basic required courses through your sophomore year only. Refer to your degree audit via Bearweb to check course degree applicability. To receive full VA benefit payments, you must always be in at least 12 hours.
2. The VA will **NOT** pay for courses to be repeated to increase your GPA.
3. Tutoring assistance is available under certain requirements.
4. Dropping/Adding courses after the first day of class during the drop period:
 - Your tuition and fees may be affected
 - Your book stipend may be affected
 - Your housing allowance may be affected
 - Refer to #1 in order to avoid a significant tuition and fee debt to the VA.
5. Dropping courses during the "W" period:
 - Your tuition and fees may be affected creating a debt for you with the VA.
 - Your book stipend will be affected creating a debt for you with the VA.
 - Your housing allowance may be affected creating a debt for you with the VA.
 - Refer to #1 in order to avoid a significant tuition and fee debt to the VA.
6. In accordance with VA guidelines, certain programs are ineligible to receive Chapter 33, Chapter 30, or Chapter 1606 benefits. Please review the current list of ineligible programs here:
<https://www.baylor.edu/registrar/index.php?id=953318>

My signature below indicates that I understand registration changes made by me may affect my VA benefit amounts paid to me. Baylor University may choose to advance funds to you based on timing of receipt of VA funding, which could require repayment if VA funding changes. Any change in my registration after certification may cause an overpayment, making me financially liable to the VA for debt created by my registration changes after certification. I understand it is my responsibility to update my address with the VA to receive proper notification from the VA regarding debts that I may have created.

Signature:

Date:

Please digitally sign and Return this form to: VA_Benefits@baylor.edu