HOUSING APPLICATION GUIDE

2018-2019 ACADEMIC YEAR
Thank you for beginning your 2018-2019 Housing Application. This guide is intended to help you navigate through your housing options.

Start the Housing Application in your goBAYLOR account at: www.baylor.edu/gobaylor/. You can do this after you have been accepted to Baylor, paid your University Enrollment Deposit, and activated your BearID (typically FirstName_LastName). Please note that the system will need 24 hours to process these requirements before you may access the Housing Application.

You can also access the Housing Application to make changes anytime after you initially complete it through the My Housing tab at www.baylor.edu/CLL.

All first-year students are required* to live on campus and must complete the Housing Application.
Getting to Your Housing Application

Logging into the Housing Application

Your BearID (typically FirstName_LastName) and password are required to login to your Housing Application. Please note that this is not the same as your goBAYLOR login. It may take 24 hours to activate your BearID. You will also need to have DUO set up on a device. For more information about DUO please see https://www.baylor.edu/its/index.php?id=863033

If you are having any issues with the application or understanding the process, please feel free to contact Campus Living & Learning.

Baylor Login Credentials Example
Bear ID: Bobby_Baylor
Email: Bobby_Baylor@baylor.edu

Please visit the Campus Living & Learning website for great information about which community may be a good fit for you. Select the MyHousing link at the top of our website to return to the application anytime.

www.baylor.edu/CLL
living@baylor.edu
254-710-3642

@BaylorCLL
@Baylor_CLL
Starting Your Housing Application

Home
- Read the information on the home page and view if you have any messages from Campus Living & Learning.
- After you move into your room, other pages will appear including Roommate Agreements, Room Inventory, Student Employment, and Work Orders.

Application
- Select Housing Application in the top bar or select Apply Now.
- Select the term Academic Year 2018-2019 on the Term Selector page.
Housing Application Specifics

Your Housing Application Completion Date is important!

- Students who complete their Housing Application on or prior to February 10, 2018 will be able to access Roommate Matching and Choose Your Own Room within the Housing Application.
- Students who complete the Housing Application after February 10, 2018 are still guaranteed housing and will receive their housing assignment beginning in June, like all other students.
- You may make changes to your application without changing your Housing Application Complete Date.

(Students will use Choose Your Own Room or be assigned to a room in the order in which they complete their Housing Application, not their Enrollment Deposit Date.)

In the Housing Application you will be able to:

- Learn about the 11 available community options.
- Select your top 4 communities.
- Complete a Lifestyle Matching Profile.
- Use Roommate Matching within your approved community. (With an application completed on or prior to Feb. 10, 2018.)
- Choose Your Own Room within your approved community. (With an application completed on or prior to Feb 10, 2018.)

Application Steps

- Welcome
- Personal Information
- Contract
- Guide to Community Living
- Community Preference
- Lifestyle Questions
- Complete Application
- Application Status
  - Roommate Matching
    - With an application complete on or prior to Feb 10, 2018.
  - Choose Your Own Room
    - With an application complete on or prior to Feb 10, 2018.
Information Pages

Personal Information

- Read, verify, and complete all contact information.
- Enter your cell phone
- Enter your emergency contact information.
- Enter your t-shirt size for hall programming.
- Select whether you wish to receive text message updates from CL&L.

Special Housing Considerations

- Read the Special Housing Considerations section carefully and answer ‘yes’ or ‘no’ in the drop down menu. If you are in need of any special housing accommodations, please select ‘yes’ and contact the Office of Access and Learning Accommodations (OALA) at www.baylor.edu/OALA.
• Read the Contract Terms and Conditions and agree using your BearID number.

• Please note that all first-year students are required to live on campus their first 2 semesters (1 academic year). Students who choose a Residential College agree to 2 consecutive academic years or 4 semesters on-campus.

• Read the Guide to Community Living and sign using your BearID number.

A completion notification will appear when the contract has been signed.

Both the Housing Contract and Guide to Community Living Pages require you to e-sign using your Baylor ID number.
Community Preferences

- Use the drop down menu to select your top 4 housing preferences. You can choose FYC, any of the seven LLCs, or any of the three Residential Colleges.
- Remember that FYC encompasses all 6FYC halls: Collins, Penland, Martin, Kokernot, University House, and Texana House. You will not choose a specific hall until you Choose Your Own Room in May.
- Select any combination of the available choices. Each preference must be a different community.
- Refer back to the previous page on Community Information for more details on these options.
- All 4 preference selections are required.
- Roommate Matching and community approvals will be based on your first preference. If you do not receive an approval to your first preference, you will be notified by email to change your first preference.

FYC = First-Year Community
LLC = Living-Learning Centers
RC = Residential Colleges

Complete the short-answer questions in 2-3 sentences explaining why you selected that community.

Your answers will be reviewed by Program Directors of each community.
Lifestyle Matching Questions (Optional)

- All students are encouraged to complete the lifestyle matching questions even if they already know their preferred roommate(s). The best roommates are often people who have similar lifestyle characteristics; for instance, how clean you prefer your room or how much noise you like when you are studying.
- Complete the questions by using the 5-point drop-down menu.
- These questions will be used to establish compatible roommate matches starting December 1, 2017 when Roommate Matching opens.
- A Roommate Matching Guide will be available to all students eligible for roommate matching when it begins in December (Application Completion Date on or prior to Feb. 10, 2018).

12 questions ranging from room temperature to noise while studying
Submitting Your Application

- Review the information on the Submit Application page and then click “Submit Application.”
- Upon submitting your application, a Housing Application Completion Date is created. This is the date and time that will be used to set your priority for Choose Your Own Room.
- To verify that you have submitted your application, you can return to the Housing Application at any time where it will show Application Complete with the date and time.
- Returning to the application and making changes will not affect your Housing Application Completion Date.

Once the application is submitted, your Application Completion Date will show on the Application Status and Term Selector page.
Application Status

- The Application Status page will list the communities you have been approved to live in. These are the halls you will be eligible for during Choose Your Own Room.

- Approvals will be distributed weekly beginning December 1, 2017. If you are not approved for your first preference community, you will be notified by email to change your first preference.

- This page also gives information regarding the timeline for important dates regarding your Housing Application, including Roommate Matching and Choose Your Own Room.
All incoming first-year students can take advantage of Roommate Matching if your housing application is completed on or prior to February 10, 2018.

- Matching is based on the Lifestyle Questions you answered in the Housing Application.
- You will only match with students who are approved to the same first preference community as you.
- After Roommate Matching opens on December 1, 2017, you will see a list of students with varying roommate compatibility.
- If you and another student already know you want to be roommates, search for each other. Both students will need to have completed their housing application prior to February 10, 2016 and be approved for the same first preference community. Make sure your Community Preferences match, in case your first preference does not have an available space.
- Roommate Matching is optional. If you prefer not to request a roommate or if your housing application is completed after February 10, 2018, you will be randomly assigned a roommate based on your housing preferences.
- If you are eligible for Choose Your Own Room and you do not have a roommate, you can view the profile of the student currently assigned to a room you are interested in to find out if you are compatible as roommates.

Roommate Matching allows students to View Profile (Lifestyle Questions), Invite a Roommate, Accept/Decline a roommate request, or Send a Message to a potential roommate match, view the top rated matches, or find a specific person that you already know would be a good roommate fit. All roommate matches must be done through the Housing Application. No outside groups (ex. Facebook group) are accepted.
All incoming first-year students will get to Choose Your Own Room if your Housing Application is completed on or prior to February 10, 2018.

- Choose Your Own Room allows eligible students to view open rooms and select which building/floor/room/bed combination matches their interests.
- All students who completed their Housing Application on or prior to February 10, 2018 will be given a date and time or timeslot to Choose Your Own Room online. These timeslots are assigned based on the Housing Application completion date. Each student's timeslot will be different.
- When your timeslot opens, you will only see available spaces in the communities in which you are approved to live.
- Timeslots (access time for Choose Your Own Room) will be issued in early May to students who completed their housing application on or prior to February 10th.
- If you participated in Roommate Matching, it is advised that the roommate with the earliest assigned timeslot pick the room to have the best selection. Be sure that all roommates have the same preferences before May 1st. If your roommate is not approved for the community in which you want to live, he or she will not be able select a room in that community.
- If you applied on or after February 10, 2016, you will be assigned a room by Campus Living & Learning based on your community preferences, lifestyle questionnaire, room types and available space.

Choose Your Own Room
Mid-May 2018

Sort by price, floor, and/or room type from your approved community

Shows vital room info such as the roommate, cost, room type, and amenities

Select your space, then select Assign Beds

Add to Cart to begin the room selection process.