HOUSING APPLICATION GUIDE

2019-2020 ACADEMIC YEAR

BAYLOR UNIVERSITY
CAMPUS LIVING & LEARNING
• Application Opens

• Program Directors of Baylor & Beyond, Impact, and Leadership offer scholarship based upon need and residency in program

• Program Directors, Review and rank applications

• Priority Deadline students complete housing application on or before May 1 to Roommate Match and Choose Your Own Room

• (By 12 Noon) Program Directors will approve/not approve applications complete on or before May 1. Submit Excel Roster with Approved/Not Approved, Names, and ID to CLL ASAP

• CL&L will give students community profiles based upon approval and preferences

• CL&L will send email with Program Approval and Choose Your Own Room Timeslot (Random Timeslot)

• Roommate Matching opens

• Roommate Matching closes on Wednesday, May 29

• Choose Your Own Room. Lottery from timeslots will be June 3-6. Process will be open until Monday, June 10

• Students who complete their housing application after May 1 will be auto-allocated to an available bed space and notified by email of their assignment

• Room Swap opens for students to change their assignment to any open bed in their approved community through July 17, 2018
Thank you for beginning your 2019-2020 Housing Application. This guide is intended to help you navigate through your housing options.

Start the Housing Application through goBAYLOR at: www.baylor.edu/gobaylor/. You can do this after you have been accepted to Baylor, paid your University Enrollment Deposit, and activated your BearID (typically FirstName_LastName). Please note that the system will need 24 hours to process these requirements before you may access the Housing Application.

You can also access the Housing Application to make changes anytime after you initially complete it through the My Housing tab at www.baylor.edu/CLL.

All New first year students are required* to live on campus.

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Getting to you
Housing Application

Logging into the housing application

Your BearID and password is required to login to your Housing Application. Please note that this is not the same as your goBaylor login. It may take 24 hours to activate your BearID if you have not done so already. You will also need to have DUO set up on a device. For more information about DUO please see https://www.baylor.edu/its/index.php?id=863033.

If you are having any issues with the application or understanding the process, please feel free to contact Campus Living & Learning.

www.baylor.edu/CLL
Living@baylor.edu
254-710-3642

Baylor Login Credentials Example
Bear ID: Bobby_Baylor
Email: Bobby_Baylor@baylor.edu

Please visit the Campus Living & Learning webpage for great information about community may be a good fit for you. Select the MyHousing link at the top of our website to return to the application anytime.

www.baylor.edu
Starting your Housing Application

Home
• Read the information on the Home Page and view if you have any messages from Campus Living & Learning.
• After you move into your room in the fall, other pages will appear including Roommate Agreements, Room Inventory, Student Employment and Work Orders.

Application
• Select Housing Application in the top bar or select Apply Now.
• Select the term Academic Year 2019-2020 on the Term Selector page.
Housing Application Specifics

Your Housing Application Completion Date is important!

- Students who complete their Housing Application on or prior to May 1, 2019 will be able to access Roommate Matching and Choose Your Own Room within the Housing Application.
- Students who complete the Housing Application after May 1, 2019 are still guaranteed housing and will receive their housing assignment beginning in June.
- You may make changes to your application without changing your Housing Application Complete Date.

(Students will be issued a timeslot so that they can utilize Choose Your Own Room. Students who apply after May 1, 2019 will be assigned to a room in the order in which they complete their Housing Application, not their Enrollment Deposit Date or housing complete date as it was in previous years.)

In the Housing Application you will be able to:

- Learn about the 11 available community options.
- Select your top 4 communities.
- Complete a Lifestyle Matching Profile.
- Use Roommate Matching within your approved community.
- Choose Your Own Room within your approved community.

Application Steps

- Welcome
- Personal Information
- Contract
- Guide to Community Living
- Community Preference
- Lifestyle Questions
- Complete Application
- Application Status
  - Roommate Matching
  - Choose Your Own Room
Information Pages

Personal Information
• Read, verify, and complete all contact information.
• Enter your Cell Phone
• Enter your Emergency Contact information.
• Enter your T-shirt size for hall programming.
• Select whether you wish to receive SMS message updates from Campus Living & Learning.

Special Housing Considerations
• Read the Special Housing Considerations section carefully and answer ‘yes’ or ‘no’ in the drop down menu. If you are in need of any special housing accommodations, please select ‘yes’ and contact the Office of Access and Learning Accommodations (OALA) at www.baylor.edu/OALA.
Housing Contract and Guide to Community Living

- Read the Contract Terms and Conditions and agree using your BearID number.
- Please note that all first-year students are required to live on-campus their first two semesters (one academic year). Students who choose a Residential College agree to two consecutive academic years or four semesters on-campus.
- Read the Guide to Community Living and sign using your BearID number.
Community Preference

- Use the drop down menu to select your top four housing preferences. You can choose FYC, any of the seven LLCs, or any of the three Residential Colleges.
- Remember that FYC encompasses all five FYC halls: Collins, Penland, Kokernot, University House, and Texana House. You will not choose a specific hall until you Choose Your Own Room in May.
- Select any combination of the available choices. Each preference must be a different community.
- Refer back to the previous page on Community Information for more details on these options.
- All four preferences are required.
- Roommate Matching and community approvals will be based on your first preference. If you do not receive an approval to your first preference, you will be notified by email to change your first preference.

FYC = First-Year Community
LLC = Living-Learning Centers
RC = Residential Colleges

Add 4 selections, they must all be different. Please complete a written statement about your 4 preferences to continue.

- Complete the short-answer questions in 2-3 sentences explaining why you selected that community.
- Your answers will be reviewed by Program Directors of each Community.
Lifestyle Matching Questions (Optional)

- All students are encouraged to complete the lifestyle matching questions even if they already know their preferred roommate(s). The best roommates are often people who have similar lifestyle characteristics; for instance, how clean do you prefer your room or how much noise do you like when you are studying.

- Complete the questions by either using the 5-point drop-down menu.

- These questions will be used to establish compatible roommate matches starting December 1, 2017 when Roommate Matching opens.

- A Roommate Matching Guide will be available to all students eligible for roommate matching when it begins in December (Application Completion Date on or prior to Feb. 10, 2018.).
Submitting Your Application

- Review the information on the Submit Application page and then click “Submit Application.”
- Upon submitting your application, a Housing Application Completion Date is created, this is the date and time that will be used to set your priority for Choose Your Own Room.
- To verify that you have submitted your application, you can return to the Housing Application at any time where it will show Application Complete with the date and time.
- Returning to the Application and making changes will not affect your Housing Application Completion Date.

Click here to submit your application.

Once the Application is submitted, your Application Completion Date will show on the Application Status and Term Selector page.

Complete Application

APPLICATION NOT COMPLETE

Please enter your Baylor Student ID and click Submit Application.

By entering my University ID number below, I acknowledge that I have reviewed the Housing Application, Campus Living & Learning Contract Terms & Conditions, and the Guide to Community Living, and have had sufficient time to review and seek explanation of the terms and conditions, have carefully read them, understand them fully, and agree to be bound by them.

This will complete the application. You can make changes to your application after it's complete until the last day in April.

Signature (8- or more characters)

SUBMIT APPLICATION
Application Status

• The Application Status page will list the communities you have been approved to live in. These are the halls you will be eligible for during Choose Your Own Room.

• Approvals will be distributed starting May 8, 2019. Not all students will be approved for their requested communities.

• This page also gives information regarding the timeline for important dates regarding your housing application, including Roommate Matching and Choose Your Own Room.

Application Status shows Term and Complete status.
All incoming first-year students can take advantage of Roommate Matching if their housing application is completed on or prior to May 1, 2019.

- Matching is based on the Lifestyle Questions you answered in the Housing Application.
- You will only match with students who are approved to the same first preference community as you.
- After Roommate Matching opens, you will see a list of students with varying roommate compatibility.
- If you and another student already know you want to be roommates, search for each other. Both students will need to have completed their housing application prior to May 1, 2019 and be approved for the same community. Make sure your Community Preferences match, in case you are not approved for your first preference.
- Roommate Matching is optional. If you prefer not to request a roommate, you can view profiles of other students during room selection and choose your room accordingly or you will be randomly assigned a roommate.

Roommate Matching allows students to View Profile (Lifestyle Questions), Invite a Roommate, Accept/Decline a roommate request, or Send a message to a Potential Roommate Match, view the top rated matches, or find a specific person that you already know would be a good roommate fit. All roommate matches must be done through the housing application. No outside groups are accepted such as through Facebook.
Choose Your Own Room
Mid-May 2019

All incoming first-year students will get to Choose Your Own Room if your Housing Application is completed on or prior to May 1, 2019.

- Choose Your Own Room allows eligible students to view open rooms and select which building/floor/room/bed combination matches their interests.
- All students who completed their Housing Application on or prior to May 1, 2019 will be given a date and time or timeslot to Choose Your Own Room online. Each student's timeslot will be different. Timeslots are used to reduce the number of students selecting a room at any one time.
- When your timeslot opens, you will only see available spaces in the communities in which you are approved to live.
- Timeslots (access time for Choose Your Own Room) will be issued in early May to students who completed their housing application on or prior to May 1, 2019.
- If you participated in Roommate Matching, it is advised that the roommate with the earliest assigned timeslot pick the room to have the best selection. Be sure that all roommates have the same approved community. If your desired roommate is not approved for the community in which you want to live, he or she will not be able select a room in that community.
- If you applied after May 1, 2019
- you will be assigned a room by Campus Living & Learning based on your community preferences, lifestyle questionnaire, room types and available space.

Sort by price, floor and/or room type from your approved community

Shows vital room info such as the roommate, cost, room type, and amenities

Select you and your roommates space, then just select Assign Beds

Add to Cart to begin the room selection process.